

# Victor Central School District

## MINUTES

### District Council

Tuesday September 13, 2016

ECS Conference Room A

4:00 pm

**Roles:**

Facilitator: Roni Puglisi

Minutes: Carrie Goodell

Time Keeper: None

Refreshments: None

Council: None

Organizer: None

**Members:** Shawn Baldwin, ~~Mary Banaszak~~, Kevin Caggiano, ~~Melissa Goho~~, Carrie Goodell, Choon Kim, ~~Lauren Kim~~, Jen Martusewicz, ~~Christine Phelps~~, Roni Puglisi, Jamie Bittlingmaier, Cindy Riley, Staci Thibodeau, Melissa VanRensselaer

### Minutes

#	Topic/Subject			
Opening				
1	Welcome	Roni	1 min	
2	Approve minutes of	Roni	3 min	Not Applicable
3	Review agenda	Roni	1 min	
Guest Presentation			0 min	
4	None			None
Old Business				
5	None			None
New Business				
6	Meeting Dates	Roni		Meeting Time: 3:45 pm – 5:00 Location: ECS Conference Room A (contingent upon approval). Roni will reserve space Meeting Dates: October 19 <sup>th</sup> November 9 <sup>th</sup> December 7 <sup>th</sup> January 11 <sup>th</sup> February 8 <sup>th</sup> March 8 <sup>th</sup> April 12 <sup>th</sup> May 10 <sup>th</sup> June 14 <sup>th</sup>

7	Review Norms, working agreements, visitor protocol samples	Roni		Will be reviewed again at October meeting when more members are present. <i>Suggestions:</i> Working agreements – add a statement in regarding notification of absence from meetings. Creation of new role – Collect materials for any absent council members ( <i>Council Organizer</i> )
8	Goals Introduction	Roni		To be continued in October Meeting. Some continuing areas: Shared Decision Making Training Feedback, Code of Conduct Review, Fundraising updates, and Comprehensive Guidance Plan updates.
Closing				
9	Review assigned tasks	Minute Taker	2 min	<ul style="list-style-type: none"> <li>Roni will reserve conference VECS Conference Room for meeting dates listed above.</li> <li>Roni – bring district suggestions on goals for 16-17 school year</li> <li>Roni - Bring district timeline</li> <li>Carrie – Send out SDM Training to Council Facilitators-they will send out to council members</li> <li>Carrie – Collect data to share out at October meeting</li> </ul>
10	Set agenda and roles for next mtg.	Facilitator	2 min	<p>Agenda:</p> <ul style="list-style-type: none"> <li>Review norms, working agreements, visitor protocol. Vote on these items for consensus.</li> <li>Review timeline for the year</li> <li>Introduce goal areas for 2016-2017 school year</li> <li>Review SDM Training feedback collected</li> </ul> <p>Roles: Facilitator: Roni Puglisi Timekeeper: Jamie Bittlingmaier Minutes: Carrie Goodell Snacks: Cindy Riley Council Organizer: Melissa VanRennselaer</p>
11	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> <li></li> <li></li> <li></li> </ol>
12	Roundtable	All	4 min	

**Future Meeting Dates: List the dates of all meetings left to occur**

October 19<sup>th</sup>, November 9<sup>th</sup>, December 7<sup>th</sup>, January 11<sup>th</sup>, February 8<sup>th</sup>, March 8<sup>th</sup>, April 12<sup>th</sup>, May 10<sup>th</sup>, June 14<sup>th</sup>