

MINUTES

VIS Building Council

Date: 2-12-18

Location of Meeting: Room 164

Time: 7:45 AM

Roles:

Facilitator: Colleen Burrell

Time Keeper: Gayle Reh

Minutes:

Gisela Armbruster

Refreshments:

Ann Hitchcock

Members: Lisa Shaw, Colleen Burrell, Rachel Lowe, Gisela Armbruster, Kim Bavis, Lauren Forget, Necia Marchetti, Ann Hitchcock, Gayle Reh, Sarah Farney, Michele Maloney, Kevin Swartz

		Minutes
#	Topic/Subject	
Opening		
1	Welcome	
2	Approve minutes of 1/22/18	<ul style="list-style-type: none">• Minutes from last BC Meeting Approved
3	Review Agenda	<ul style="list-style-type: none">• Brief update on Literary Sub Committee and Literacy Night (4/18/18)• Review Draft of "About Our School" narrative for website• Update of other website narratives• Sharing of current VIS Handbook section on "Rights and Responsibilities" for students• Long term technology vision for building
Guest Presentations		
4	None	
Old Business		
5		<ul style="list-style-type: none">• Literacy Subcommittee Update - Gisela and Rachel<ul style="list-style-type: none">○ Initial lists were heavy on higher-level realistic fiction○ New approach is to build lists by genre with a focus on range of different reading levels○ Literacy Night- 4/18/18- Katie Raby has contacted PTSA and Barnes and Noble and is

	<p>waiting to hear back from them. Katie reported that several teachers have already volunteered to help!</p>
	<ul style="list-style-type: none"> ● Review Draft of “About Our School” narrative for website-Kevin <ul style="list-style-type: none"> ○ Kevin shared his draft, which includes sections titled: About our School, Our Motto, Our Structure, and WIN Block (Whatever I Need), as well as links to Social/Emotional Support, and Homework Beliefs ○ Building Council members provided feedback, including the addition of language around inclusive environments and consultant teacher supports.
	<ul style="list-style-type: none"> ● Update of other narratives for website, plus feedback and suggestions- All <ul style="list-style-type: none"> ○ Gayle, Necia, and Ann worked together on the parent information for the website. Questions concerning what will be on the VIS website versus the district website. Information needs to be consistent on school websites. They looked at the Canandaigua website to see what is frozen at the top of the page and what is able to be updated. <ul style="list-style-type: none"> ■ Input was received from other families and the secretaries in the main office on what to include- (in no particular order)- school calendar, school map, newsletters and notifications, parent organizations/ways for parents to volunteer, teacher and staff directory with photos, links to social media school information, bus schedules, student progress reports, additional supports for students (eg. counseling), school nurse, lunch menus, dismissal forms, library tabs with information and recommended reading, curriculum, drop off/pick-up details, forms, student tab, where is the lost and found. ■ Gayle, Necia, and Ann created a joint document with their ideas that they will share electronically with Kevin. ● Heidi Robb is working on narratives for 4th-6th grade math. ● Special Area teachers are working on their mission and vision. ● Lauren Forget will check with Claire Noonan and Julie Johnson regarding ELA descriptions. ● Deadline for submitting narratives will tentatively be April Break.
<p>New Business</p>	
<p>6</p>	<ul style="list-style-type: none"> ● Sharing of current VIS Handbook section on “Rights and Responsibilities” for students- Michele <ul style="list-style-type: none"> ○ Questions came up at BLT on Student policies in the Student Handbook. Michele is bringing the current language to BC to be reviewed. ○ Student dress code was discussed, particularly as it relates to footwear, hats, length of shorts, make-up, and hair color. Conversation around simplifying language to make it kid-friendly, and appropriate to the current trends. ○ Gisela shared Bay Trail’s updated dress code.

	<ul style="list-style-type: none"> ○ Gum chewing was discussed, as it is not currently included in the handbook. ○ Michele will send out the student handbook to BC members to review.[1]
	<ul style="list-style-type: none"> ● Long term technology vision for building- All <ul style="list-style-type: none"> ○ We are not looking at 1:1 at VIS at this time nor is it realistic in the short-term. ○ Currently looking at 6 chromebooks per classroom for next year, and eventually 12 chromebooks per classroom. Student need to have access to technology, but not necessarily 1:1. ○ Kevin has visited other, smaller, districts who are currently 1:1. ○ Concerns about teaching digital literacy; guiding students toward using technology appropriately and productively ○ Some teachers voiced concerns regarding computer based testing, especially as it relates to math in the future ○ Suggestion to use 6th graders to support 4th graders with using technology

Closing

7	Review Assigned Tasks	Minute Taker	2 min	<ul style="list-style-type: none"> ● Michele will send out student handbook to BC members for review.
8	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	For next meeting: Facilitator- Michele Minutes - Rachel Time Keeper - Lauren Refreshments - Kim
9	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> 1. 2. 3.
10	Round Table	All	4 min	

Future Meeting Dates:

3/12 7:45am

4/16 7:45am

5/21 7:45am