

# Centerville Elementary School Community Council

Agenda Minutes

Tuesday, September 6, 2016

**Attendance:** Dan Hansen. Bree Wetsel. Lisa Malmstrom. Tiffany Rees. Cheyenne Horlacher. Michelle Petersen. Megan Clement.

## 1. Welcome:

Dan Hansen.

## 2. Community Council Elections:

Community Council Chair: **Tiffany Rees** Voted Yes: 7 Voted No: 0

Community Council Vice Chair: **Cheyenne Horlacher** Voted Yes: 7 Voted No: 0

Community Council Secretary: **Brianne Wetsel** Voted Yes: 7 Voted No: 0

*(All elected members of the committee were nominated and seconded before voting.)*

## 3. Overview of Rules of Conduct

Community Council members reviewed the Rules of Conduct. These rules can be found on the school webpage.

## 4. Roles and Responsibilities of Community Council Members

Community Council members reviewed their Roles and Responsibilities via PowerPoint presentation.

## 5. Community Council Website Overview

Community Council navigated through the school Community Council website.

## 6. Approval of minutes from May Community Council meeting.

Minutes were reviewed and voted on by Tiffany Rees and seconded by Lisa Malmstrom.

## 7. School SIP Plan Review

Community Council members reviewed proposals by Principal Hansen. He will send a finalized list of the SIP plan for the Community Council for a final vote before the next meeting.

## 8. Back-to-School Night Feedback

Due to the start time of the teacher contract days, Back-to-School night was held after school began, the first Thursday of contract days. Community Council members voted to continue on with the Popsicle Party as a way for students to meet their teachers before school starts. Additional ideas were generated as to possible procedures to be put in place for next year such as combining Spectrum Overview with the spectrum teacher presentation, very distinct and sure rotation times, and/or a teacher open house.

## 9. Centennial Committee

We are looking for ideas and donations for our school mural and mosaic as well as a possible tree donation to plant at the front of the school. Community Council generated ideas such as dressing up for the 100<sup>th</sup> year, inviting Alumni back for an assembly, and/or weekly stories about the school from its beginning.

## 10. Parent/Community Concerns:

There were no parent or community concerns to address at this time.

## 11. Next Meeting:

October 4, 2016.

# Centerville Elementary School Community Council

Agenda Minutes

Tuesday, October 4, 2016

**Attendance:** Dan Hansen. Bree Wetsel. Lisa Malmstrom. Tiffany Rees. Cheyenne Horlacher. Michelle Petersen. Wright

## 1. Welcome:

Dan Hansen.

## 2. Approval of minutes from September Community Council meeting.

Minutes were reviewed and approved by Michelle Petersen and seconded by Tiffany Rees.

Votes in affirmative: 7

Votes in negative: 0

Absent: 1

## 3. Centennial Review

Our Centennial celebration will take place at the end of January. Community Council is seeking persons capable of designing two murals for our covered courtyard. A design and/or sketch on plywood would be ideal. The project needs to be relatively simple for kids to follow and assist in. Please contact Principal Hansen with any thoughts or ideas.

## 4. School SIP Plan Review

Community Council members reviewed proposals by Principal Hansen. Approved by Cheyenne Horlacher and seconded by Michelle Petersen.

Votes in affirmative: 7

Votes in negative: 0

Absent: 1

In summary, the projected Trustland Funds for the 2016-2017 school year is \$32,730. Trustland monies align with district and school goals. The following is a breakdown of where our monies will be allotted.

- a) Dibels Goal: \$2,250 allotted for the I Can Read Coordinator, Natalie Wood. \$1,000 will be put toward reading incentives. \$2,166 allotted for teaching supplies in Reading.
- b) Absence Goal: \$600 allotted for attendance rewards.
- c) Quality Staffing Goal: \$1,500 allotted for substitutes, allowing teams to observe other excellent teaching practices in the school. \$500 allotted for team PLC text books.
- d) Math Goal: \$3,500 issued for iReady licenses for each student. \$8,000 allotted for two iReady aides. \$2,000 allotted for additional math manipulatives for teachers. \$2,166 allotted for other math supplies needed by teachers. \$6,380 allotted for math technology updates and/or devices.
- e) Science Goal: \$2,666 allotted for teaching supplies in Science.

Due to the receiving of a grant from the state, additional Trustland money was found and reallocated from our original projection last month. One SIP goal relating to Quality Staffing was rewritten due to a new mentoring program created by the district that addressed the need at school. The new goal is as follows: *'We will implement a series of teacher observations and collegial discussions multiple times during the school year that will target the professional development and reflection of our teachers as it relates to the school district's evaluation system and a chosen area of improvement by each grade-level. It is our hope that this action will improve the quality of instruction at our school and promote a collaborative and collegial culture as well.'*

## 5. SIP Plan Composite Data (Dibels)

Community council members reviewed pie graph data from 2014 to present.

## 6. iReady Data Review

Community council members reviewed grade level scores from the diagnostic beginning year test.

## 7. Internet Filtering (House Bill 213 Regarding CC)

Principal Hansen reviewed with community council a memo regarding content filtering.

## 8. Fall Festival Feedback & Fundraising Reporting

Community Council discussed Fall Festival and received positive feedback from all involved.

**9. PTA Green Ribbon Week Feedback**

Community Council determined that a flyer will be sent home next year at the beginning of Green Ribbon Week, describing all activities that will be taking place to keep parents informed.

**10. Parent/Community Concerns:**

There were no parent or community concerns to address at this time. Community is reminded that any concerns or issues regarding school practices can be filled in the office, privately. Forms are available.

**11. Next Meeting:**

November 7, 2016.

Agenda minutes recorded by Bree Wetsel

Centerville Elementary School  
Community Council  
Agenda Minutes  
Tuesday, November 1, 2016

**Attendance:** Dan Hansen, Tiffany Rees, Michelle Peterson, Cheyenne Horlacher, Megan Clement, Casey Lewis

1. **WELCOME:** Dan Hansen

2. **Approval of minutes from October Community Council meeting**

Minutes were reviewed. A motion to approve them was made by Michelle Peterson and seconded by Tiffany Rees.

3. **SAGE & CRT Data Review/School Grades**

Mr. Hansen explained the data report from the last years SAGE tests. Our school did not get an overall school grade due to too many parents opting out (9%). The data from the tests helps provide a point of reference for growth over time. Fifth grade performed the best last year and the council discussed possible reasons concluding that great grade level teamwork could be part of the reason. The school's focus is to encourage grade levels to continue to work together as a team.

The council also looked at the results from the previous years and discussed different ways to help get the scores at proficiency. Results from each grade/subject can be found online. Centerville Elementary is above state average on the PACE report. The PACE report grade for Centerville Elementary is a B.

4. **School Emergency Plan Review**

Mr. Hansen provided a copy of the Emergency Plan and discussed the key details with the council.

5. **SEP Conferences/Halloween Parade Feedback**

Positive parent feedback was given for early SEP conferences. The early date gave teachers enough time to assess students and address any concerns with the parents before mid-November.

Halloween Parade – positive parent feedback on the Thriller dance the 6<sup>th</sup> graders performed.

**6. PTA Red Ribbon Week Feedback**

Council discussed details of the event and encouraged staying focused on the concept behind Red Ribbon Week.

**7. Parent/Community Concern**

None noted.

Community Council adjourned at 5:05 pm

**Centerville Elementary School  
Budget Advisory Committee**

**1. WELCOME – Mr. Hansen**

**2. Review Anticipated District Allocated Revenues**

Committee looked over the proposed budget for the school year. Council noted that the enrollment has gone down. Mr. Hansen explained the reasons (aging area, variances, etc). No other questions were raised.

Meeting Adjourned

Centerville Elementary School  
Community Council  
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Tuesday, December 6, 2016

**Attendance:** Dan Hansen, Tiffany Rees, Michelle Peterson, Cheyenne Horlacher, Megan Clement, Casey Lewis, Bree Wetsel, Lisa M.

1. **WELCOME:** Dan Hansen

2. **Approval of minutes from November Community Council meeting**

Minutes were reviewed. A motion to approve them was made by Michelle Peterson and seconded by Megan Clement.

3. **Shamrock Shuffle**

Bree Wetsel and Dan Hansen gave the committee an overview of the upcoming Shamrock Shuffle which will be held on March 18<sup>th</sup>. Megan Clement will contact the chair from last year (Brooke Holman) and obtain a business list from her. The committee will then divide responsibilities for the event.

Last year Chick-Fil-A sponsored a school night which was very successful. The committee discussed asking them to sponsor another night this year and all were in favor. Cheyenne Horlacher will check with Chick-Fil-A and see if we could schedule one March 13-17<sup>th</sup>. This gives those not able or interested in participating in the shuffle another way to support the school.

4. **Holiday Boutique Feedback**

Positive parent feedback was given for the event. The committee discussed options for next year and concluded that a one-day/night event would be better. It was also suggested that more community and school advertising be done well in advance to generate a bigger crowd.

5. **Food Drive**

Mr. Hansen informed the committee that the school wide food drive was very successful!

6. **Quality Staffing Goal**

Mr. Hansen updated the committee on the quality staffing goal. The staff felt it was very successful and the discussions they held afterwards were beneficial to the teams. The observations were all done at Centerville Elementary.

**7. Parent/Community Concern**

None noted.

Community Council adjourned at 5:05 pm

Centerville Elementary School  
Community Council Minutes  
Tuesday, January 3, 2017

**Attendance:** Dan Hansen, Michelle Peterson, Cheyenne Horlacher, Megan Clement, Casey Lewis

1. **WELCOME:** Dan Hansen

2. **Approval of minutes from December Community Council meeting**

Minutes were reviewed. A motion to approve them was made by Michelle Peterson and seconded by Casey Lewis.

3. **Shamrock Shuffle**

The committee discussed different ways to approach business when asking for donations for this event. Megan Clement presented a list of businesses to the committee and Cheyenne Horlacher will complete the following:

- Contact Chick-Fil-A to schedule spirit night (Tuesday) and cow appearance at the event (9 am Saturday)
- Divide business list among committee members
- Update sponsor letters

The committee will begin contacting business owners during the next few weeks to obtain donations for raffle prizes to be awarded at the Shamrock Shuffle.

4. **100 Year Celebration**

Mr. Hansen updated the committee on plans for the 100 year celebration. The art department at Viewmont High School is designing the murals that will be unveiled on February 2<sup>nd</sup> – the 100<sup>th</sup> day of school. The community will have an opportunity to paint parts of the murals during literacy night.

5. **Literacy Night**

This event is scheduled to be held during the first week of March. As mentioned above, community members, parents, and students will be given an opportunity to paint parts of the mural during this night.

6. **Parent/Community Concern**

None noted.

Community Council adjourned at 5:03 pm



Centerville Elementary School  
Community Council Minutes  
Tuesday, February 7, 2017

**Attendance:** Dan Hansen, Michelle Peterson, Cheyenne Horlacher, Casey Lewis, Tiffany Rees, Bree Wetsel

1. **WELCOME:** Dan Hansen

2. **Approval of minutes from January Community Council meeting**

Minutes were reviewed. A motion to approve them was made by Bree Wetsel and seconded by Michelle Peterson. Voting was unanimous.

3. **I Can Read (Reading Intervention Program)**

The council will receive an update at the next council meeting once more data is received. Mr. Hansen will gather info on the volunteers and the growth of students in the program.

4. **SIP Plan Composite Data (DIBELS)**

Mr. Hansen presented the council with composite graphs from 2015, 2016 & 2017. This year's data shows that the number of students who were well below benchmark dropped from the beginning to middle of the year. The number of students who were below benchmark also dropped. This is good news because the standards get harder as the year progresses. The teachers are doing a great job teaching and are working well together as grade level teams which is reflected in the DIBELS composite scores.

5. **iReady Data Review**

Mr. Hansen provided the council with a school summary of iReady Assessments. At the beginning of the year 14% of the students tested (404/470) scored in the Tier 3: at risk category which equates to more than one level below grade level. 49% scored in the Tier 2: one level below grade level and 37% scored in the Tier 1: on or above grade level. The grade levels are in the process of completing the mid-year assessment. To date, 364/476 students have been assessed and their scores are as follows: 9% scored in the Tier 3, 34% scored in the Tier 2, and 57% scored in the Tier 1 category. The council reviewed the data and saw the growth from the beginning of the year to midyear. The program appears to be working well for the students and all the grade levels are on track to meet the goals set by iReady by the end of the year.

iReady was provided to the school as part of a grant. Grant applications are due in March and the decision about what program to use next year needs to be made soon. Mrs. Johnson's class has the best growth overall in the entire school. Mr. Hansen will speak with her and see what she has done to incorporate it in her classroom.

## 6. **SEP Conferences/Science Fair/Spelling Bee Feedback**

Science Fair - judging process needs to change for next year. In order to provide students with fair and consistent scores, the council members feel that the judges need to attend a short training session prior to the event and there needs to be more consistency among the judges. The rubric was too broad and could be revised to help with the consistency. Feedback from community council was to make the science fair optional next year across all the grade levels.

SEP Conferences – midyear conferences are required per school board. Council members felt they were successful.

Spelling Bee – positive feedback provided.

## 7. **Shamrock Shuffle**

The committee discussed plans for the upcoming fun run. Chick-fil-a night has been scheduled for Wednesday, March 15, between the hours of 5-7 pm. The school needs to provide four people to help in the dining room during the fundraiser. Bree Wetsel and Cheyenne Horlacher volunteered to work in the dining room. Mr. Hansen will arrange for the assistant principal to be there as well. The student council will make a poster to hang in the lobby on behalf of our school.

The council members have asked and received numerous donations for the raffle. They will continue to collect them over the next few weeks.

Mr. Hansen will prepare a flyer to go home with the students in their Monday folders.

## 8. **New Program for Centerville Elementary**

The District is considering implementing a new program called Blended Learning at Centerville Elementary next year. Blended learning classes combine web-based online learning with the traditional face-to-face instruction. Mr. Hansen provided the council with a copy of an article explaining the learning method and additional information can be found at the following websites:

<https://www.mindflash.com/elearning/what-is-blended-learning/>

<http://www.actonacademy.org/> This link is about a school in Texas which has attempted a blended learning model.

<https://www.khanacademy.org/resources/using-technology-in-the-classroom/an-overview-of-blended-learning/v/sscc-blended-the-case>

The District has not made a final decision on implementation of the program at Centerville Elementary or what grades would participate. The council discussed different aspects of the program as well as potential pros and cons.

9. **Parent/Community Concern**

None noted.

Community Council adjourned at 5:40 pm

Centerville Elementary School  
Community Council  
April 18, 2017

Attendees: Dan Hansen, Cheyenne Horlacher, Tiffany Rees, Lisa Malmstrom, Casey Lewis, Megan Clement, Brianne Wetsel, Michelle Peterson

1. **Welcome** – Dan Hansen
2. **Approval of minutes from previous CC Meeting** – motion made by Lisa Malmstrom; seconded by Brianne Wetsel. Voting unanimous.
3. **DIBELS goals** – The school has met the goal set last year. There was an increase from 77% to 80.79%. Goal was 78%. Good work!
4. **CHRONICALLY ABSENT goal** – Mr. Hansen has reviewed the data for chronic absences with the council. While there are a few families with chronic absences, there was not a consistent trend among the remaining student body.
5. **Trustland Budget Allocation - \$43,767**
  - a. **GOALS: Increase DIBELS from 80% - 82%**
    - i. Proposed funds needed: **\$8,000** for software aides to help monitor students while they are in the lab so the teacher can pull the kids who need extra help and work with them in the classroom.
  - b. **MATH – 55 median growth percentile as measured by PACE report**
    - i. Proposed funds needed for data tracking software: **\$3,500**
  - c. **QUALITY STAFFING GOAL – give teachers a choice to participate in various observations as outlined by Mr. Hansen (Making Teachers Better; Not Bitter)**
    - i. Proposed Funds needed: **\$2,000**
      1. Teacher observations in outside classrooms
      2. In Class Recording – guided self-reflection through videotaping themselves
      3. Teacher created open ended survey
        - a. Council recommended provided Ipads during PTC
  - d. **ALEKS – 5<sup>th</sup> & 6<sup>th</sup> grade math program used at Jr. High.**
    - i. Centerville Elementary will implement this program in the 5<sup>th</sup> and 6<sup>th</sup> grades for the 2017-2018 school year
  - e. **IREADY - 1<sup>st</sup> -4<sup>th</sup> Grade math program**
    - i. Centerville Elementary will continue to use iReady for grades 1-4.
  - f. **TECHNOLOGY**
    - i. \$620 per old desktop “refresh money” from district to be used to purchase iPads/mobile labs. This would give the school 2 mobile labs.
    - ii. **\$25,000** for technology. Can apply for a grant through the district to match the technology money.

g. REMAINING \$5,267 allocated for general supplies

The council watched a video from Wasatch School District about blended learning. The video explained how they have implemented the principle into their classrooms and the differences it has made. The students in the classrooms were divided into small groups and instruction could move at the pace of the individual students.

The council discussed technology and how behind the school is in that aspect. Centerville Elementary needs to start catching up with the technology needs of its students and their education.

Council votes on proposed budget. YAY's - 7 NAY's - 1. Proposed Trustland Budget passes.

Meeting adjourned at 4:52 PM