

ECS Building Council  
*Approved Meeting Minutes*

Date and Time: 3/12/18

Location: VECS

Roles:

Facilitator: Courtney Coyne

Minute Taker: Kim Dieter

Time Keeper: Allison Fricano

Members Present: Courtney Coyne, Dorothy DiAngelo, Melissa Goho, Kristen MacLean, Allison Fricano, Rachel Pena, Jenn Parks, Kim Dieter, Kirra Guard, Rachel Hucko

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome/Call to Order							
2	Approve minutes of prior mtg dated:							
3	Review Agenda							
Guest(s) (if any)								
Old Business-For Discussion								
New Business								

Subcommittee Reports

**Social/Emotional Committee**

School Community Building Group

- Rescheduling friendship fun day (due to snow day) to Friday April 13<sup>th</sup>. Will continue with plans/themes from last time.
- Looking into scheduling one more date before the end of the school year

Newsletter Group

- Finished up structured play skills newsletter to go home around April
- Started working on next newsletter which will focus on transitioning into summer/next school year

**Math Committee**

Newsletter group

- Finished April newsletter

Resource group

- Working on one more parent handout that will go home with final progress report
- Working on activity calendar

**UPK**

- Sent in 4-5 year plan for Pre-K program
- Look into bringing number talks down to Pre-K programs
- Adding inventory assessment to Spring screening
- Current and incoming PreK parents will receive questionnaire about potential interest for information/education groups
- Shifting practice to share curriculum and ideas with preschool teachers at off site locations
- Preschool teachers are waiting to hear if they are going to present at NAEYC Conference in the fall
- Discussed protocol to close doors near Coyne/Marx classrooms on first floor during preschool arrival and dismissal

**Shared Decision Making Committee**

- Having work time built in was helpful
- Programs for Students with Disabilities Policy —read by Friday and

		email to Dorothy if you are have feedback/suggestions
11	Review Assigned Tasks (Action Items)	<p><b>Next Meeting:</b> 4/23/18 @ 7:45 AM</p> <p><b>Facilitator:</b> Dorothy DiAngelo      <b>Minute Taker:</b> Allison Fricano</p> <p><b>Time Keeper:</b> Jen Parks</p> <p><b>Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• Subcommittee Updates</li> <li>• Policy Review</li> </ul>
12	Set agenda and roles for next mtg.	

*Future Meeting Dates: 4/23, 5/21, 6/11*