



CODE OF CONDUCT – KEY STAGE 4

The student code of conduct promotes a positive partnership between students and the school. Students should be clear as to the nature and expectations of the School which in turn expects student support in meeting the important features of its ethos and policies.

THE SCHOOL UNDERTAKES TO:

- provide a broad, balanced and challenging curriculum for its students
- provide a high standard of teaching and learning for all students
- support young people academically and pastorally in achieving their full potential
- ensure students receive support for any learning difficulties or EAL needs
- encourage and promote respect for other people and their property
- keep parents regularly informed of individual student progress and general school development
- inform parents of any concerns or problems that affect their child
- provide a range of co-curricular activities and other opportunities to broaden skills, knowledge and understanding
- encourage and develop skills of research and study skills both at school and in the home
- care for each student as a valued member of the school community irrespective of gender, sexual orientation, race or religion

STUDENTS WILL DO THEIR BEST TO:

- take a full and active role in school life both in lessons and in co-curricular opportunities
- maximise their attainment and progress in all lessons
- ensure that homework is completed and handed in on time
- ensure that they are academically honest i.e. all work is their own or correctly acknowledged
- ensure that they have the necessary equipment, books, laptop and PE kit for lessons and other school activities
- ensure they display the highest standards of behaviour and respect the views and property of others
- develop the attributes of the IB Learner Profile
- ensure that they attend school regularly, with absences only for reasons of ill-health or exceptional circumstances
- ensure that they arrive punctually to school in the morning and to classes throughout the day
- communicate in English at all times as that is the shared language of our community
- wear the BSM uniform correctly
- follow the rules and regulations of the School, and additional rules and regulations which apply or are communicated by staff responsible when on school trips
- use the internet safely at home and at school
- understand that loss or damage to school equipment and property used by students is their responsibility
- adhere to the policies and expectations of the school



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KS4 CODE OF CONDUCT

I agree to a code of conduct and study that should allow both me and those around me to fulfil my / our academic and social potential within a supportive, safe learning environment.

I understand that to promote and contribute positively to the **SCHOOL COMMUNITY** I should:

- speak in English during the school day, other than when in designated language lessons, in order to practise communication skills in an inclusive way
- respect the values of the school and embrace all aspects of the IB Learner Profile
- play a proactive role in my own learning by volunteering ideas within lessons and respecting the contributions of others
- contribute to school life by participating in presentations, projects and charity work
- volunteer to participate in a range of co-curricular activities, such as inter-house sports competitions and choir
- work in such a way as to allow others to work effectively and appropriately
- involve myself positively and cooperatively in Physical Education sessions in order to develop key life skills and promote my own physical, social and emotional health
- abide by the school's 'Acceptable Use' policy
- check my school email at least daily
- inform someone responsible of any concerns I may have regarding another student
- report any instances of bullying

I acknowledge that to develop my **ORGANISATION SKILLS** I am expected to:

- attend lessons punctually;
- ensure all necessary equipment / books / laptop / materials are brought to each session;
- record details of homework accurately;
- meet set deadlines;
- ensure that if I need to ask subject teachers for help with homework tasks, this should be done as early as possible during the period in which the set work should be done, so that official deadlines can still be met;
- inform my subject teachers of anything that has prevented homework from being done with sufficient notice prior to the relevant lesson;
- make sure, as far as possible, that printing / technology issues do not prevent me submitting or presenting work;
- make every effort to contact fellow students and teachers if I have been absent from school, in order to find out details of work missed so that I can catch up as quickly and effectively as possible.



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I recognise that to meet expectations regarding **ACADEMIC HONESTY**, I should not:

- copy other students' work
- copy material from a source acknowledging it
- use references without citing them properly through annotation / footnotes and references in a bibliography

I understand that failure to adhere to these expectations in class work, homework and examinations will result in sanctions and my parents being informed. A note would be made on my academic record that might influence any applications / references.

I understand that copying / cheating in tests / examinations will result in a 'Fail' grade, and that in external examination sessions, this could jeopardise my results.

I accept the terms of the **Acceptable Use Agreement** so that I may make use of the network and associated technologies at school and home.

I accept that I will follow the school rules both in school and on school trips. I accept that

- I am not permitted to consume alcoholic beverages, take drugs or smoke on excursions.
- I may not leave the main groups during activities.
- I may be given an opportunity for shopping and sightseeing without direct supervision and during such times I should remain in groups of no less than three.
- on residential trips, I must respect the 'lights out' time and respect other students and guests in the hotel. I must remain in my allocated room after 'lights out' time.
- if students are travelling by coach/car then I must wear my seatbelts at all times.
- I must make my bags and any other possession available to staff for searches in the unlikely event that I am suspected of breaching the Code of Conduct.
- in the highly unlikely event of me behaving in an unacceptable manner, the School reserves the right to send me home at the expense of my parents.

I appreciate that in abiding by the terms of this contract, I can rely upon the full support of my subject teachers, Form Tutor and the management team of the school, and that they will do all they can to encourage and enable me not only to set high standards for myself, but to work with positive focus to attain them.

Name in **BLOCK CAPITALS** _____

Signed: _____

Form Tutor: _____

Date: _____