Victor Central School District
<mark>MINUTES</mark>

District Council
Wednesday June 14, 2017
Board Room
3:45 pm

Roles:

Facilitator:	Roni Puglisi	Minutes:	Carrie Goodell
Time Keeper:	Shawn Baldwin	Refreshments:	Cindy Riley
Council Organizer:	None		

Members: Shawn Baldwin, ~~Mary Banaszak~~, Jamie Bittlingmaier, ~~Kevin Caggiano~~, Melissa Goho, Carrie Goodell, Choon Kim, Lauren Kim, ~~Amy Lazaro~~, Jen Martusewicz, ~~Allison Murphy~~, Roni Puglisi, Cindy Riley, Staci Thibodeau, ~~Melissa VanRennselaer~~

		Minutes		
#	**Topic/Subject**			
<mark>**Opening**</mark>				
1	Welcome	Roni	1 min	
2	Approve minutes of 5/10/17	Roni	3 min	Motion Made: Melissa Goho Seconded by: Jamie Bittlingmaier
3	Review agenda	Roni	1 min	
<mark>**Guest Presentation**</mark>		<mark>**0 min**</mark>		

	Building Council Updates from the ECS, VPS, VIS, VJHS, VSHS			<u>*Early Childhood School-Melissa Goho*</u>
				
				Math Subcommittee
				• Resources to support parents' understanding of the mathematical skills focused on in the curriculum
				   o prior to entering school, parents are going to be provided with a resource that explains the mathematical skills that children will be learning and suggestions for areas of focus prior to children coming to school
				   o distributed to parents when they registered their child for Kindergarten this past spring
				• Experiences for parents and children to partake in at home that will build children's mathematical understanding.
				   o identified specific learning experiences that students can take home to play with their family and these materials will be prepared for use with the 2017-2018 school year

4	Building Council Updates from the ECS, VPS, VIS, VJHS, VSHS	Guest Presenters or Council Reps	25 min	**ECS...Continued**
				Social-Emotional Subcommittee
				• 4 Making Great Kids Even Greater newsletters were developed and distributed to all pre-k to 1st grade students
				  o Topics included: what to expect over first few weeks of school and ways to support children, key approaches of responsive classroom (home/school), 5 social skills for children, talking with child about day
				• Building students understanding that they are part of a larger school community
				  o Next year implementing an opportunity for students to meet peers within their own grade level initially from other rooms once a month for 30 minutes (brief morning meeting and then play)
				  o Next year for Victor Homecoming - focus on Victor spirit - wear blue/gold, sing school song, group activity
				  o No large school community assembly like we did this year, provide pictures of staff members (special area teachers, nurse, Mr. Jose, related service providers, etc.) to teachers to do individually or with a buddy if they desire
				
				Victor Primary School – Jamie Bittlingmaier
				1. Council members reviewed changes made to Get Acquainted Night that were recommended by last year's Council.
				
				2. Reviewed and provided feedback regarding the Title documents.
				
				3. Recommendations were provided for the 2017-18 Building Budget.
				
				4. Focused on the goal: VPS Council will review the rationale, benefits and challenges of WIN time and determine recommendations to maximize this portion of the school day.
				  a. A survey was given to staff members.
				  b. Historical perspective, rationale and scheduling information was shared with Council to provide background information.
				  c. Survey results were reviewed: positive aspects of WIN, difficult aspects of WIN, ideas to consider, aide support and WIN time
				  d. Recommendations for WIN time were made (see VPS March 30 minutes) and shared out with staff at June 2017 Staff Meeting

Victor Intermediate School – Kevin Swartz

Academic Goal -Focused on student engagement
Asked 3 questions throughout the year-
1. Do you know what it is you're learning today?
2. Do you know how this could be useful to you?
3. Do you see any connection between this learning and something you learned before today?

Administration collected information during observations and found that students could answer these questions when asked. Next year the questions could focus more on growth mindset.

Homework Philosophy
*Refer to document. Core Beliefs:
- Importance of independence reading
- HW impacts families differently
- HW aligned to best practices in instruction
- HW value (effort vs. results)

What VIS can expect next year:
- HW will be constructive and not punitive
- HW issued on a weekly basis, rather than nightly basis
- HW may be differentiated based on student needs

Social/Emotional Goal:
- Reinforce the components of building practices
- Buddy Network, Girls on the Run, Coding classes
- Target certain populations of students next year based on data/results from this school year

Victor Junior High School – Brian Gee

1.) Social/Emotional: student connectedness & cyber-behavior
- Club Expo Model – sign ups (students and parents). Initial sign-up numbers were increased from next year. Two new clubs came out of this (Women's Leadership, Fiddle Club)
- Cyber-behavior – worked closely with PTSA. Guardians of the Internet and Pause Before You Post programs were resources used.

2.) Title I Parent Meeting

3.) Process Decisions: Processes around the following topics will be in place next year (added to handbook)
- Extended students absences – protocols around student/parent accountability and awareness
- Students in good standing – academic, behavioral, attendance components. -w does this connect to eligibility practices
- Academic dishonesty – created protocol aligning with Senior High School practices. Education response vs. punitive response
- Addition of student to building council – invite as needed

				Victor Senior High School – Carrie Goodell
				Goals: Graduation ceremony modifications and senior trip behavior eligibility Senior Trip • Eligibility components for attendance on senior trip were identified and revised • Updated overnight rules and expectations • Junior class officers and advisors consulted. Senior trip contract and behavior expectations reviewed. Changes were presented to all 10th and 11th graders in ELA classes. • Different academic options were also presented to 10th and 11th grade students when discipline changes were introduced. Graduation • Senior class speaker requirements – document mirrors the same expectations as senior trip (academic eligibility and disciplinary ineligibility). AIS Title I Parent Information Meeting

Old Business				
5	Determine DC involvement regarding a SDM quick reference page	All	10 minutes	• Cindy - Possible creation of a flyer, "cheat sheet" that identifies what the different councils focus on- something to make the public more aware of SDM teams and their purpose • Possible application adjustment – requirements were modified in order to make the process easier/shorter • District Council Goal (next year) – to create a quick reference sheet for parents as they consider joining a SDM team
New Business				
6	Update District Council Goals from 2016-2017	All	10 min	Goal Continuation for 17-18: 1.) Continue - Building council goal review 2.) Continue - SDM Training (including A, B/C, D) 3.) Continue –Review Code of Conduct 4.) Updates (Yes-Comprehensive Guidance Plan, Yes-Capital improvement project, Maybe-Fundraising (*based on summer 2017 meeting*)) Possible New Goal Components: • SDM quick guide reference • Into "Updates" Section-Add Responsive Classroom update (possible JH component) • Inquire about keyboarding/typing instruction – who would take ownership of that discussion? • Appropriate technology use – acceptable use policy - bring back as annual reminder? Where should this end up? Technology update addition?

7	Update re: Shared Decision Making Training	All	10 min	Date: September 11, 2017 Time: 3:30-5:00 Location: ECS Board Room • Roni will email reminders to administrative team and other possible stakeholders • Refer to SDM Guide and ensure that all components are included in the SDM training • Possibly Include into training – identification of SDM packet and its origin, purpose, requirements
8	Code of Conduct sent to all Building Administrators	Roni	1 min	• Code of Conduct was sent to all building administrators. • Specific changes from this year were highlighted for administration.
Closing				
9	Review assigned tasks	Minute Taker	2 min	• Roni – Check on possible new goal components • Roni – will send save-the-date for SDM training to all possible stakeholders • Roni – check structure of SDM training with published document • SDM document on district web-site • Roni – Facility request for SDM training • Council Members: Review June minutes and respond to Roni for approval
10	Set agenda and roles for next mtg.	Facilitator	2 min	
11	Parking Lot Attendant	Facilitator	2 min	1. 2. 3.
12	Roundtable	All	4 min	

Future Meeting Dates: None!

Thank you for your time and commitment during the 2016-2017 school year!