



**San Francisco University High School  
Financial Aid Application Checklist  
For School Year 2018-19**

**Due January 10, 2019**

Each of the following items must be either submitted electronically through the SSS website ([sssbynais.org/parents](http://sssbynais.org/parents)) or uploaded to the SSS website on or after Monday, October 1, 2018 through January 10, 2019, to the account that you create to submit your PFS. UHS does not collect any hardcopies directly; the financial aid application is electronic. We strongly encourage families to begin preparing your tax returns as soon as possible.

- Parents' Financial Statement (PFS), including Business Farm Statement, if applicable** (Form is available early October 2018; submit online at [sssbynais.org/parents](http://sssbynais.org/parents))
- 2017 Federal Tax Return** (1040, 1040A, or 1040EZ with all pages and all schedules)
- 2017 Schedules**
- 2017 W2/1099**
- Business Federal Tax Return** (If applicable, upload all pages and all schedules of Forms 1065, 1120, or 1120s, as well as any K-1, as applicable.)
- 4506-T form** (signed and undated; located on *Affording UHS* page at [www.sfuhs.org/admissions](http://www.sfuhs.org/admissions))
- Letter of Family Circumstance** (optional – please provide if you feel it will help the Financial Aid Committee better understand your financial situation)

**Due February 8, 2019 (upload to your SSS account):**

- 2018 Federal Tax Return\* (1040, 1040A, or 1040EZ.** \*An informed estimate is sufficient for the 2018 tax return as we realize all documents required for filing may not be available in February. However, a **2018 1040 must be completed** and submitted in order to be considered for financial aid. The application is considered incomplete without it and all pertinent schedules, documents.
- 2018 Schedules**
- 2018 W2/1099**