

## Building Council Minutes

### VIS Building Council

Date: February 27<sup>th</sup>, 2017

Identify Conference Room or Location of Meeting: 164

Time: 7:45 AM

**Roles:**

Facilitator: Gisela  
Time Keeper: Rachel

Minutes: Lauren  
Refreshments: Kim

**Members:** Gisela Armbruster, Kim Bavis, Lauren Forget, Patty Hall, Rachel Lowe, Michele Maloney, Necia Marchetti, Carol Prescott, Lisa Shaw, Kevin Swartz

				Purpose/ Proposed Action				
#	Topic/Subject	Person Responsible (if not all)	Time Allotted	For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
<b>Opening</b>			<b>5 min</b>					
1	Welcome	Facilitator	1 min	X				
2	Approve minutes of 00/00/1-	Facilitator	3 min					X
3	Review Agenda	Facilitator	1 min	X				
<b>Guest Presentation</b>			<b>5 min</b>					
4	Staci Thibodeau—VIS Psychologist—Homework perspective from her role.	Staci	5-10	<ul style="list-style-type: none"> <li>● Staci, Hanna, and 3 school counselors discussed homework</li> <li>● presents opportunity for students to develop responsibility and accountability</li> <li>● some students lack that structure/skills</li> <li>● sometimes difficult to self manage at their developmental level</li> <li>● causes stress when you lack the ability to sit their independently</li> <li>● increased stress and anxiety</li> <li>● cannot do work independently at school and</li> </ul>				

				<p>then reinforces that they can't do the work independently at home too</p> <ul style="list-style-type: none"> <li>● anxiety starts at the beginning of the day when they have not completed homework</li> <li>● give parents ideas/strategies to help at home</li> <li>● Staci provided a resource to help at home</li> </ul>
<b>Old Business</b>			<b>20 min</b>	
5	Update on Homework Feedback from BLT, sharing of introduction summary, next steps. for final draft.	All	20-30	<ul style="list-style-type: none"> <li>● BLT team was on board with our draft</li> <li>● discussion about not an expectation that teachers are managing self-assessment every day</li> <li>● read/reviewed the introduction</li> <li>● working off of 4 core beliefs</li> <li>● trimmed down the 'Our Hope for VIS Families'</li> <li>● share "Tips for Parents" another time/day</li> <li>● will go in students' agenda and share in Open House</li> <li>● links on the school website</li> <li>● discuss at March meeting: where do we want these homework documents to 'live'?</li> <li>● eases anxiety right off the bat from 3rd to 4th</li> </ul>
<b>New Business</b>			<b>20 min</b>	
6	Sharing of BOE Goals Update Presentation.	Kevin	20	<ul style="list-style-type: none"> <li>● academic goal: engagement/relevance/application</li> <li>● shifting the APPR conversations</li> <li>● Monitoring and measuring student engagement- what are the students doing and thinking: Can they identify what they are learning and how they could use this learning in real life? Can the students make connections between current and past learning experiences?</li> <li>● great feedback from Kevin about percentages of students being able to answer those key questions and connections</li> <li>● curriculum is much more vertically aligned and students are starting to make connections</li> <li>● social/emotional goal: following school motto</li> <li>● utilization of counselors, creating pro-social counseling curriculum</li> <li>● students struggling with respect on their last report card- counselors providing targeted support with those students in those areas</li> <li>● beautification update to the board</li> </ul>

	School Tool— thoughts on using it to share progress reports with parents vs. sending home hard copies?		5	<ul style="list-style-type: none"> <li>• printing 10,000+ papers for progress reports</li> <li>• capability to open up portal to parents to see progress reports electronically</li> <li>• many other school districts report progress electronically</li> <li>• some parents need a hard copy sent home to be engaged in that process</li> <li>• idea of parents opting out of hard copies and opting in to electronic copy</li> <li>• question of how many families get school newsletter- Kevin thinks over 80%</li> <li>• don't want to create a management nightmare with ½ on paper and ½ electronically</li> <li>• idea of having a small sheet where parents sign that they have reviewed the progress report OR check a box that they would like a hard copy instead</li> <li>• portal would only be open for a short period at the end of trimester- would have to close it eventually for the next marking period grades</li> <li>• some hesitancy to going all electronic since parents hardly get any paper feedback at home</li> <li>• giving an opportunity to choose is important</li> <li>• an app for School Tool?</li> </ul>
<b>Closing</b>			<b>10 min</b>	
7	Review Assigned Tasks	Minute Taker	2 min	
8	Set Agenda & Roles For Next Mtg.	Facilitator	2 min	<p>Next Agenda: Literacy &amp; Reading</p> <p>Minutes- Rachel Facilitator- Michele Time Keeper- Gisela Refreshments- Kim</p>
9	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>
10	Round Table	All	4 min	

**Future Meeting Dates: List the dates of all meetings left to occur**

- March 20th
- April 24th
- May 22nd
- June 19th