

**Victor Central School District
Or
Office of Educational Services
Or
Building Name
MINUTES**

VIS Building Council

Date: 9-13-16

Identify Conference Room or Location of Meeting: VEC

Time: 3:30 PM

Roles:

Facilitator: TBD
Time Keeper: TBD

Minutes: TBD
Refreshments: TBD

Members: Kevin Swartz, Michele Maloney, Carol Prescott, Necia Marchetti, Patty Hall, Rachel Lowe, Lauren Forget, Kim Bavis, Lisa Shaw, Gisela Armbruster,

		Minutes
#	Topic/Subject	2016 Organization Meeting/Training
Opening		
1	Welcome	
2	Approve minutes of 00/00/00	N/A
3	Review Agenda	
Guest Presentation		
4	None	
Old Business		
5	Update on Year End Report	VIS testing data shared with SDM team. Progress made across all cohort area groups. Some notable progress in ELA and significant progress in math. Science scores remain strong/consistent. ELA department will focus on

		curriculum development and implementation this year. Coaches will further support work in math and ELA. Achievement is an indicator that our current structures are facilitating student learning and we will continue to seek ways to improve current systems moving forward.
	Sharing of VIS 16-17 Goals	<p>Academic goal: focus around student engagement in the classroom. Research tells us that engagement is the most critical factor in student success. Emphasis during observations on conversation with students to assess:</p> <ul style="list-style-type: none"> -do students know what they are learning? -do students have a sense of how this learning might be relevant to them or others? -can students make connections between current learning and previous experiences? <p>Social/Emotional: focus on concept of respecting self, others, and our school. Remains consistent from previous year. Addition of PPS staff (counselors) will help facilitate work around this goal through development of classroom character education lessons.</p> <p>The VIS Building Council will work to ensure that it's goals align to those of our building.</p>
	Beautification Update	All quotes & mural designs submitted to parent artist. Work on these projects will begin this month and continue during the school year.
New Business		
6	BC Membership	Membership team reviewed & introduced. VIS still has 1 parent slot remaining. PTA will keep us informed of those who may be interested. Call for volunteers shared with parents last week through list-serve.
	Title I Compliance	Council will work to create a compact outlining parent & school steps to ensure student success. Kevin will share sample contract at next meeting.
	16-17 BC Goals	<p>Goal items determined to date include:</p> <ol style="list-style-type: none"> 1.) Assist counseling staff in development of appropriate grade-level character education lessons. 2.) Seek ways to further support ELL students 3.) Review current policies/expectations around HW at the Intermediate level—potential revamping of building wide beliefs/expectations around HW. 4.) Gather feedback/share examples of WIN block instruction throughout

		<p>the year.</p> <p>Goals will be finalized at our October meeting.</p>		
	Identification of 16-17 Meeting Dates	<p>All meetings held in VIS room 164 at 7:45 AM</p> <p>Dates:</p> <p>10/17 11/21 12/12 1/23 2/27 3/20 4/24 5/22 6/19</p>		
Closing				
7	Review Assigned Tasks	Minute Taker	2 min	
8	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	Facilitator: Michele Refreshments: Kim B. Time Keeper: Rachel L. Minutes: Gisela A.
9	Parking Lot Attendant	Facilitator	2 min	1. 2. 3.
10	Round Table	All	4 min	

Future Meeting Dates: List the dates of all meetings left to occur