VJH

APPROVED MINUTES

Building Council

Date 12-13-16

| Roles: | |
|--------------|---------------|
| Facilitator: | Minutes: |
| Brian Gee | Chris Barnard |
| Time Keeper: | Refreshments: |
| Nikki Ryan | |

Members:

Sarah Siesto
Maureen Bolger
Regina Muscarella
Darlene Cowles
Sue Ibrisimovic
Nikki Ryan
Chris Barnard
Brian Gee
Shawn Baldwin
Jennifer Gallivan

Gayle Reh **Minutes** # Topic/Subject **Opening** 1 Welcome 2 Approve minutes of November meeting 3 Review Agenda Brian reviewed the agenda for the day **Guest Presentation** 4 **Old Business**

| 5 | | No old business at this time | | | | |
|-----|---|--|--|--|--|--|
| Nev | New Business | | | | | |
| 6 | Review Draft of Absence Form | Brian reviews variation one of the Victor Junior High Extended Absence Process with the whole group. Feedback/Suggested changes: • Pick up form from the attendance office • The group would like to pull out the last three sentences of Variation two and add them to variation one • Change the formatting of variation two • Add a bullet/space for due date of assignments The group agreed that variation two was an acceptable letter for the building to move forward with using. The group made changes to the document throughout the review process. | | | | |
| | Visitor-Liz Knapp Visiting Artist | Liz was not able to attend the meeting, tabled to next meeting | | | | |
| | Budget Review of Preliminary Budget Numbers | Brian shared the preliminary budget numbers for 2017-2018 school year. | | | | |
| | Student in Good Standing | Brian shared the Student in Good Standing document with the group via google docs. Changes and suggestions were made to the document during the reviewing process. | | | | |

| Clos | Closing | | | | |
|------|-------------------------------------|-----------------|-------|--|--|
| 7 | Review Assigned Tasks | Minute Taker | 2 min | | |
| 8 | Set Agenda & Rolls For Next Mtg. | Facilitator | 2 min | Visiting artist-Liz Knapp Review updated draft of absence form-Ready to pilot for this Spring? Bring minutes from November and December Review updated draft of student in good standing form | |
| 9 | Parking Lot Attendant | Facilitator | 2 min | Chris will bring minutes from November and December meetings Brian and Chris will bring and updated absence form Brian and Chris will bring and updated student in good standing form | |
| 10 | Round Table | All | 4 min | Gale shared that the parents/community have a consistently positive message about the transition to the JH and the JH in general. | |

Future Meeting Dates: List the dates of all meetings left to occur

Tuesday 1/10/17 Tuesday 2/14/17 Tuesday 3/14/17 Tuesday 4/11/17 Tuesday 5/9/17