

# Victor Central School District

## MINUTES

### Curriculum Council

April 12, 2018

ECS Conference Room A

3:30 - 5:00 pm

#### Roles:

Facilitator: Jill Pollack  
Time Keeper: Eric Pasho

Minutes: Heidi Robb  
Refreshments: Bring your own

**Members:** Gina Braun, Mary Anne Buckley, Jen Check, Luciana Cursino-Parent, Jessica Fronczak, Brian Gee, Geoff Gerbasi, Robin Halladay, Allison Heltz, Kevin Holtz, Melanie McGuire, Mike Myers, Jessica Newby, Eric Pasho, Jill Pollack, Carol Prescott, Heidi Robb, Joanna Schoff, Lisa Shaw, Kristin Swann, Bethanie Swartz

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
<b>Opening</b>								
1	Welcome	Facilitator	1 min					
2	Approve Minutes of 2/8/2018	Facilitator	3 min	Heidi made a motion to approve minutes. Luciana second the motion for approval.				
3	Review Agenda	Facilitator	1 min					
<b>Guest Presentation</b>								
4	Keyboarding	Jen Check	10 min	Historical Perspective: <ul style="list-style-type: none"> <li>• Used to be a computer lab with desktop computers.</li> <li>• Several years ago, the computer lab closed and mobile laptop carts (13 per cart).</li> <li>• Now there are four full class sets of chromebooks. They are in high demand.</li> <li>• Now that there is computer-based testing, Primary School Building Council had a goal to revisit the idea of technology integration and keyboarding.</li> </ul>				

				<p>They reached out to other districts and surveyed:</p> <ul style="list-style-type: none"> <li>• No consistent theme from school to school</li> </ul> <p>Research: Computer Labs</p> <ul style="list-style-type: none"> <li>• 2003: Labs equalize access</li> <li>• 2009: Labs only work when it's really integrated to what the students are doing in the classroom</li> <li>• 2011: No strong research to support stand-alone labs.</li> </ul> <p>Research: Keyboarding</p> <ul style="list-style-type: none"> <li>• Typing automaticity is important to be able to focus on composition.</li> <li>• Voice recognition and screen touch could be the future</li> <li>• When to teach: Children have to be able to handwrite before they can keyboard. They must be able to form and identify letters. 7 or 8 or grade 4 is supported, but exposure earlier.</li> <li>• How to teach: skill and drill (QWERTY) or access and exposure (Hunt and Peck). Skill and drill is not required, but they must have access and exposure. <ul style="list-style-type: none"> <li>◦ Did research show anything about efficiency between the two methods? No-both are efficient.</li> </ul> </li> </ul> <p>Recommendations for VPS</p> <ul style="list-style-type: none"> <li>• Access and Exposure</li> <li>• Integrated in meaningful ways</li> <li>• We believe they need more exposure to the keyboard. More automaticity.</li> <li>• Don't need dedicated time or a formal program.</li> <li>• Typing club</li> </ul> <p>Michelle Linse is working with groups of teachers. Technology PLC members are also helping to support teachers.</p> <p>All teachers have ELMOs, some teachers have Smartboards. Some classrooms have iPads and some have sets of chromebooks.</p>
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				<p>Integration-5 chromebooks (eventually 12) along with professional development.</p> <p>Chromebooks are signed out all of the time.</p> <p>Very positive experience for the students.</p> <p>Kristin made the suggestion for Jen to share this information with the other Building Councils.</p>
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**Old Business**

5	Follow-up: Technology Integration Recommendations	Jill Pollack and Eric Pasho	15 min	<p>Jill and Eric summarized the technology plan that was presented in February. The concerns are that the plan ends next school year, but much of the plan was not accomplished. All strongly feel there has to be a shared vision with the district. How can we ensure that this will happen?</p> <p>Current Practice: Recommendations are made from the buildings to Dave.</p> <p>Should we invite Dave to see where we are with equipment over the years?</p> <p>How is technology embedded into curriculum areas? Teachers writing curriculum need to use caution, taking into consideration what technology is available.</p> <p>Parent member: How can the parents help? We need computers. Could we consider grants? Grants can be tricky because when the devices no longer work, there are not funds available to replace the devices (i.e. SmartBoards).</p> <p>Professional development couldn't be part of the smart school grant.</p> <p>What do other schools do? Should we consider reaching out to other districts?</p> <p>Our end goal is to have technology into our curriculum.</p> <p>ELA shifted how they've been writing curriculum to embed technology into it. If we wait until we have the devices, it will never be built into the curriculum.</p>
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				<p>Lisa shared Recap 2.0 example from 6th grade. Not all teachers can have access to the technology at the same time, so some teachers are using it while others are not.</p> <p>Technology coach could be a person who helps to integrate the technology into curriculum, but also support teachers as they are using it.</p> <p>Consider having teachers share out the technology they use.</p> <p>Curriculum Council could ask Dave to come back next year to ask:</p> <ul style="list-style-type: none"> <li>• Where are we with access? Look at historical growth of access.</li> </ul> <p>Curriculum Council will invite curriculum writers to Council for an update regarding:</p> <ul style="list-style-type: none"> <li>• how technology was embedded into the curriculum that was written over the summer.</li> </ul> <p>The council continued to come back to the fact that we need to get devices in kids hands.</p> <p>The use of technology has been positive at the Intermediate Building.</p> <p>We still have to embed the technology into the curriculum to push the device issue. Curriculum council can support that work through the action items listed above.</p>
6	Secondary Grading Practices (SBG)	Kristin Swann	15 min	<p>This committee is not ready to present out.</p> <p>The committee has spent many months researching best practices. At this point it is still confidential information. This work will continue into next year, but there may be an update for curriculum council next month.</p>
<b>Closing</b>				
7	Review Assigned Tasks	Minute Taker	2 min	

8	Set Agenda & Roles For Next Mtg.	Facilitator	2 min	<ol style="list-style-type: none"> <li>1. Heidi-Textbook protocol</li> <li>2. Roni-update on Comprehensive Guidance Plan</li> <li>3. Draft professional development plan</li> <li>4. Curriculum writing framework-requests (May and June)</li> </ol>
9	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> <li>1. Professional Development Plan - June</li> <li>2. Curriculum Writing Framework - June</li> <li>3. 2018 Goal Consideration <ol style="list-style-type: none"> <li>a. Consideration 1 - Have CC serve as an Advisory Council for an annual update and feedback loop for the continuous development of the Guidance Plan.</li> <li>b. Consideration 2 - Have CC get an update from Dave on the growth of devices across the district.</li> <li>c. Consideration 3 - Have CC receive an update from writers as to how they embedded technology into the curriculum.</li> </ol> </li> </ol>
10	Round Table	All	4 min	Kevin Holtz is willing to reach out to Greece CSD (Math Dept) has been doing standards based grading for the past 5 years.

**Future Meeting Dates: 5/10, 6/14**