

ECS Building Council
Approved Meeting Minutes

Date and Time: 9/13/16

Location: VECS

Roles:

Facilitator: Dorothy DiAngelo

Minute Taker: Melissa Goho

Time Keeper:

Members Present: Courtney Coyne, Dorothy DiAngelo, Melissa Goho, Kristen MacLean, Amy Oldfield, Amy Scata, Matt Mulvaney, Jenn Parkes, Colleen Saar, Laura Thurston,

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome/Call to Order							
2	Approve minutes of prior mtg dated:							
3	Review Agenda							
Guest(s) (if any)								
Old Business-For Discussion								
New Business								
				The group:				
				<ul style="list-style-type: none"> Reviewed group norms and protocols and opportunities for revision suggestions were provided. Identified meeting dates/times Discussed the development of the Parent Compact (this will be September work session) 				
Closing								
11	Review Assigned Tasks (Action Items)			<ul style="list-style-type: none"> Dorothy will send out a draft copy of the Parent Compact for members to review prior to the next meeting date Melissa will send each member a calendar invite with the meeting dates 				
12	Set agenda and roles for next mtg.			<p>Next Meeting: 9/28/16 @ 3:10 Facilitator: Dorothy DiAngelo Minute Taker: Melissa Goho</p> <p>Agenda Items:</p>				

		<ul style="list-style-type: none">• Review and discuss Parent Compact Draft• Identify goals for the 2016-2017 school year
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