

**Victor Central School District  
MINUTES**

**Curriculum Council**

October 13, 2016  
ECS Conference Room A  
3:30 - 5:00 pm

**Roles:**

Facilitator: Brian Burley  
Time Keeper: Jill Pollack

Minutes: Darcy Ross  
Refreshments: Jessica Fronczak

**Members:** Kyle Bensink, Gina Braun, Brian Burley, Mary Calianese, Sara Camp, Maureen Chu, Dorothy DiAngelo, Lynn Foley, Jessica Fronczak, Brian Gee, Christie Gordon, Kevin Holtz, Melissa Johnson, Sarah Klein, Melanie McGuire, Deb McManis, Eric Pasho, Jill Pollack, Darcy Ross, Kristin Swann, Tom Zaccardo

		Minutes
#	Topic/Subject	
<b>Opening</b>		
1	Welcome	Brian Burley opened the meeting, and suggested postponing approval of minutes until after the guest presenters.
<b>Guest Presentation</b>		
2	Teacher Awards (Dawn Landes & Heidi Robb)	<p>Heidi Robb Teacher Award: Investigations 3 Roll-Out Teacher Leadership</p> <ol style="list-style-type: none"> <li>1. Wanted to help develop a teacher leader team to facilitate roll-out of new program (one teacher from each grade level, as well as coordinators and coaches).</li> <li>2. Purpose of Teacher Award – to create a larger support system for the program, to better understand the standards and content, improve consistency within and across grade levels, develop instruction and pacing guides, help cultivate teacher leaders</li> <li>3. Work done so far – full day of PD with TERC (writers of Investigations 3 curriculum), 2 days of grade band work (worked on pacing guides, overview of whole year, and Unit 1 preparation), presented at Opening Day</li> <li>4. Ongoing Work – planning unit roll-outs throughout the year, leading unit roll-outs for teachers, day-to-day questions</li> </ol> <p>Dawn Landes Teacher Award - Breaking the Code: Decoding Strategies, Materials, and Resources</p> <ol style="list-style-type: none"> <li>1. Worked with Chelsea Riedl and Liz McClean</li> <li>2. Wanted to help address a decoding deficit among student population</li> <li>3. Work completed – Created shareable Google drive set of files for faculty and staff to use, created sets of tangible materials for student population to use during WIN or classroom ELA time, presented to entire Int. School on Opening Day</li> <li>4. Ongoing work – Acting as liaisons and assisting as needed with roll-out, continuing to add games and materials, signing out all three set of materials</li> </ol>

		Insights gained – VCS teachers are hard-working and creative in their teacher award ideas, # of teacher award applicants has increased over the years, many teachers surpass the # of hours written on their application, committee strives to select a variety of awards, documents have needed updating
	Teacher Awards	Follow-up questions/comments: 1. Last year all available funds were used 2. Going to re-invite Chris Wuest to present his teacher award (student independent study) 3. Possibility of developing a bank of teacher award ideas
<b>Old Business</b>		
3	Approval of minutes	Motioned and seconded approval of minutes from 6/9/16.
4	Technology benchmarks (Kristin Swann)	The state is going to be moving ahead with computer-based testing. There are still many questions that have not been answered yet. Need to consider the requisite skills for students to be successful at computer-based testing. Issues troubleshooting technical difficulties (i.e. dropped connections) or skill-based difficulties (i.e. students not knowing how to annotate on a computer). Document of technology benchmarks per grade level and core contents (from Guilderland, NY) to provide guidance. Administrators may look at Guilderland document first, and then work collectively with curriculum council (or subcommittee). Curriculum to provide instruction in technology benchmarks seems lacking. Current VCS technology benchmarks are from 6 years ago. Need to bring together Guilderland document, previous work from district technology committee, and current district practices.
5	Approval of norms/working agreements	Jill Pollock motioned to approve the norms and working agreements. Sara Camp seconded the motion.
6	Curriculum Council goals map	An item of note: There are no HS course proposals this year! Looked at projected 2016-17 goals by month (per document drafted by Kristin)
<b>New Business</b>		
7	District Council member request	Mary Calianese used to serve on both. Someone on Curriculum Council needs to also serve on District Council. In the meantime, Roni Puglisi and Kristin Swann will meet monthly to provide updates between the two councils until a member is found (if one is found).
8	Foreign Language Subcommittee Work	Request to present on benchmarks at Victor, as well as LOTE opportunities available at other neighboring districts. What are foreign language requirements for college and career-readiness? Purpose of foreign language update: Are our opportunities/offerings comparable with other regional districts? Languages offered? Distance learning? 6 <sup>th</sup> grade program? Darcy Ross will meet with Alicia Alley (LOTE department chair) to develop Foreign Language update to potentially present at December Curriculum Council meeting.
<b>Closing</b>		

9	Set agenda and roles for next mtg.	Minute taker: Christie Gordon Time keeper: Tom Zaccardo Facilitator: Jill Pollock Refreshments: Lynn Foley  Agenda: 1. Distributive leadership presentation 2. Curriculum writing presentation
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**Future Meeting Dates: 11/9, 12/8, 1/12, 2/9, 4/13, 5/11, 6/8**