

## Minutes

### STEMCivics Board of Trustees

September 28, 2016

1. Pledge of Allegiance
2. Open Public Meetings Act Acknowledgement
3. Roll Call: present – Tina Kramer, Peggy Herrmann, Kevin Demmo, Jon Watkins, Amanda Byard
4. Approval of August 24, 2016 minutes  
Motion Peggy      Second Jon      Vote 5-0
5. Head of School Report
  - a. Enrollment
  - b. New engineering labs
  - c. First month of school update
  - d. Audit
  - e. Enrollment process
6. Public Comment  
none

### Personnel

7. Approve Johanna Serrano as a long-term substitute, September 22 through October 20, 2016 (or earlier if regularly appointed teacher returns) at an annual rate of \$40,000 pro rata pending successful completion of criminal history check.
8. Approve Johanna Serrano as a math teaching assistant, October 21, 2016 (or earlier if regularly appointed teacher for whom she was subbing) through June 30, 2017 at an annual rate of \$30,000 pro rata pending successful completion of criminal history check.
9. Approve Johanna Serrano for a per diem of \$200 for September 20, 2016.
10. Adjust annual salary of John Snuffin, business administrator, to \$94,000 for July 1, 2016-June 30, 2017.
11. Adjust annual salary of Jessica Rios, administrative assistant, to \$43,000 for July 1, 2016-June 30, 2017.
12. Correct the following coaches and respective stipends (previous amounts were \$100 less)
  - a. Cross-Country
    - i. Jennifer Pfaff, coach, \$2,200
    - ii. Xavier Wright, coach, \$2,200
  - b. Soccer
    - i. Ian Cabrera, head coach, \$2,200
  - c. Girls Volleyball
    - i. Ali Beaty, head coach, \$2,200
    - ii. Kelly Barna, head coach, \$2,200
  - d. Archery
    - i. Annie Levine, head coach, \$2,200
13. Approve Jessica Orellano and Saniyyah Baxter for \$60 each for extra time on September 15, 2016 for attendance and tardy tracking.  
Motion Peggy      Second Jon      Vote 5-0

### Governance

14. Affirm Field Trip Policy #6153 (annual affirming).  
Motion: Amanda      Second: Peggy      Vote: 5-0

### Finance

15. Approve the Board Secretary Reports for July and August 2016.
16. Approve the Treasurer's Reports for July and August 2016.
17. Approve the Board of Trustee's Certification of no over expenditure of funds for July and August
18. Approve the Bill List for the Month of August

19. Approve the agreement with Honeywell for the Instant Alert System for the 2016-17 school year in the amount of \$1,750.00
20. Approve lease with Swan Creek Rowing Club for crew
21. Approve MOU with NJ Tennis League of Trenton
22. Approve contract with Painted Dreams Farm for equestrian lessons

Motion: Kevin      Second: Peggy      Vote      5-0

23. Public Comment  
none
24. Adjourn