

**GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA**

MEETING: REGULAR
DATE: October 15, 2018
TIME: 6:30 PM
PLACE: Board Room

**Board Action Items*

A. CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE

***B. EXECUTIVE SESSION:** *I move that the Board enter into executive session to discuss the employment history of a particular employee and discuss a matter identifying a disabled student which is made confidential by federal law.*

C. PUBLIC ACCESS TO THE BOARD OF EDUCATION

Thank you for coming. We appreciate your taking the time to attend our meeting and welcome your comments. If you would like to share your thoughts with the board, please state your name and address and please limit your comments to 3 minutes. This will keep the comment period to a reasonable length and still allow everyone who wishes an opportunity to speak. Please understand we will not respond to your comments or questions at this time, but if you would like a response please be sure to include your phone number or email address on the sign in sheet. Please turn cell phones off or to silent and no texting.

***D. APPROVAL OF AGENDA**

E. ACCEPTANCE OF MINUTES

E.1. Minutes of the September 10, 2018 Regular Meeting

F. ACCEPTANCE OF TREASURER'S REPORT

G. CELEBRATION OF STUDENTS

- Paul Lahue

H. BOARD REPORTS

H.1. Jeramy Clingerman /Zoe Kolczynski

- School Board Appreciation Week
- State of the District

H.3. Brenda Lehman

- Technology Plan

H.4. Jim Santonastaso IV

- Summer Programs

***I. CONSENT AGENDA:**

The personnel appointments are pending clearance of NYS fingerprinting requirements.

I.1.a. Substitute Teachers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Kris Colonna, Kristen Jensen and Maggie Turner-Read** as Substitute Teachers for the 2018-19 school year.

I.1.b. Substitute Teaching Assistants: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Nanci Bentley and Pamela Scutt** as Substitute Teaching Assistants for the 2018-19 school year.

I.1.c. Substitute Teacher Aides: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Nanci Bentley, Denise Hallett and Pamela Scutt** as Substitute Teacher Aides for the 2018-19 school year.

I.1.d. Substitute Bus Drivers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Rachel Clark and Heidi Roberts**, as Substitute Bus Drivers for the 2018-19 school year.

I.1.e. Substitute Bus Monitor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Ashley Dagget**, as Substitute Bus Monitor for the 2018-19 school year.

I.1.f. Appoint Bus Driver-Jennifer Kerrick: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Jennifer Kerrick** to a permanent Civil Service Position as a Bus Driver, effective October 1, 2018, with a probationary period starting October 1, 2018 through October 1, 2019, at the starting hourly rate per the Bus Drivers' Association Contract.

I.1.g. Appoint Food Service Helper-Stephanie Bach: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Stephanie Bach** to a permanent Civil Service Position as a Food Service Helper, effective October 1, 2018, with a probationary period starting

October 1, 2018 through October 1, 2019, at the starting hourly rate per the Marcus Whitman Custodial, Maintenance Food Service Employees Association Contract.

I.1.h. Eliminate (1) One Clerk Position: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby eliminate one (1) clerk position effective July 1, 2018.

I.1.i. Approve Unpaid Leave of Absence Request-Nancy Gilbert: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Nancy Gilbert, Teacher Aide from February 25, 2019 through March 1, 2019.

I.1.j. Amend Activity Advisor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the 2018-19 school year:

Activity	Advisor	Stipend
Year Book HS	Mark Rowe	\$3360.00
Innovative Technology Club	David Schewe	\$2310.00
Student Council (Elementary)	Polly Simmons	\$262.50
Student Council (Elementary)	Michelle Miller	\$262.50
Substitute MS Intramurals	Ruth Walters	\$11.55/hr
Spelling Bee Coordinator	Joylette Aaron	\$315.00

I.1.k. Mentors: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following mentors for the 2018-19 school year:

Mentor	New Teacher	Year	Stipend
Alexandra Schenk	Rachel Skopinsky	1	\$300
Casey Imrich	Morgan Drake	1	\$600

I.1.l. Appoint REACH Coordinator-Jessica Frank: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint Jessica Frank as REACH Coordinator at a stipend of \$5,600 for the 2018-19 school year.

I.1.m. EPC Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following to EPC for the 2018-19 school year:

EPC Committee	Members	Stipend
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EPC Co-Chair/GorhamTeacher	Corrine DeRue	\$912.08
EPC Co-Chair/GorhamTeacher	Alexandra Schenk	\$836.05
Valley Teacher	Erin Vanderpool	\$860.73
Valley Teacher	Beth Sloth	\$1296.93
Middle School Teacher	Sean Horan	\$746.58
Middle School Teacher	Kristin Hare	\$668.29
Teacher at large	Mark Rowe	\$905.09
High School Teacher	Beth Mineo	\$1140.79

I.1.n. REACH Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby make the following appointments for the 2018-19:

Position	Name	Stipend
McKinney Vento Case Manager –MS	Jennifer Twomey	\$36.77per hour
McKinney Vento Case Manager-Valley	Kerri Mitchell-DePorter	\$36.77 per hour
McKinney Vento Case Manager-Gorham	Morgan Drake	\$36.77 per hour
McKinney Vento Case Manager-HS	Michelle Rohring	\$36.77 per hour
McKinney Vento Counselor	Morgan Drake (Thursdays)	\$36.77 per hour
McKinney Vento Counselor	Jennifer Twomey (Tuesdays)	\$36.77 per hour
McKinney Vento Tutor	Andrea Bush	\$36.77 per hour
McKinney Vento Tutor	Deanna Bagley	\$36.77 per hour
McKinney Vento Tutor	Anne Hoffman	\$36.77 per hour
McKinney Vento Tutor	Brittany Phillips	\$36.77 per hour
McKinney Vento Tutor	Beth Sloth	\$36.77 per hour
McKinney Vento Substitute Tutor	Amanda Cooney	\$36.77 per hour

I.1.o. Winter Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following people:

Team	Coach	Base	Longevity	Stipend
Boys Varsity Basketball	Greg O'Connor	\$ 4,626	\$ 550	\$ 5,176
Boys JV Basketball	Brandon Herod	\$ 4,112	\$ 100	\$ 4,162
Boys Modified Basketball	David Helling	\$ 2,056	\$ 100	\$ 2,156
Girls Varsity Basketball	Brianna Parzych	\$ 4,626	\$ 100	\$ 4,776
Girls JV Basketball	Greg Parzych	\$ 4,112	\$ 100	\$ 4,262
Girls Modified Basketball	Kristin Hare	\$ 2,056	\$ 150	\$ 2,206
Boys Varsity Swimming	Jeff Anthony	\$ 4,369	\$ 1000	\$ 5,369
Boys Varsity Swimming Asst	Curt Hey	\$ 3,598	\$ 350	\$ 3,948
Boys Modified Swimming	Mike Smith	\$ 2,313	\$ 1,290	\$ 3,603

Varsity Wrestling	Terry Lucero	\$ 4,112	\$ 400	\$ 4,512
Varsity Wrestling Asst	Clayton Mack	\$ 3,598	\$ 250	\$ 3,848
Modified Wrestling	Jeremiah Grisa	\$ 2,570	\$ 100	\$ 2,670
Varsity Winter Track	Jody McLaughlin	\$ 4,626	\$ 800	\$ 5,426
Varsity Winter Track Asst	Seth Pritchard	\$ 3,855	\$ 699	\$ 4,554
Varsity Cheerleading	Wendy Kierst	\$ 4,626	\$ 400	\$ 5,026
Modified Cheerleading	Tiffany Worboys	\$ 2,056	\$ 50	\$ 2,106

I.1.p. College Student Placement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the 2018 fall semester:

Community College of the Finger Lakes

Kaylie Krossber Field Period Lisa VanSickle
Duration: October 15, 2018 through December 15, 2018

Keuka College

Sierra McGee Field Period Krista Brunner
Duration: January 14, 2019 through January 25, 2019

I.2. Surplus: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby declare the submitted list of Middle School and High School Library books for surplus.

I.3. Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the 2018-19 list of volunteers.

I.4. Donation: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does accept the donation from Budding Readers to donate approximately 130 books to UPK and Kindergarten classrooms.

I.5. Field Trip: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of the Eighth Grade going to Washington, DC May 9-11, 2019.

I.6. Field Trip: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the final proposal FFA going to FFA Convention Indianapolis, IN October 21, 2018–October 27, 2018.

I.7. Resignation-Jean Gregory: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Jean Gregory**, Long Term Substitute Science Teacher, effective November 15, 2018.

I.8. Resignation-Tanya Olsen: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Tanya Olsen**, Elementary Art Teacher, effective November 7, 2018.

I.9. Amend Recall Foreign Language Teacher– Andrea Bush: Whereas, **Andrea Bush** is listed on the Gorham-Middlesex Central School District Preferred Eligibility List in the tenure area of Foreign Language, and whereas, it appearing that **Andrea Bush** has the greatest number of years of service in the Gorham-Middlesex Central School District of any teacher on the Preferred Eligibility List in the tenure area of Foreign Language, and that **Andrea Bush** has been offered and has accepted a 1.0 FTE teaching position in the tenure area of Foreign Language, and upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby resolve that **Andrea Bush** is recalled to a 1.0FTE position as Foreign Language teacher in the tenure area of Foreign Language commencing September 1, 2016 and ending on March 22, 2019, contingent on the teacher receiving a rating of Effective or Highly Effective on two of the three years preceding the tenure recommendation; salary starting at Step 5 of the current MWTA contract for the 2015-16 school year.

I.10. Eliminate One (1) Social Worker Position: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby eliminate one (1) Social Worker Position effective September 17, 2018.

I.11. Create One (1) School Counselor Position: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby create one (1) School Counselor Position effective September 18, 2018.

I.12. Probationary Appointment-Morgan Drake: Be it resolved that the Board of Education of the Marcus Whitman Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Superintendent, does hereby appoint **Morgan Drake**, who holds a School Counselor Provisional Certificate, to a Teaching position in the tenure area of School Counselor for a four year probationary appointment commencing September 18, 2018 and ending on September 17, 2022, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting at Step 1 of the current MWTA contract for the 2018-19 school year.

I.13. Approve Amended Policies: Be it resolved that upon the recommendation of the Policy Committee the Board of Education of the Gorham-Middlesex Central School District does hereby approve the first reading and waive the second reading of the following amended Policies:

0300 Accountability

0310 Board Self-Evaluation

1230 Public Participation at Board Meetings

4321.12 Use of Time Out Rooms, Physical Restraints and Aversives

8505 Charging School Meals and Prohibition Against Shaming

MWCSD Website Online Accessibility Policy

I.14. Accept the Annual External Audit: Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Annual External Audit and the Communicating Internal Control Related Matters Identified in an Audit for the 2017-2018 school year.

I.15. Accept the Annual External Audit Corrective Action Plan: Be it resolved that upon the recommendation of the Audit committee, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Annual External Audit Corrective Action Plan for the 2017-2018 school year.

I.16. Approve Budget Development Calendar: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Budget Development Calendar as submitted for the proposed 2019-20 budget.

I.17. Accept School Physician Agreement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the school physician agreement.

I.18. Approve CSE and CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CPSE/CSE recommendations as submitted and filed in the minute file.

J. A Resolution Authorizing The Issuance Of Not Exceeding \$26,670,600 Bonds And The Expenditure Of \$2,323,400 Capital Reserve Fund Monies Of The Goram-Middlesex Central School District, Ontario And Yates Counties, New York, To Pay The Cost Of The Reconstruction Of And Construction Of Improvements To School District Buildings And Facilities, In And For Said School District.

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act ("SEQRA") as a "Type I Action", have been performed and it has been determined that said capital project will not result in any significant adverse environmental impact; and

WHEREAS, at a Special District Meeting of the qualified voters of Gorham-Middlesex Central School District, Ontario and Yates Counties, New York (the "School District"), held on December 13, 2017, a proposition was duly adopted authorizing the Board of Education of said School District to reconstruct and construct improvements to School District buildings and facilities (including a new addition to the Middle/High School and a new High School concession stand), together with site work, furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$28,994,000, with a \$2,323,400 portion to be paid with Capital Project Reserve Fund monies thereof and the remaining \$26,670,600 or so much thereof as may be necessary to be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law, and in anticipation of such tax, obligations of said School District to be issued; and

WHEREAS, it is now desired to provide for the authorization of such class of objects or purposes and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Gorham-Middlesex Central School District, Ontario and Yates Counties, New York, as follows:

Section 1. The reconstruction of and construction of improvements to School District buildings and facilities (including a new addition to the Middle/High School and a new High School concession stand), in and for the Gorham-Middlesex Central School District, together with site work, furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements

and expenses in connection therewith is hereby authorized at a maximum estimated cost of \$28,994,000.

Section 2. The plan for the financing of the aforesaid class of objects or purposes shall be by:

(a) the expenditure of \$2,323,400 Capital Project Reserve Fund monies hereby authorized to be expended therefor, and

(b) the issuance of \$26,670,600 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of said class of objects or purposes is 30 years, pursuant to subdivision 97 of paragraph a of Section 11.00 of the Local Finance Law as a "school construction project" as defined therein.

Section 4. The faith and credit of said Gorham-Middlesex Central School District, Ontario and Yates Counties, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and

contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

K. PUBLIC ACCESS TO THE BOARD

L. BOARD MEMBER ITEMS:

1. Superintendent Evaluation executive session 11/13 meeting
2. 4CSBA-Legislative
3. 4CSBA- General Membership meeting
4. Board Committees (Audit, Policy, Buildings and Grounds and Safety)
5. Meeting Reminders:
 - Building and Grounds Committee Meeting 10/22 5:30pm
 - Audit Committee Meeting 10/23 5:30pm
 - Policy Committee Meeting 11/14 7:30am
6. Board attendance at school events
7. Friendship House-Christmas

M. EXECUTIVE SESSION, if needed

N. ADJOURN MEETING

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

September 10, 2018

Board Room

Board Members Present: Sheila Brown-President, Cindy Hall-Vice-President, Jeff Allen, Mike Bentley, Sue Campbell, Cory Clark, Sue Craugh and Keri Link

Absent: Phyllis Frantel

Administrators Present: Jeramy Clingerman, Sharene Benedict, Dan Blankenberg, Bonnie Cazer, Clayton Cole, Erica Hasselstrom, Gil Jackson, Zoe Kolczynski, Paul Lahue, Brenda Lehman, Cheryl MacDonald, Lee Ann Shipman, Jenn Taft and Susan Wissick

Sheila Brown called the meeting to order at 6:30pm. There was a moment of silence for Patriot Day (9/11)

PUBLIC ACCESS TO THE BOARD OF EDUCATION:

Martha Silver, Stanley: Mrs. Silver expressed concern about student's behavior in her daughter's classroom.

Sue Craugh entered the meeting at 6:31pm.

Motion by Jeff Allen seconded by Keri Link to approve the agenda.

APPROVAL OF AGENDA

Yes 8 No 0 (Absent: Phyllis Frantel) MC

ACCEPTANCE OF MINUTES

The Board accepted the minutes of the August 13, 2018 Regular Meeting as submitted.

ACCEPTANCE OF TREASURER'S REPORT

Due to end of year audit Treasurer reports will be attached to the October agenda.

ADMINISTRATORS' REPORTS:-

Jeramy Clingerman—Mr. Clingerman recognized retirees: Tom Durham, Pam Scutt and Lynn Lafler and thanked them for their years of service.

Mr. Clingerman shared the opening day video with the Board. He also shared about having the staff back on Aug. 30 and Sept. 4. With all staff at the HS for training there was a picnic style lunch for all staff, wellness opportunities for all. It was great have the staff back with positive energy to begin the new school year.

The District received a banner for our participation in the 10 day plant based challenge.

Smart Bond Plan was approved. We are in the process of receiving 40 interactive boards, hundreds of chrome books, weather bug station for our Science Dept. and building safety items.

50th Anniversary Committee is planning a celebration at Homecoming on Sept. 28.

Zoe Kolczynski-Mrs. Kolczynski shared with the Board about District Transparency form. The state chose Marcus Whitman to complete this complex report. By 2020 all school districts will be required to complete the form. Mrs. Kolczynski had to gather data on enrollment projections, pre-k, community service, change budget codes, etc. at the end of report gives a cost per student. This form will be posted on our website.

Erica Hasselstrom-Mrs. Hasselstrom presented to the Board about Summer Professional Development for our staff.

Bonnie Cazer-Mrs. Cazer presented to the Board about the Summer Reading Program.

Motion by Cory Clark seconded by Cindy Hall to approve the consent agenda.

CONSENT AGENDA

Personnel Agenda:

The following appointments are pending clearance of NYS fingerprinting requirements:

Substitutes: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby re-appoint the submitted list of Substitutes at the approved rates.

Substitute Teacher: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Sharon Simmons-Shepard** as a Substitute Teacher for the 2018-19 school year.

Substitute Teaching Assistant: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Sharon Simmons-Shepard** as a Substitute Teaching Assistant for the 2018-19 school year.

Substitute Teacher Aides: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Alanna Brahm and Sharon Simmons-Shepard** as a Substitute Teacher Aides for the 2018-19 school year.

Substitute Bus Driver: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Jennifer Soles** as a Substitute Bus Driver for the 2018-19 school year.

Substitute Bus Monitor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Joanne Hey** as a Substitute Bus Monitor for the 2018-19 school year.

Appoint Bus Monitor-Shane Carroll: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Shane Carroll** a full time probationary Civil Service appointment as a Bus Monitor, at an hourly rate per contract, effective September 1, 2018 with a probationary period from September 1, 2018 through September 1, 2019.

Appoint Temporary Clerk-Robin Spedick: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Robin Spedick** to a Civil Service Temporary Clerk position, effective September 4, 2018 at an hourly rate per the MW Teacher Aides, Teaching Assistants, and Clerical Employees Assoc.

Appoint Teacher Aide-Karen Clark: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Karen Clark** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective September 1, 2018 with a probationary period from September 1, 2018 through September 1, 2019.

Appoint Teacher Aide-John Demetros: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **John Demetros** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective September 1, 2018 with a probationary period from September 1, 2018 through September 1, 2019.

Appoint Teacher Aide-Candace Hackett: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Candace Hackett** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective September 4, 2018 with a probationary period from September 4, 2018 through September 4, 2019.

Teacher Aide-Kristen Hamilton: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Kristen Hamilton** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective September 1, 2018 with a probationary period from September 1, 2018 through September 1, 2019.

Appoint Teacher Aide-Samantha Harris: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Samantha Harris** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective September 1, 2018 with a probationary period from September 1, 2018 through September 1, 2019.

Appoint Teacher Aide-Cullien Marks: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Cullien Marks** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective September 1, 2018 with a probationary period from September 1, 2018 through September 1, 2019.

Appoint Teacher Aide-Julia Rowlands: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Julia Rowlands** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective September 1, 2018 with a probationary period from September 1, 2018 through September 1, 2019.

Appoint Teacher Aide-Michael Salotto: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Michael Salotto** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective September 1, 2018 with a probationary period from September 1, 2018 through September 1, 2019.

Appoint Head Custodian-Richard Welsh: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Richard Welsh**, a full time permanent Civil Service appointment as a Head Custodian, at an hourly rate per contract, effective September 5, 2018 with a probationary period from September 5, 2018 through September 5, 2019.

Appoint Head Custodian-Tyler Bermon: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Tyler Bermon**, a full time permanent Civil Service appointment as a Head Custodian, at an hourly rate per contract, effective September 5, 2018 with a probationary period from September 5, 2018 through September 5, 2019.

Resignation- Lynn Lafler: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement of **Lynn Lafler**, Teacher's Aide, effective September 4, 2018.

Resignation-Sharon Simmons-Shepard: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Sharon Simmons-Shepard**, Teacher's Aide, effective August 31, 2018.

Approve Unpaid Leave of Absence Request-Linda Cripps: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Linda Cripps, Bus Monitor from November 1, 2018 through March 8, 2019.

Activity Advisors: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as activity advisors for the 2018-19 school year:

Activity Advisor	Name	Stipend
Art Club (High School)	Mark Rowe	\$588.00
Art Club (Middle School)	Katie Stamm	\$588.00
Entrepreneur Club	Kathleen Alvord	\$1501.50
HS Fall Play Director	Damian Grzeskowiak	\$2772.00
MS Drama Club Fall Advisor/Dir of Fall Perf	Jennifer Mitchell	\$2310.00
MS Drama Club Spring Musical Director	Jennifer Mitchell	\$1732.50
FFA	Mary Catherine Coolbaugh	\$2772.00
Freshman Advisor	Wendy Kierst	\$420.00
Freshman Advisor	Amy Harter	\$420.00
Future Educators	Michele Underwood	\$840.00
Honor Society	James Santonastaso IV	\$787.50
Honor Society	Beth Mineo	\$787.50
Horticulture Club	Mary Catherine Coolbaugh	\$735.00
Intramurals	Karen Lahue	\$11.55/hr
Intramurals MS	Jeff Anthony	\$11.55/hr
Substitute MS Intramurals	Jill Mackerchar	\$11.55/hr
Substitute HS Intramurals	Todd Cunningham	\$11.55/hr
Jazz Ensemble (6th)	Matthew Bond	\$378.00
Jazz Ensemble (7th & 8th)	Matthew Bond	\$630.00
Jazz Ensemble (High School)	Matthew Bond	\$2310.00
Junior Advisor	Lindsay Kramer	\$787.50
Junior Advisor	Justin Devlin	\$787.50
Masterminds	Michele Underwood	\$420.00
HS Musical Director	Damian Grzeskowiak	\$3465.00
Senior Advisor	Jennifer Mitchell	\$1050.00
Senior Advisor	Wendy Warters	\$1050.00
Ski Club (Elementary)	Bailey Colonna	\$144.40
Ski Club (Elementary)	Ali Schenk	\$144.40
Ski Club (High School)	Kathleen Alvord	\$462.00

Ski Club (Middle School)	Jessica Frank	\$462.00
Sophomore Advisor	Andrea Bush	\$577.50
Sophomore Advisor	Andrea Robertson	\$577.50
Student Senate (Middle School)	Deanna McLellan-Tuck	\$1050.00
Year Book HS	Mark Rowe	\$1680.00
Year Book Club MS	Stephanie Ellerstein	\$800.00
PRISM	Andrea Bush	\$288.75
PRISM	Caitlin Foley	\$288.75
MS Tech Club	Matthew Bond	\$428.40
Vocal/Instrument Director	Holly Noel Blueye	\$2310.00
Innovative Technology Club	David Schewe	\$1155.00
Innovative Technology Club	Jennifer Mitchell	\$1155.00
Strength Coach	Matthew Silco	\$1386.00
Strength Coach	David Helling	\$1386.00

Mentors: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following mentors for the 2018-19 school year:

Mentor	New Teacher	Year	Stipend
Mark Rowe	Katie Stamm	1	\$600
Colleen Tauriello	Tessa Stone	1	\$600

Amend Fall Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby amend the following appointments:

Team	Coach	Base	Longevity	Stipend
Girls Varsity Swimming	Mindy Heaven	\$3,598	\$50	\$3,648
Modified A Football	Michael Gorton	\$2,570	\$200	\$2,770
Varsity Football Asst Coach	Bruce Wagner	\$2,827	\$950	\$3,777

Appoint Fall Coach Appointment: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby amend the following appointment:

Team	Coach	Base	Longevity	Stipend
Varsity Cross Country Asst	Bonnie Stathis	\$3,084	\$0	\$3,084

Termination Modified Football Coach-Jim Sibeto: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby terminate of **Jim Sibeto**, effective August 20, 2018.

Resignation Varsity Cross Country Assistant Coach-Terry Lucero: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of Terry Lucero, Varsity Cross Country Assistant Coach, effective August 7, 2018.

Yearly Building Per Diem Substitutes: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following yearly building per diem substitutes:

Gorham Elementary	Cassie Davis
Middle School	Christina Stephens
High School	Al DeGroot

Technology Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following as Technology Coaches for the 2018-19 school year:

Amanda Cooney	Michelle Miller
Jason Green	Patrick Prusinowski
Jennifer Horn	Andrea Robertson
Kelly Karszes	Jacqueline Wickham
	Samantha Wolf

College Student Placement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the 2018 fall semester:

Hobart William Smith

Laura Rollins	Assistant Teacher Year 2	Lucinda Moses
Duration: October 9, 2018 through December 7, 2018		

Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the 2018-19 list of volunteers.

Field Trip: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal FFA going to FFA Convention Indianapolis, IN October 21, 2018 –October 27, 2018.

Resignation-Thomas Durham: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement of Thomas Durham, School Social Worker, effective August 30, 2018.

Resignation-Pamela Scutt: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement of Pamela Scutt, Teaching Assistant, effective November 3, 2018.

Increase High School Social Studies Position-Mackenzie Juda: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby increase the position of 0.6 Social Studies Teacher, Mackenzie Juda to 0.8 High School Social Studies Teacher, effective September 1, 2018 through

January 31, 2019.

Long Term Substitute 0.6FTE Science Teacher-Jean Gregory: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Jean Gregory**, as a 0.6 FTE long term substitute Science Teacher position beginning September 1, 2018 through June 30, 2019, at Step 1, of the current teacher contract.

Long Term Substitute Reading Teacher-Rachel Skopinsky: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Rachel Skopinsky**, as a 1.0 FTE long term substitute Reading Teacher position beginning September 1, 2018 through December 20, 2018 at Step 1, of the current teacher contract.

Long Term Substitute Elementary Special Education Teacher-Tessa Stone: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Tessa Stone**, as a 1.0 FTE long term substitute elementary special education teacher position beginning September 1, 2018 through June 20, 2019, at Step 1, of the current teacher contract.

Probationary Appointment-Katie Stamm: Be it resolved that the Board of Education of the Marcus Whitman Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Superintendent, does hereby appoint **Katie Stamm**, who holds an Art Permanent Certificate, Permanent Certificate PreK-6 certificate and Professional Certificate Students with Disabilities Grades 1-6, to a Teaching position in the tenure area of Art for a three year probationary appointment commencing September 1, 2018 and ending on August 31, 2021, contingent on the teacher receiving a rating of Effective or Highly Effective on two of the three years preceding the tenure recommendation; salary starting at Step 10 of the current MWTA contract for the 2018-19 school year.

Resignation-Adam Killebrew: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of Adam Killebrew, Teacher's Aide effective August 31, 2018.

Probationary Teaching Assistant-Adam Killebrew: Be it resolved that the Board of Education of the Marcus Whitman Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Superintendent, does hereby appoint **Adam Killebrew**, who holds a Level I Teaching Assistant Certificate, to a Teaching Assistant position in the tenure area of Teaching Assistant for a four year probationary appointment commencing September 1, 2018 and ending on August 31, 2022, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting per Teacher Aides, Teaching Assistants and Clerical Employees Association for the 2018-19 school year.

Amend Probationary Appointment of a Combined Area Elementary School Teacher-Lisa Wizeman:

WHEREAS, on August 31, 1999, Lisa Wizeman acquired tenure in the Special Education tenure area in the Gorham-Middlesex Central School District, received an annual professional

performance review for the 2017-2018 school year, and has at least three years of satisfactory experience as a teacher.

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Gorham-Middlesex Central School District, pursuant to Section 3012 of the Education Law and in compliance with section 30-1.3 of Part 30 of the Rules of the Board of Regents, upon the recommendation of Jeramy Clingerman, Superintendent of Schools, does hereby appoint Lisa Wizeman, who holds permanent New York State Certificate Pre-Kindergarten, Kindergarten and Grades 1-6, Speech and Hearing Handicapped Permanent Certificate and Special Education Permanent Certificate, permitting her to teach subjects in Elementary AIS, and because of her certificate and years of satisfactory experience is qualified to perform Instruction Support Services in the public schools of New York State, to the position of Elementary AIS and Instruction Support Services (.6 FTE in the area of Elementary AIS and .4 FTE in the area of Instructional Support Services), in the tenure area of Elementary, for a probationary period of three (3) years, to commence on September 1, 2018, and to expire on August 31, 2021, and

BE IT FURTHER RESOLVED, that Lisa Wizeman, during her first year of appointment, shall be paid at the annual salary at Step 27 of the MWTA Contract.

Approve Textbook: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Restaurant Entrepreneur 2014 Publishing Rights for the High School Business Class.

Approve School Resource Officer Contract: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the contract with Ontario, County, for the School Resource Officer Program at the Gorham-Middlesex Central School District for the dates of September 1, 2018 through June 30, 2019.

Accept Athletic Training Services Agreement between The Rochester General Hospital and Joint Center and Gorham-Middlesex CSD Board of Education: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the athletic training services agreement between The Rochester General Hospital Services Agreement and Gorham-Middlesex Central School District Board of Education concerning the athletic training services for our student athletes.

Accept Agreement: BE IT RESOLVED THAT, the Board of Education of the Marcus Whitman Central School District, approves the agreement between the Marcus Whitman Central School District, Superintendent of School, Jeramy Clingerman, and **Trina Solea**, dated September 7, 2018.

Resignation-Trina Solea: BE IT RESOLVED THAT, the Board of Education of the Marcus Whitman Central School District, accepts the resignation of Trina Solea dated September 7, 2018 and effective the close of business September 30, 2018.

Approve Revised Tax Warrant: Be it resolved that whereas the approved tax levy has been aligned against the current assessments and the tax rates are available, the Gorham-Middlesex Central School District, upon the recommendation of the Superintendent, does approve the revised tax warrant as submitted.

Approve Amended Policies: Be it resolved that upon the recommendation of the Policy Committee the Board of Education of the Gorham-Middlesex Central School District does hereby approve the first reading and waive the second reading of the following amended Policies:

0100 Non-Discrimination and Equal Opportunity

0115 Student Harassment and Bullying Prevention and Intervention

1420 Complaints About Curricula or Instructional Materials

1500 Public Use of School Facilities

1530 Smoking and Other Tobacco Use on School Premises

1741 Home-Schooled Students

1800 Donations, Gifts and Grants to the District

1925 Interpreters for Hearing-Impaired Parents

5661 District Wellness Policy

Rescind Policy 7552 Bullying: Peer Abuse in the Schools and 7553 Hazing of Students: Be it resolved that upon the recommendation of the Policy Committee the Board of Education of the Gorham-Middlesex Central School District does hereby rescind Policy 7552 Bullying: Peer Abuse in the Schools and 7553 Hazing of Students due to the policy being duplicative to the Policy 0115 Student Harassment and Bullying Prevention and Intervention.

CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CSE/CPSE recommendations as submitted and filed in the minute file.
Yes 8 No 0 (Absent: Phyllis Frantel) MC

PUBLIC ACCESS TO THE BOARD:

Mabel Deal, Stanley-Mrs. Deal wished everyone a successful school year. Marcus Whitman does an outstanding job with students. She will be celebrating her 84th Birthday next month.

BOARD MEMBER ITEMS:

Audit Committee Meeting-Oct. 4 5pm

Buildings and Grounds Committee Meeting-none scheduled

Policy Committee Meeting Sept. 26 7:30am

Legislative Committee-Phyllis Frantel

October Board Meeting-year book picture

Motion by Jeff Allen, seconded by Keri Link to adjourn the meeting at 7:25pm.

Respectfully Submitted,

Sharene Benedict
District Clerk

() Required
(X) Local
(X) Notice

ACCOUNTABILITY

The Board of Education acknowledges that it is directly accountable to the community it has been elected to serve, and is committed to engaging in a continuous assessment of all district conditions affecting education.

The Board recognizes that a comprehensive accountability system is necessary to improve the effectiveness of the district's schools by keeping the primary focus on student achievement and on what can and should be done to improve that achievement.

Consistent with its obligations and commitments, the Board will:

1. Receive or be presented with regular reports to evaluate the quality and equity of education in the district, including instruction, services, and facilities.
2. Evaluate the Superintendent's performance in accordance with policy 0320, Evaluation of the Superintendent.
3. Evaluate the Board's performance in accordance with policy 0310, Board Self-Evaluation.
4. Evaluate progress toward the achievement of district long- and short-term goals and ensure that board policies and resources effectively support the district vision.
5. Provide appropriate staff and board training opportunities.

6. Fulfill governance responsibilities as required by state and federal law.

NOTE: The list of specific actions the Board will take to ensure accountability should be modified as necessary to reflect the Board's actual practice. The items listed above simply reflect basic measures all boards should take to fulfill their governance responsibilities.

The Board acknowledges that publicizing the district's targets/goals is important to maintaining the community's trust and support. The Board is committed to keeping the public aware of how they are meeting these targets/goals through website and/or district newsletter.

NOTE: The Board may wish to expand the last paragraph to include the specific means by which it will keep the public aware of the district's progress, such as through a district newsletter or website.

Cross-ref: 0000, Mission Statement and Vision
0310, Board Self-Evaluation
0320, Evaluation of the Superintendent
1000, Community Relations Goals
4000, Student Learning Standards and Instructional Guidelines

Adoption date:

- Required
- Local**
- Notice

BOARD SELF-EVALUATION

The Board of Education is committed to the continuous improvement of the district and its own functioning. Accordingly, the members of the Board shall conduct an evaluation annually to determine the degree to which they are meeting their responsibilities as Board members and the needs of their educational community.

This self-evaluation shall be positive, frank and honest, and shall focus on evaluating the Board as a whole, not as individuals. The self-evaluation shall be based on the goals the Board sets for itself, not on goals it sets for the entire district. The results of the evaluation shall be used to establish priorities for action and specific goals and objectives to strengthen the operation of the Board.

The Board shall use a questionnaire self-evaluation instrument.

Adoption date:

() Required

(X) Local

(X) Notice

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education encourages public participation on school related matters at Board meetings, as outlined in this policy. To allow for public participation, a period not to exceed 30 minutes shall be set aside during the first part of each Board meeting for public comment. A second 30-minute time period will be set aside at the end of each Board meeting for public comment. These periods may be extended by a majority vote of the Board.

Persons wishing to address the Board in the format of a presentation shall advise the *Board President or the Superintendent of Schools* within four days before the Board Meeting. This will allow for the topic to be possibly added to the Board agenda. The request shall be communicated to the Superintendent or Board President. To maintain a first come, first served process, the district may request the name of the speaker. For purposes of following up with speakers later, the district may request the speaker's address, telephone number, or email address. To limit comments to matters which may be properly discussed in public session, the district shall request a brief description of the topic to be addressed. Any group or organization wishing to address the Board must identify a single spokesperson.

During comment period this should be as brief as possible. Speakers will not be permitted to speak for longer than three minutes. Speakers may comment on district matters generally, depending on the public participation section-

The Board will not permit in public session discussion involving individual district personnel or students. Persons wishing to discuss matters involving individual district personnel or students should present their comments and/or concerns to the Superintendent during regular business hours.

All speakers are to conduct themselves in a civil manner. Obscene language, libelous statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated.

Persons making presentations at a Board meeting will address remarks to the President and may direct questions or comments to Board members or other district officials only upon the approval of the Superintendent. Board members and the Superintendent shall have the privilege of asking questions of any person who addresses the Board.

Questions and comments from the public concerning matters which are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation and Dissemination.

The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented, as outlined in this policy and applicable provisions of law and regulation, and subject to the Board's parliamentary procedure. The President shall have the right to discontinue any presentation which violates this policy.

Cross-ref: 2342, Agenda Preparation and Dissemination

Ref: *Appeal of Kushner*, 49 EDR 263 (2010) (boards not required to allow the public to speak)
Matter of Martin, 32 EDR 381 (1992) (boards need not permit nonresidents to speak)
Appeal of Wittneben, 31 EDR 375 (1992) (boards encouraged to permit citizens to speak)
Matter of Kramer, 72 St. Dept. Rep. 114 (1951) (boards may put time limits on public speaking)
NYS Department of State, Committee on Open Government, Advisory Opinions OML-AO-#2696 (Jan. 8, 1997), OML-AO-#2717 (Feb. 27, 1997), OML-AO-#3295 (Apr. 16, 2001), OML-AO-#3518 (Aug. 30, 2002), OML-AO-#4141 (Feb. 24, 2006), OML-AO-#4044 (Sept. 30, 2005), OML-AO-#4292 (Dec. 6, 2006)

Adoption date:

() Required
(X) Local
(X) Notice

USE OF TIME OUT ROOMS, PHYSICAL RESTRAINTS AND AVERSIVES

The Board of Education recognizes that students with disabilities sometimes exhibit inappropriate behaviors that impede learning. As a result, students with disabilities may require unique approaches to discipline so that they can continue to benefit from their educational program. The Board further acknowledges that the use of aversive behavioral intervention, as defined in §19.5 of the Commissioner's regulations, is prohibited unless the district has followed the procedures outlined below to allow for their use in a child-specific case.

The use of a time out room, physical restraint or aversive intervention will be in conformance with a child's individual education program (IEP). Staff will adhere to federal and state statute and regulation in the administration of these measures.

Time Out Room

A time out room is an area for a student to safely deescalate, regain control and prepare to meet expectations to return to his/her educational program. The room will only be used in conjunction with a behavioral intervention plan or as part the student's IEP, or when it is necessary to remove a student from a potentially dangerous situation in unanticipated situations that pose an immediate concern for the physical safety of a student or others. The room will provide a supervised area in order to facilitate self-control. The location, size and access to the time out room will be in conformance with applicable laws and regulations. The Director of Student Support Services will be responsible for the development and implementation of regulations covering the use of a time out room, as well as monitoring compliance with those regulations.

The Director of Student Support Services will inform parents prior to the initiation of a behavioral intervention plan incorporating the use of a time out room. Upon request, the parent will be shown the space to be utilized. In addition, the parent will be provided a copy of this policy.

Physical Restraint: Emergency Interventions

Staff will not use physical restraint as a substitute for systematic intervention to modify inappropriate behavior. Staff who may be called upon to physically restrain a student will be trained on safe and effective ways to do so. Physical restraint may be used in an emergency where no other approach would be effective in controlling the student's behavior.

During emergencies, immediate intervention by staff involving the use of reasonable physical force may be necessary, either to protect people or property from injury or damage, or to restrain

or remove a student whose behavior is interfering with the orderly functioning of the school, if that student has refused to comply with a request to refrain from further disruptive acts.

The district shall document the use of emergency interventions for each student. This shall include the student's name and date of birth, the setting and location of the incident, the staff members involved, other persons involved, a description of the incident and the intervention used, the duration of the incident, a statement as to whether the student has a current behavioral intervention plan and details of any injuries sustained by either the student or others as a result of the incident. Documentation of emergency interventions shall be reviewed by school supervisory personnel and, as necessary, the school nurse or other medical personnel. The student's parents/guardians shall be notified of each incident of emergency intervention.

Training

Training for staff on the policies and procedures related to the use of time out rooms, physical restraint, aversives, and related behavior management practices, will be provided annually or as needed.

The Director of Student Support Services will be responsible for implementation and oversight of this policy.

Ref: 8 NYCRR §§19.5; 200.15; 200.22

Adoption date:

NYSSBA Sample Policy 8505

Required

Local

Notice

“CHARGING” SCHOOL MEALS AND PROHIBITION AGAINST SHAMING

The Board of Education recognizes that on occasion, students may not have enough funds for a meal. To ensure that students do not go hungry, but also to promote responsible student behavior and minimize the fiscal burden to the district, the Board will allow students who do not have enough funds to “charge” the cost of meals to be paid back at a later date subject to the terms in this policy.

To comply with State guidelines and maintain a system for accounting for charged meals, regarding both full and reduced-price meals, the Board shall:

1. allow only regular reimbursable meals to be charged, excluding extras, à la carte items, side dishes, additional meals, and snacks (“competitive foods”); and
2. use a computer-generated point of sale system, which identifies and records all meals as well as collects repayments.

Charged meals must be counted and claimed for reimbursement on the day that the student charged (received) the meal, not the day the charge is paid back. When charges are paid, these monies are not to be considered “à la carte” transactions, as a section on the daily cash report or deposit summary reads “charges paid.”

Students shall not be denied a reimbursable meal, even if they have accrued a negative balance from other cafeteria purchases, unless the parent/guardian has provided written permission to the school to withhold a meal. No student with unpaid charges will be prohibited from purchasing food if they have money that day.

If school food authorities (SFAs) suspect that a student may be abusing this policy, written notice will be provided to the parent/guardian.

Students who cannot pay for a meal or who have unpaid meal debt shall not be publicly identified or stigmatized (including wristbands or hand stamps), required to do chores or work to pay for meals, or have meals thrown away after they have been served. District staff shall not discuss a student's unpaid meal debt in front of other students. The district shall not take any action directed at a student to collect unpaid school meal fees. However, the district may discretely notify students of their account balances, and why certain items (e.g., à la carte, etc.) could not be provided with charged meals.

Student Account Balance Notification

The district's payment system allows for automatic replenishment when a balance reaches a certain amount set by the parent/guardian. The district shall encourage parents/guardians to utilize this option.

Parents/guardians shall be discretely notified of student account balances regularly. When a student's account balance falls to \$10 and whenever a meal is charged, the district will discretely notify the student and the parent/guardian of the balance, and the process to refill the account, This notification will continue regularly until the account is replenished. Parents/guardians must repay all unpaid charges remaining at the end of the year or before their child leaves the district, whichever occurs first.

The district shall discretely notify parents/guardians of students regularly with negative balances of at least five meals, determine if the student is directly certified to be eligible for free meals, and attempt to reach the parent/guardian to assist them in the application process for free and/or reduced price meals, and determine if there are other issues within the household causing the insufficient funds and offer appropriate assistance. If a parent/guardian regularly fails to provide meal money and does not qualify for free or reduced price meals, the district may take other actions as appropriate, including notifying the local department of social services if neglect is suspected.

The school district shall notify all parents/guardians in writing on an annual basis at the start of the school year and to families transferring during the year, outlining the requirements of this policy. The policy shall also be published in appropriate school and district publications. All staff involved in implementing and enforcing this policy shall also be notified of these requirements and their responsibilities. The district's enrollment process shall include the application process for free and reduced price meals. If the district becomes aware that a student is so eligible, it shall file an application for the

student. Staff responsible for assisting foster, homeless and migrant students shall coordinate with the food services staff to ensure such students receive free school meals.

Unpaid Meal Charges and Debt Collection

Unpaid meal charges are a financial burden to the district and taxpayers and can negatively affect the school program. Unpaid meal charges shall be considered “delinquent” as per the district’s accounting practices. The district shall attempt to recover unpaid meal charges before the end of the school year, but may continue efforts into the next school year. The district shall notify parents/guardians of unpaid meal charges at regular intervals, and may engage in collection activities by district staff, which do not involve debt collectors as defined in federal law (15 USC §1692a), and may not charge fees or interest. The district shall offer repayment plans, and may take other actions until unpaid charges are paid.

Remaining Account Balances

Remaining funds may be carried over to the next school year. When students leave the district or graduate, the district will attempt to contact the parent/guardian to return remaining funds. Parents/guardians may request that funds be transferred to other students (e.g., siblings, unpaid accounts). All transfer requests must be in writing. Unclaimed funds remaining after 45 days shall be absorbed by the school meal account.

Staff

Staff members are allowed to purchase food from the district’s food services. However, all purchases must be paid for at the point of sale cash payment account. Staff members are not allowed to charge meals to be repaid later.

Building Principals, working with the head of food services, shall ensure that all district and food service staff with responsibilities under this policy will be trained on the provisions of this policy and the requirements of Education Law section 908.

Cross-ref: 8520, Free and Reduced Price Meal Services

Ref: 42 USC §1779 (Child Nutrition Act of 1966)
42 USC §§1758(f)(1); 1766(a) (National School Lunch Act)
2 CFR §200.426 (accounting for debt in federal programs)

7 CFR §§210.9 210.12; 210.19; 220.13; 245.5 (accounting in federal school meal programs)

Healthy, Hunger-Free Kids Act (Public Law 111-296), §143

15 USC §1692a (debt collector defined)

Education Law §908

USDA Report to Congress, *Review of Local Policies on Meal Charges and Provision of Alternate Meals*, June 2016, www.fns.usda.gov/sites/default/files/cn/unpaidmealcharges-report.pdf

Unpaid Meal Charges: Local Meal Charge Policies, USDA FNS Memo SP 46-2016 (07/08/16), www.fns.usda.gov/unpaid-meal-charges-local-meal-charge-policies

Unpaid Meal Charges: Guidance and Q&A, USDA FNS Memo SP 57-2016 (09/16/16), <https://fns-prod.azureedge.net/sites/default/files/cn/SP57-2016os.pdf>

Unpaid Meal Charges: Guidance and Q&A, USDA FNS Memo SP 23-2017 (03/23/17), <https://fns-prod.azureedge.net/sites/default/files/cn/SP23-2017os.pdf>

Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments, USDA FNS Memo SP 47-2016 (07/08/16), www.fns.usda.gov/sites/default/files/cn/SP47-2016os.pdf

Overcoming the Unpaid Meal Challenge - Proven Strategies from Our Nation's Schools, USDA FNS Guidance Document (May 2017), <https://fns-prod.azureedge.net/sites/default/files/cn/SP29-2017a1.pdf>

New York State Legislation - Prohibition Against Meal Shaming, NYSED Memo (5/1/18), <http://www.cn.nysed.gov/content/prohibition-against-meal-shaming>

Meal Charge Plan Template, NYSED (5/1/18), <http://www.cn.nysed.gov/content/meal-charge-and-prohibition-against-meal-shaming-policy-template>

Adoption date:

Marcus Whitman CSD Online Accessibility Policy

The Marcus Whitman CSD is committed to ensuring accessibility of its website and official online presence for students, parents, and members of the community with disabilities. All pages on the Marcus Whitman CSD website will conform to the W3C Web Accessibility Initiative's (WAI) Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents of these guidelines.

The Superintendent or designee is directed to establish procedures whereby students, parents, and members of the public may present a complaint regarding a violation of the Americans with Disabilities Act (ADA), Section 504 and Title II related to the accessibility of any official District web presence which is developed by, maintained by, or offered through the District or third party vendors and open sources.

Website Accessibility

With regard to the Marcus Whitman CSD website and any official Marcus Whitman CSD web presence which is developed by, maintained by, or offered by the District, Marcus Whitman CSD is committed to compliance with the provisions of the Americans with Disabilities Act (ADA), Section 504 and Title II so that students, parents and members of the public with disabilities are able to independently acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as those without disabilities, with substantially equivalent ease of use; and that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any Marcus Whitman CSD programs, services, and activities delivered online.

All existing web content produced by the Marcus Whitman CSD, and new, or updated content will conform to Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents.

Notification

A notification of the District's online accessibility policy statement and contact information for any concerns shall be posted on the District website and other official areas of online presence, ex, Facebook or Twitter page.

Online Accessibility Officer

The District Superintendent is the Online Accessibility Officer (OAO). He/she will coordinate accessibility efforts and respond to complaints. While compliance with regulations for online accessibility fall under general compliance regulations already covered by the District's Title IX/Section 504/ADA Compliance and our Civil Rights Compliance Officer, ~~the additional technical implications are best served by appointing a separate Online Accessibility Officer.~~ The ~~OAO~~ Superintendent shall work in conjunction with the other officers to resolve any complaints.

Online Accessibility Compliance Review

Online websites and tools provided by Marcus Whitman CSD shall be tested and reviewed for compliance with current standards at minimum once a year. Testing should be completed by a third-party organization or by users with disabilities to ensure the most authentic test possible. Throughout the year, any complaints should be taken as an opportunity to make updates to all affected areas when an issue is discovered, not just to address the specific complaint.

Website Accessibility Concerns, Complaints and Grievances

A student, parent or member of the public who wishes to submit a complaint or grievance regarding a violation of the Americans with Disabilities Act (ADA), Section 504 or Title II related to the accessibility of any official Marcus Whitman CSD web presence that is developed by, maintained by, or offered through the Marcus Whitman CSD, may complain directly to a school administrator, or the District webmaster. The initial complaint or grievance should be made via email to webmaster@mwcsd.org, a verbal complaint to 585-554-4848 ext. 1805. When a complaint is received staff shall immediately inform the Online Accessibility Officer.

Whether or not a formal complaint or grievance is made, once the Marcus Whitman CSD has been notified of inaccessible content, effective communication shall be provided as soon as possible to the reporting party to provide access to the information. The Complainant should not have to wait for the investigation of the complaint to be concluded before receiving the information that he/she was unsuccessful in accessing.

The formal ADA non-compliance complaint should include the following:

- Name
- Address
- Date of the Complaint
- Description of the problem encountered
- Web address or location of the problem page
- Solution desired
- Contact information in case more details are needed (email and phone number)

NYS Office of Technology Policy NYS-P08-005 “Accessibility of Web-Based Information and Applications”

Section 508 of the Rehabilitation Act of 1973, as amended 29 USC § 794 (d), Subpart B, section 1194.22 and Subpart C, section 1194.31.

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT

October 4, 2018 7:30 AM District Office

Committee Members Present: Sue Campbell, Cindy Hall, Sheila Brown, Tara Farmer and Bob Lehman.

Absent:

Others Present: Tom Laufer, Erik Lunger , Jess Lambert, Jeramy Clingerman and Zoe Kolczynski

The regular Meeting of the Audit Committee was called to order by Sue Campbell at 5:00 PM.

APPROVAL OF AGENDA:

Motion by Sheila Brown seconded by Cindy Hall to approve the agenda.

Yes 5 No 0, Abstain 0 MC

ACCEPTANCE OF MINUTES: Minutes from the meeting of June 25, 2018

ACCEPT INTERNAL CLAIMS AUDIT REPORTS: Dated: July 15, 30, August 15, 30, Sept. 15 and 30, 2018.

Motion by Sheila Brown and seconded by Cindy Hall to accept the following resolution:

RECOMMENDATION TO ACCEPT THE EXTERNAL AUDIT: The Audit Committee does hereby accept the Annual External Audit and the Communicating Internal Control Related Matters Identified In An Audit for the 2017-2018 school year and that the Annual External Audit and the Communicating Internal Control Related Matters Identified In An Audit for the 2017-2018 school year be recommended to the Board of Education for acceptance at the October 15, 2018 meeting.

Yes 5 No 0, abstain 0 MC

Motion by Bob Lehman and seconded by Tara Farmer to accept the following resolution:

ACCEPT THE ANNUAL EXTERNAL AUDIT CORRECTIVE ACTION PLAN: The Audit committee does hereby accept the Annual External Audit Corrective Action Plan for the 2016-2017 school year and that the Annual External Audit Corrective Action Plan for the 2017-2018 school year be recommended to the Board of Education for approval at the October 15, 2018 meeting

Set meeting dates for the 2018-19 school year.

Next scheduled is meeting is Tuesday October 23, 2018 at 5:00 PM

Motion by Sheila Brown seconded by Sue Campbell to adjourn the meeting at 5:55PM

Respectfully submitted, *Zoe Kolczynski*, Zoe Kolczynski, Business Official