

Victor Central School District

MINUTES

District Council

Wednesday November 9, 2016

Conference Room B - VEC

3:45 pm

Roles:

Facilitator: Roni Puglisi
 Time Keeper: Jamie Bittlingmaier
 Council Organizer: Mary Banaszak

Minutes: Carrie Goodell
 Refreshments: Choon Kim

Members: Shawn Baldwin, Mary Banaszak, Jamie Bittlingmaier, Kevin Caggiano, Melissa Goho, Carrie Goodell, Choon Kim, Lauren Kim, Amy, Lazaro, Jen Martusewicz, Allison Murphy, Roni Puglisi, Cindy Riley, Staci Thibodeau, Melissa VanRensselaer

Minutes

| # | Topic/Subject | | | |
|---------------------------|---|-------------|--------------|---|
| Opening | | | | |
| 1 | Welcome | Roni | 1 min | |
| 2 | Approve minutes of 10/19/16 | Roni | 3 min | Motion Made: Jamie Bittlingmaier Seconded by: Cindy Riley |
| 3 | Review agenda | Roni | 1 min | |
| Guest Presentation | | | 0 min | |
| 4 | None | | | None |
| Old Business | | | | |
| 5 | Distribute approved District Council goals | Facilitator | 2 min | Roni-Goals distributed |
| 6 | Review and finalize timeline for District Council goals | All | 10 min | Roni reviewed the following: <ul style="list-style-type: none"> • Changes that were made to the timeline. • Guests that were contacted for different updates included in the timeline. |
| New Business | | | | |
| 7 | Share Code of Conduct timeline | Roni | 10 min | <ul style="list-style-type: none"> • Roni shared the timeline for Code of Conduct review and explained the background of the timeline development. • Roni shared example of document that is used to review the Code of Conduct from previous year. |

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| 8 | Share Building Council goals | Amy, Allison, Jamie, Melissa, Mary and Kevin | 25 min | <p><u>Early Childhood School:</u> Continue structure of 2 sub-committee groups.</p> <p><u>Academic sub-committee</u></p> <ul style="list-style-type: none"> • Focusing on math-new investigations material. Looking for a parent teach piece to support families at home. Look for an intervention piece for students that may struggle. • Providing parents with information regarding Responsive Classroom-how they can support their children at home that is aligned with RC. Newsletter has been sent out. <p><u>Primary School:</u></p> <ul style="list-style-type: none"> • VPS Building Council will determine a feedback process to glean insight about topics and strategies to promote further enrichment opportunities, then make recommendations and outline a plan to incorporate enhancements. • VPS Building Council will review the rationale, benefits and challenges of WIN time and determine recommendations to maximize this portion of the school day. • VPS Building Council will research unique and engaging options for internal professional development then make recommendations for future consideration. <p><u>Intermediate School:</u></p> <ul style="list-style-type: none"> • Assessment of current HW practices at VIS (major initiative) • Assisting counselors in identifying topics for classroom guidance lessons • Continued emphasis on building wide beautification • Exploring possible ways to further support ELL students. <p><u>Junior High School:</u></p> <ul style="list-style-type: none"> • Title 1 Parent Compact Review • Two areas from student survey data to address: Connectedness and Cyber Behavior • Prior notification forms for extended absence from school • Define a VJH Student in "Good Standing" • Consider adding a student to Building Council • Global review/possibly define a VJH Academic Dishonesty Protocol |
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| | | | | <p><u>Senior High School:</u></p> <ul style="list-style-type: none"> • Review the Senior High Building Safety Plan • Select "Outstanding Student Achievement Award" recipient for the Awards Ceremony • Create a "Parent-School Compact" for Title 1 Compliance • Communicate Graduation Speaker Expectations with seniors prior to voting • Discuss if "Outstanding Senior Girl" and "Outstanding Senior Boy" Awards should be presented at Awards Night or stay at graduation. • Create "Guidelines and Expectations for Behavior" in order to attend the Senior Trip. • Survey parents to determine if adjustments or changes should be made to Open House. |
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| 9 | Review assigned tasks | Minute Taker | 2 min | <ul style="list-style-type: none"> • Roni-Reminder email to January DC guest (Carrie) • Roni-send out Code of Conduct link and review template to council members in order to review before next meeting. • Roni-Check for update recommendations from Board of Education organization. If so, plan to share at meeting. • Roni-Collect wording from legal representatives regarding drone language/component to incorporate into Code of Conduct. Plan to share at meeting. • Council Members – review Code of Conduct. Bring questions, things to consider, and/or suggestions. |
| 10 | Set agenda and roles for next mtg. | Facilitator | 2 min | <p>Agenda: Code of Conduct Review</p> <p>Roles: Facilitator: Jen Martusewicz Timekeeper: Jamie Bittlingmaier Minutes: Carrie Goodell Snacks: Mary Banaszak Council Organizer: Cindy Riley</p> |
| 11 | Parking Lot Attendant | Facilitator | 2 min | <ol style="list-style-type: none"> 1. 2. 3. |
| 12 | Roundtable | All | 4 min | |

Future Meeting Dates: List the dates of all meetings left to occur
December 7th, January 11th, February 8th, March 8th, April 12th, May 10th, June 14th