

Victor Central School District
District Council
Minutes
February 13, 2018
Conference Room A – Early Childhood School
3:45-5:00

Roles:

Facilitator: ~~Mary Banaszak~~ Roni Puglisi

Minutes: Amy Shannon/
Mary Banaszak

Time Keeper: ~~Jamie Bittlingmaier~~ Kevin Caggiano

Refreshments: Amy Lazaro

Organizer: ~~Kelly Loughlin~~ Shawn Baldwin

Members: Shawn Baldwin, Mary Banaszak, ~~Jamie Bittlingmaier~~, Kevin Caggiano, ~~Noel DeBruyn~~, ~~Theresa DeRycke~~, Melissa Goho, Amy Lazaro, ~~Kelly Loughlin~~, ~~Jen Martusewicz~~, ~~Allison Murphy~~, Roni Puglisi, Cindy Riley, Amy Shannon, ~~Staci Thibodeau~~, Melissa VanRensselaer

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening 5 min.								
1	Welcome	Facilitator	1 min	X				
2	Approve minutes of 1/10/2018	N/A	3 min					X
3	Review agenda	Facilitator	1 min	X				
Guest Presentation 15 min								
4	Capital Project Update	Chris Marshall	15 min	Pending NYSED approval on Mechanical, Electrical and Plumbing, “Schedule of Construction Dates” presented as scheduled to begin June 25, 2018.				
Old Business 5 min								
5	Feedback from Dave Henderson regarding logging into Victor wifi	Amy	5 min	The Wifi says “You are turning your rights over to VCS”, only because there is a 4-digit passcode required. We will never look at your info, but all Wifi requires a passcode so that others do not access info on your device.				
New Business 40 min								
6	Update Shared Decision Making Quick Reference Guide	QRG Committee	11 min	Credit to Natalie Sonnevile for taking the info the subcommittee created, formatted and compiled it to create the Shared Decision Making <i>draft</i> brochure.				
7	Finalize Recommended Changes to the Code of Conduct / Prepare for Board of Education	All	28 min	Under Disciplinary Consequences, Procedures, and Referrals-Procedures 5300.40 (B) change to: If a parent is not satisfied with the Superintendent’s decision, they must file a written appeal within 30 days of the Superintendent’s decision. omit “ <i>unless they</i>				

				<i>can show extraordinary circumstances precluding them from doing so”</i>
8	No March Meeting	All	1 min	No meeting necessary on March 14 th as we are on track as planned.
Closing			10 min	
9	Review assigned tasks	Minute Taker	2 min	Facilitator: Melissa Goho Minutes: Amy Shannon Refreshments: Roni Puglisi Time Keeper: Jamie Bittlingmaier
10	Set agenda and roles for April 11 th mtg.	Facilitator	2 min	1. Need feedback from each building council re: SDM Training Needs/skills/”Teach piece” recommendations (Melissa G –ECS, Amy-Primary, Cindy-Intermediate, Melissa V- Jr. High, Amy-HS) 2. School Tool Subcommittee Update 3. Notify Buildings that we will be asking for Building Council Goal updates and highlights at the June meeting. 4. Update on BOE Approval status
11	Parking Lot Attendant	Facilitator	2 min	1. Roni will meet with Maureen to provide recommendations for change to the Code of Conduct.
12	Roundtable	All	4 min	Question: Are there any checks and balances on if the Code of Conduct is being enforced? Response: Each building looks at the data for trends of dispositions and offenses annually. The School Safety and Educational Climate Report is submitted to the State at the end of the year.

Future Meeting Dates: April 11, May 9, June 13