

MINUTES

VIS Building Council

Date: 10-16-17

Identify Conference Room or Location of Meeting: 164

Time: 7:45 AM

Roles:

Facilitator: Gisela
Time Keeper: Colleen

Minutes: Ann
Refreshments: Rachel

Members: Lisa Shaw, Colleen Burrell, Rachel Lowe, Gisela Armbruster, Kim Bavis, Lauren Forget, Necia Marchetti, Ann Hitchcock, Gayle Reh, Sarah Farney, Michele Maloney, Kevin Swartz

		Minutes
#	Topic/Subject	
Opening		
1	Welcome	
2	Approve minutes of 00/00/00	
3	Review Agenda	
Guest Presentation		
4		
Old Business		
5		
New Business		
6	Provide update on current literacy initiatives taking place	Vocabulary initiative: <ul style="list-style-type: none">• Going well.• Teachers incorporating many ways in their classrooms.

at VIS. What steps can our council take to support this initiative? Review sub-committee work from 16-17

- Been a trial process, how to build it into WIN.
- Incorporate during week or all in one shot.
- Kids are excited when they see the words other places.
- Cool that kids are all doing the same words.
- Next year the words will have to change.

Found that student assessment data is impacted by the understanding and wording of questions. Sometimes the wording leads to a struggle.

What are power words – i.e. convey and others

The goal is to provide a sound understanding of those words before they leave the VIS. PE is even referencing the words of the week.

Read Alouds:

- Most are finishing up the Community Read.
- Kevin and Michelle have been asked to come into classrooms.
- Kids are listening and focused.
- Supplement everything in ELA

Tomorrow night Secrets of the 7 event here at school.

Literacy next steps some element of this that we would want to take on as a Building Council

Lisa provided an update on building council goals from last spring

- Several teachers in the building got together. How can we encourage more of that this year. How do we get parents involved?
- Shared VIS Literacy Sub-committee meeting minutes
- Every teacher was given an allotment to beef up classroom libraries.
- **Increase Student engagement**
 - This works well for those students, try to target the students that may not have the support at home
 - Understanding the digital world – downloading and free books.
 - Trips to the local library
 - Groups of kids that read books together – Book clubs
 - Amy's inquiry opportunities
- **Increase Parent involvement and engagement**
 - There are a couple websites that are targeted at parents for homeschooling.
 - What is the best way to communicate opportunities out to parents?

Brainstorming ideas:

		<ul style="list-style-type: none"> • Could we take advantage of partnerships with local colleges or other programs? • Website – what can we communicate on the Website about Literacy? • Reading Olympics: 40 books, competition, game night on the books to win a certificate • Cover all the different types of literacy <ul style="list-style-type: none"> ○ Social media, blogging, gives everyone access in a different kind of way ○ Leveraging electronics to read or listen to audio books • <p>Teachers and Maggie have been very helpful with resources for reading Enthusiasm around kids is also very helpful</p> <p>Note: State assessments are moving towards computer based. By 2020 will be online. 3 samples for each subject area and are available for parents online</p> <p>Underlying themes</p> <ul style="list-style-type: none"> • Parents the essential information to get there kids hooked on reading. • List of booked recommended in different genres (60-70 books) • Good series, good authors <p>AGREED TO NEXT STEP: Bridge the gaps between school and all of our families. Create a list of recommended reading by age and genre for VIS students and a communication plan to share with parents and students.</p> <ul style="list-style-type: none"> • Really good books for parents to get their kids into reading • Partnership with the public library as well • Maggie has a recommended list as a place to start <p>ACTION: Kevin to invite Maggie to our next meeting.</p>
	<p>Gather initial feedback about our current website.</p>	<p>Kevin had met with Dave Henderson and he shared that he is looking at a new vendor for the School website. By the end of the fall, his plan is to make a decision around which vendor to move towards</p> <p>Homework identified:</p> <ul style="list-style-type: none"> • Many things that should be there and might not be • A lot of updating needed in curriculum • Many pages not found • Very list oriented • Needs to be more visual • Navigation assistance is needed, no way to get back from some places.

		<p>Sometimes the route to get to things is long</p> <ul style="list-style-type: none"> • Classlink – on the main page but on the school pages • Make the site more visual (more pictures) <p>Suggestion to Organize website based on target user roles:</p> <ul style="list-style-type: none"> • Parents • Students • Teachers • Etc <p>Is there a resource that can maintain the site? We have titles that is some of their responsibilities, but no one dedicated. Technical coordinator who is a full time teacher as well.</p> <p>AGREED TO NEXT STEP: to facilitate us making recommendations, Kevin put together a Google Doc (already shared via email)</p> <ul style="list-style-type: none"> • Quick Links • What can the website provide • What can we things we need to update or remove • More photos on the website – photos of the teachers would be very appreciated <p>ACTION: invite Dave Henderson in a couple of months to provide our feedback on the web information. By next summer a new site will be available</p>
	<p>Kindness, Civility and Respect—District Initiative Update</p>	<p>What are we doing to ensure that all of our kids make good choices?</p> <p>Next month in November, school Board presentation Helping kids socially, emotionally and academically Show what we are already doing around this and what we will continue to do</p> <p>Values will drive decisions going forward Respectful, Civil and Kind</p> <p>Shared Value Statements – Handout</p> <p>Need to define what the words mean Kindness is the key – is the basis of the others</p> <p>CONSENSUS: we support the value statements that were provided.</p>

Closing

7	Review Assigned Tasks	Minute Taker	2 min	<p>Literacy: AGREED TO NEXT STEP: Bridge the gaps between school and all of our families. Create a list of recommended reading by age and genre for VIS students and a communication plan to share with parents and students.</p> <p>Literacy: ACTION: Kevin to invite Maggie to our next meeting.</p> <p>Web Site: AGREED TO NEXT STEP: to facilitate us making recommendations, Kevin put together a Google Doc (already shared via email)</p> <p>Web Site: ACTION: invite Dave Henderson in a couple of months to provide our feedback on the web information.</p> <p>District Initiative: CONSENSUS: we support the value statements that were provided.</p>
8	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	<p>Facilitator: Kevin Swartz Minutes: Rachael Lowe Refreshments: Kim Bavis Time Keeper: Lisa Shaw</p>
9	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none">1.2.3.
10	Round Table	All	4 min	

Future Meeting Dates: 11/13, 12/11, 1/22, 2/12, 3/12, 4/16, 5/21