

# Attendance

## ALL

- Families must be notified at enrollment of the importance of school attendance benefits of attending school, consequences for truancy and resources available to assist student and families.
  - Notification by letter, robo call or live call after one unexcused absence
    - Documentation of interventions entered into Illuminate

### 5 UNEXCUSED ABSENCES IN A MONTH

- Agreement with the student and families that establishes school attendance requirements
- Refer student to Community Truancy Board
- Complete petition for BECCA/ Truancy

### BETWEEN 3 AND 5 UNEXCUSED ABSENCES:

- If the student has an IEP or 504, the corresponding teams must meet re absences
- For middle and high school, an assessment/screening must be conducted



### 3 UNEXCUSED ABSENCES IN A MONTH

- Family/student conference required
- Gather information from families on how we can support them
- Implement interventions
- Notification to families of steps taken to eliminate or reduce the student's absences
- Nudge letter
- Consider counselor or other school support
- Connect with community agencies that can support

### 5 EXCUSED ABSENCES IN A MONTH / 10 EXCUSED IN A YEAR

- Family/student conference required
- Gather information from families on how we can support them
- Implement interventions
- Nudge letter
- Consider counselor or other school support
- Connect with community agencies that can support

### 7 UNEXCUSED ABSENCES IN A MONTH/10 UNEXCUSED ABSENCES IN A YEAR:

District shall file a petition and affidavit with juvenile court