

# MINUTES

## VIS Building Council

Date: 1-22-18

Location of Meeting: Room 164

Time: 7:45 AM

Roles:

Facilitator: Rachel Lowe

Minutes: Lauren Forget

Time Keeper: Kim Bavis

Refreshments: Michele Maloney

Members: Lisa Shaw, Colleen Burrell, Rachel Lowe, Gisela Armbruster, Kim Bavis, Lauren Forget, Necia Marchetti, Ann Hitchcock, Gayle Reh, Sarah Farney, Michele Maloney, Kevin Swartz

		Minutes
#	Topic/Subject	
<b>Opening</b>		
1	Welcome	
2	Approve minutes of 12/11/17	● Minutes from last BC Meeting <b>Approved</b>
3	Review Agenda	<ul style="list-style-type: none"><li>● <b>Family Literacy Night</b> - Katie Raby</li><li>● <b>Literacy Subcommittee Update</b> - All</li><li>● <b>Review of Canandaigua Website</b> - Kylie Hegeman</li><li>● <b>Discussion about Chromebooks</b> - Michele Maloney</li><li>● <b>NYS Changes regarding school days/conference days</b> - Kevin Swartz</li></ul>
<b>Guest Presentations</b>		
4		<ul style="list-style-type: none"><li>● <b>Family Literacy Night</b> - Katie Raby (provided a handout of information)<ul style="list-style-type: none"><li>○ how families can REALLY help at home, read aloud, build greater cognitive confidence</li><li>○ 6 C's: Connect, Communicate, Convenient, Concise, Collaborative, Celebratory</li><li>○ shortly after parent conferences (right after they ask about how to help)</li><li>○ 20/30 minutes, presenters from staff (Maggie, AIS teachers), light/fun/impactful, have a take-away</li></ul></li></ul>

- proposed date: April 18th this year
- next steps: finding presenters, location, funding, getting teachers involved (math too)
- **Review of Canandaigua Website - Kylie Hegeman**
  - Revisit our Google Doc to see what changes we wanted to change from our website
  - Looking for narratives written to pass along to Dave Henderson
  - Things we like from CA website:
    - Scrolling calendar, pictures of teachers with their own website, parent page
  - What we want to remain from our website:
    - lunch menus, library info, school news, principal newsletters
  - We want to add:
    - Literacy component, School motto/belief system (scrolling?), class link, counselors page, academic page (narratives about curriculum - PLC task?), pictures of students throughout
  - Professional Development needed surrounding teacher websites/Google Class
    - Next year: Discuss access of info for students/parents and what outlet to take
  - Language for different components
    - Content Areas - Math & ELA summaries
      - ELA - Katie will discuss with Claire & Julie
      - Math - Colleen will discuss with Heidi and Kylie
    - Library - Maggie
    - Counseling
    - Special Area - Michele
    - Get narratives ready for March Building Council date
    - Parent Page - What non-negotiable items would you like to see there?
      - Ask Jody and Mary Ann or Chris Berardino to see what parents are always asking
      - Gayle, Necia, and Ann will email separately to discuss

## Old Business

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| 5 | <ul style="list-style-type: none"> <li>● <b>Discussion about Chromebooks - Michele</b> <ul style="list-style-type: none"> <li>○ Schoolwide survey results: Team shares a number of chromebooks (12 per team)</li> <li>○ Some teachers didn't respond, some grade levels had different opinions</li> <li>○ Special Ed/AIS voted for team chromebooks</li> <li>○ Problem with teachers not putting back in their rooms at the end of the night</li> <li>○ Problem with teachers signing out carts for the full year</li> <li>○ What to do with charging carts? or just the vertical stand with power strip?</li> <li>○ Printing? Connect to homeroom printer?</li> </ul> </li> <li>● <b>Literacy Subcommittee Update - All</b> <ul style="list-style-type: none"> <li>○ List organized by genre</li> <li>○ Range of reading levels, but not emphasized by levels</li> <li>○ Resources (i.e. audio options) &lt;--put into a session at the Family Literacy Night</li> <li>○ Committee members adding books to the list</li> </ul> </li> </ul> |
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- Hybrid genres (periodicals, graphic novels, etc. to be considered)
- How to get Victor Public Library involved ... set up station at Family Literacy Night?

## New Business

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- **NYS Changes regarding school days/conference days - Kevin**
    - if you don't have kids here for ½ day it doesn't count as an educational day
    - Proposal: instead of looking at student attendance for school days, looking at hours instead of days
    - impact our ability to do parent conferences differently
    - need at least 900 student hours of instruction per year
    - currently we are at 920 hours per year (about 20 extra hours)
    - how can conference days look like if we can eliminate half days?
    - impacts how we do report cards

## Closing

7	Review Assigned Tasks	Minute Taker	2 min	
8	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	<b>For next meeting:</b> Facilitator - Colleen Minutes - Gisela Time Keeper - Gayle Refreshments - Ann
9	Parking Lot Attendant	Facilitator	2 min	1. 2. 3.
10	Round Table	All	4 min	