

# Victor Central School District

## MINUTES

### Curriculum Council

February 8, 2018  
 ECS Conference Room A  
 3:30 - 5:00 pm

#### Roles:

Facilitator: Jill Pollack  
 Time Keeper: Eric Pasho

Minutes: Heidi Robb  
 Refreshments: Bring your own

**Members:** ~~Gina Braun, Mary Anne Buckley, Jen Check, Luciana Cursino Parent, Jessica Fronczak, Brian Gee, Geoff Gerbasi, Robin Halladay, Allison Heltz, Kevin Holtz, Melanie McGuire, Mike Myers, Jessica Newby, Eric Pasho, Jill Pollack, Carol Prescott, Heidi Robb, Joanna Schoff, Lisa Shaw, Kristin Swann, Bethanie Swartz~~

**NO MARCH MEETING**

				Purpose/ Proposed Action				
#	Topic/Subject	Person Responsible (if not all)	Time Allotted	For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
<b>Opening</b>								
1	Welcome	Facilitator	1 min	Suggestion was made to go right to ESL Presentation because of guest speakers .				
2	Approve Minutes of 1/11/18	Facilitator	3 min	After ELL presentation, Eric Pasho made a motion was made to approve. Jen Check second the motion.				
3	Review Agenda	Facilitator	1 min					
<b>Guest Presentation</b>								
4	ESL Plan	Roni Puglisi	15 min	In 2008-2009 VCS had 22 ELL students. As of today we have 101 ELL students speaking 15 different languages. There has been significant growth at VCS in this population.  Continuum of how students are identified was shared. 1. Identify ELL by Home Language Survey, 2. Administer ELP Assessment for Initial placement. 3. Notify parents. 4. Start services				

			<p>5. NYSESLAT Exam is administered to determine services for following years.  6. Commanding students receive services 2 additional years.</p> <p>Comprehensive ELL Education Plan (CEEP)-NEW</p> <ul style="list-style-type: none"> <li>• This is our accountability to the state</li> <li>• Narrative with evidence that supports the district is doing what is best for students and families</li> <li>• Prior to this report it was just numbers</li> </ul> <p>Our Philosophy:  All teachers are teachers of ELLs. We believe bilingualism and biliteracy are assets. We value all parents and families of ELLs as partners. We want to leverage the expertise of ENL and World Language teachers.</p> <p>Roni would like to see more ELL families involved and included in our school community, not just with each other and their ELL teachers.</p> <p>A suggestion was made to consider reaching out to families that host foreign exchange students. The district would like to encourage all families to be involved.</p> <p>Another suggestion was made to share the philosophy district-wide. We are starting small, but the idea is to start small so that everyone has a greater understanding.</p> <p>There are now six subgroups of ELLs. A discussion was had around the difference between a disability and not understanding the English language.</p> <p>Specific data was shared regarding the number of ELL students with and without an IEP.  (Without IEP/With IEP=Total ELL population)  2015-2016: 40/15=55  2016-2017: 52/15=67  2017-2018: 67/21=88</p> <p>Professional Development:  Title III Grant money-Consortium with Pittsford</p> <ul style="list-style-type: none"> <li>• State TESOL Conference</li> </ul>
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				<ul style="list-style-type: none"> <li>• U of R consultants worked with ELL teachers, general education, special education teachers and administrators</li> <li>• Many workshops support working with ELLs in the content classroom</li> </ul> <p>There is a system in place to annually measure and track progress. The district is looking to create a system that is more consistent among ELL teachers. ELL students have access to all curricular, extra curricular and support services.</p>
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**Old Business**

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**New Business**

6	Special Education Presentation	Melanie McGuire	15 min	<p>The special education committee is in the middle of their work. It is a large committee with parents, teachers, related service providers, and administrators.</p> <p>Work to date:</p> <ul style="list-style-type: none"> <li>• Identified goals in serving on the review committee</li> <li>• Established purpose of review: Identify strengths and areas of growth, and to make recommendations for future work.</li> <li>• Reviewed VCS Program Review template</li> <li>• Reviewed NYSED's Blueprint for Improved Results for Students with Disabilities (lists best practices)</li> <li>• Reviewed LRE data for VCS</li> <li>• Reviewed SpecEd webpages</li> <li>• Read and discussed articles special education history</li> <li>• Draft surveys</li> <li>• Perception data</li> </ul> <p>Continuing the Work:</p> <ul style="list-style-type: none"> <li>• Surveys (staff, parents)</li> <li>• Data analysis</li> <li>• Subcommittee reports</li> <li>• Gap analysis</li> <li>• Recommendations</li> </ul> <p>Any trends that we are noticing?</p>
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				<ul style="list-style-type: none"> <li>• Many were on the committee in hopes to review the continuum.</li> <li>• Hearing from VOICE-more academic and social inclusion for all of our students</li> <li>• How are we supporting our students social and emotional needs</li> <li>• AIS is coming up, yet won't be addressed with Special Education</li> </ul> <p>Curriculum Council will need to know the recommendations surrounding professional development plans with regards to the Special Education Review and CEEP Plan for ELLs because one of our charges is to look at a Professional Development Plan (April/May/June).</p>
7	Technology Integration Update	Jill Pollack and Eric Pasho	15 min	<p>History/Process 2015-2019: SMARTSCHOOLS. BOND ACT Shared Decision Making Committee (parents, teachers, and administrators)</p> <ul style="list-style-type: none"> <li>• Full year of researching other districts, plans, 1:1 initiatives (successful and unsuccessful)</li> <li>• Infrastructure</li> <li>• What is the vision?</li> </ul> <p>Highlights of the plan:</p> <ul style="list-style-type: none"> <li>• Not to advocate to rush to 1:1, but move toward greater accessibility.</li> <li>• Strategic Goals addressing 21st century learners: <ul style="list-style-type: none"> <li>○ Inspiring innovative learning</li> <li>○ Collaborative communities and connected classrooms</li> <li>○ Respectful, ethical engagement in virtual communities</li> <li>○ Operational Excellence and productivity</li> <li>○ Equitable access</li> </ul> </li> </ul> <p>Many recommendations were made, yet few have been met.</p> <p>Technology needs to be an instructional tool, not a device.</p>

				<p>The plan was developed with the 21st century learner in mind with regards to how it should impact:</p> <ul style="list-style-type: none"> <li>• Instruction</li> <li>• Curriculum</li> <li>• Technology Skills</li> </ul> <p>There are some barriers to accomplishing the plan.</p> <p>What can we do?</p> <ul style="list-style-type: none"> <li>• Identify a shared vision</li> <li>• Support building level decisions</li> <li>• Integrate technology into instructional decisions</li> </ul> <p>It feels as though the technology recommendations are stalling out. Does curriculum council play a role in making sure that the recommendations are met? Next month we will look at the recommendations of the technology plan to see what recommendations curriculum council can support.</p>
<b>Closing</b>				
8	Review Assigned Tasks	Minute Taker	2 min	<p>There is no meeting in March.</p> <p>Jen Check will present in April on keyboarding Building Council goal.</p> <p>Kristin Swann will present in April on Standard Based Reporting at the secondary level.</p>
9	Set Agenda & Roles For Next Mtg.	Facilitator	2 min	
10	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> <li>1. Building Council Subcommittee Invitation - April. Primary School building council update on keyboarding goal</li> <li>2. Standard Based Report Card Update - April</li> <li>3. Professional Development Plan - April, May and June</li> <li>4. Curriculum Writing Framework - April</li> </ol>
11	Round Table	All	4 min	

**Future Meeting Dates: 4/12, 5/10, 6/14**