

# Victor Central School District

## Minutes

### Curriculum Council

September 11, 2017  
 ECS Conference Room A  
 3:30 - 5:00 pm

#### Roles:

Facilitator: Melanie McGuire  
 Time Keeper:

Minutes:  
 Refreshments:

**Members:** Bethanie Swartz, Brian Gee, Colleen Dix, Eric Pasho, Gina Braun, Hilary Ross, Jennifer Check, Jessica Fronczak, Jessica Newby, Jill Pollack, Joanna Schoff, Kevin Holtz, Lisa Shaw, Luciana Cursino-Parent, Mary Anne Buckley, Melanie McGuire, Mike Myers, Kristin Swann, Sara Camp, Christie Gordon (not on member list but attended)

				Minutes
#	Topic/Subject	Person Responsible (if not all)	Time Allotted	
<b>Opening</b>				
1	Welcome	Facilitator	1 min	
2	Approve Minutes of 5/11/17	Facilitator	3 min	
3	Review Agenda	Facilitator	1 min	
<b>Guest Presentation</b>				
4				
<b>Old Business</b>				
5				
<b>New Business</b>				
6	Set 2017-2018 Meeting Dates	Melanie	10 min	No changes from proposed dates. Christie Gordon needs to excuse herself from the Council because she has a conflict with all Thursdays. All other members were in agreement with the proposed dates. Request to confirm October 12th date, as the BOE meeting

				was revised to October 19th. Please let members know ASAP.
7	Review Visitor Norms and Working Agreements	Melanie		All were in agreement with adopting last year's Working Agreements and Norms for the 2017-2018 school year.
8	Review Draft Goals	Melanie		<ul style="list-style-type: none"> <li>● Program Review updates as indicated</li> <li>● Curriculum writing framework</li> <li>● Review PDP Plan</li> <li>● Presentations: <ul style="list-style-type: none"> <li>○ Course proposal presentation as needed</li> <li>○ Personalized Learning overview</li> </ul> </li> <li>● Textbook Selection Protocol <ul style="list-style-type: none"> <li>○ Ensure that this is not a duplicate effort with the Materials Review Committee</li> </ul> </li> <li>● Social Emotional and Physical Wellbeing updates <ul style="list-style-type: none"> <li>○ Council members would like updates on the various programs the buildings are using, training needs for these programs, and best practices</li> </ul> </li> </ul>
9	Roles for October meeting	Melanie		
<b>Closing</b>			<b>10 min</b>	
10	Review Assigned Tasks	Minute Taker	2 min	
11	Set Agenda & Roles For Next Mtg.	Facilitator	2 min	Facilitator: Kristin Swann Minute Taker: Jill Pollack Time Keeper: Eric Pasho Snacks - The Council decided that everyone should bring their own snack, if it is desired. Pitchers of water and cups would be appreciated.
12	Parking Lot Attendant	Facilitator	2 min	1. 2.
13	Round Table	All	4 min	

**Future Meeting Dates: 10/12, 11/9, 12/14, 1/11, 2/8, 3/15, 4/12, 5/10, 6/14**