

## Victor Central School District Committee Meeting

Meeting Minutes – November 15, 2017

**Date and Time:** 3:45-5:00     **Location:** District Office – Conference Room A

**Roles:**

Facilitator: Roni Puglisi  
 Time Keeper: Melissa Goho

Minute Taker: Mary Banaszak  
 Refreshments: Jamie Bittlingmaier

Members: Roni Puglisi, Staci Thibodeau, Mary Banaszak, Jamie Bittlingmaier, Kevin Caggiano, Melissa Goho, Kelly Loughlin, Jen Martusegic, Allison Murphy, Cindy Riley, Amy Shannon, Melissa VanRensselaer, Theresa DeRycke, Noel DeBruyn, Amy Lazaro

Opening		
1	Welcome/Call to Order	Roni
2	Approve minutes of prior	Jamie motioned. Mary seconded.
3	Review Agenda	Roni
Guest(s) (if any)		
4	Moira Platzer	Comprehensive Student Support Plan Presentation: ~Questions regarding staffing requests to support the Comprehensive Student Support Plan: Additional School Counselors at the ECS and Primary and School Social Worker (K-6).
	Nick Sculli	
	Natalie Sonnevile	
Old Business-For Discussion		
5.	Develop meeting norms, working agreements and visitor protocol	
New Business		
6.	Goals with a timeline	Receive update on Comp Guidance Plan (November 2017) Receive Safety update and Raptor System Update (January 2018) Shared Decision Making Reference Guide Update (February 2018) Receive update on Capital Improvement Project (February 2018) Receive update on School Tool (April 2018)
7.	Shared decision making feedback	
8.	17-18 Goal discussion	To develop a Shared Decision Making Quick Reference Guide. To research how School Tool is currently utilized by Students, Parents and Staff (K-12) and make recommendations for possible improvements by June 2018 (Subcommittee). To review the Code of Conduct.
Closing		
10.	Review Assigned Tasks (Action Items)	Share Building Council Goals: Melissa Goho: (ECS), Alison Murphy(Primary), Jamie B. (Intermediate), Shawn(JH),Kevin and Noel (SH)
11.	Set agenda and roles for next mtg.	1. Code of Conduct Review Process 2. Building Council Goals Roles: Roni-Facilitator, Alison-Timekeeper, Cindy-Organizer, Amy-Minutes, Natalie-Refreshments

12.	Parking Lot Attendant	Subcommittees: SDORG - Roni (Facilitator): Natalie, Cindy, Melissa School Tool Update - Natalie (Facilitator): Theresa, Amy, Alison, Noel, Kevin, and Shawn
13.	Roundtable	

**Future meetings:**

December 13, January 10, February 13, March 14, April 11, May 9, June 13