

Victor Central School District

MINUTES

District Council

Wednesday October 19, 2016

ECS Board Room

3:45 pm

Roles:

Facilitator: Roni Puglisi

Minutes: Carrie Goodell

Time Keeper: Jamie Bittlingmaier

Refreshments: Cindy Riley

Council

Organizer: Melissa VanRennselaer

Members: Shawn Baldwin, Mary Banaszak, Jamie Bittlingmaier, Kevin Caggiano, ~~Melissa Gohe~~, Carrie Goodell, Choon Kim, Lauren Kim, Amy, Lazaro, ~~Jen Martusewicz~~, Allison Murphy, Roni Puglisi, Cindy Riley, Staci Thibodeau, Melissa VanRennselaer

Minutes

#	Topic/Subject			
Opening				
1	Welcome	Roni	1 min	
2	Approve minutes of 9/13/16	Roni	3 min	Motion Made: Mary Banaszak Seconded by: Jamie Bittlingmaier
3	Review agenda	Roni	1 min	Added welcome and introductions
Guest Presentation			0 min	
4	None			None
Old Business				
5	Review Norms, Working Agreements and Visitor Protocol	Roni		Norms -Add #5 (Notify a council member if you are not going to be here -Agreed upon and official
New Business				
6	Focus Areas for 16-17	Roni	15 min	Roni distributed draft focus area document for review. Explained annual focus areas for the council. Focus Areas: <ul style="list-style-type: none"> Shared Decision Making Code of Conduct Review <i>(including drone district policy)</i> Updates on the following: <ul style="list-style-type: none"> Fundraising form and calendar Comprehensive Guidance Plan Capital Improvement Plan Safety Water Testing <i>(add to draft document)</i> Goals officially approved.

7	Review Timeline	Roni	15 min	Roni distributed draft timeline document w/ council Additions: <ul style="list-style-type: none"> • Add safety update into February on timeline – regulation changes • Update on water testing in Dec. & June – invite Chris Marshall to meeting
8	Review SDM Training Feedback	Carrie	25 min	Carrie distributed feedback summary document <ul style="list-style-type: none"> • Reviewed preferences and general suggestions for next year’s training • Addition – was good that it was on a night that didn’t conflict with any open houses or other events.
Closing				
9	Review assigned tasks	Minute Taker	2 min	<ul style="list-style-type: none"> • Roni – make new nametags and folders for Jamie, Allison, Amy, Roni. • Change “rolls” to “roles” on agenda template • Add safety update into timeline (February) – contact Nate Bowerman or other contacts • Add water testing update into timeline (Dec. & Feb.) contact Chris Marshall in order to attend meeting • Collect and prepare to present on building goals: <ul style="list-style-type: none"> Early Childhood School - Amy Lazaro Primary School - Allison Murphy Intermediate School - Jamie Bittlingmaier Junior High School - Melissa VanRennselaer Senior High School - Mary Banaszak Kevin Caggiano <i>(Those representatives should email building goal information to Carrie ahead of meeting for notes)</i>
10	Set agenda and roles for next mtg.	Facilitator	2 min	Agenda: <ul style="list-style-type: none"> • Review and finalize timeline for District Council goals • Share Code of Conduct timeline • Shared Building Council Goals Roles: <ul style="list-style-type: none"> • Facilitator: Roni Puglisi • Timekeeper: Jamie Bittlingmaier • Minutes: Carrie Goodell • Snacks: Choon Kim • Council Organizer: Mary Banaszak
11	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> 1. 2. 3.
12	Roundtable	All	4 min	

Future Meeting Dates: List the dates of all meetings left to occur

November 9th, December 7th, January 11th, February 8th, March 8th, April 12th, May 10th, June 14th