

Long Range Facility Planning Committee (LRFPC)

Tuesday, August 21, 2018

6:00-7:00pm



LJSD Vision: A community committed to academic excellence ... dedicated to student success.

Agenda:

- Welcome and Introductions
- Respect Your Time - Start and Stop on Time
- Long Range Facility Planning Committee (LRFPC) – Tasks

The methodology used for long range planning falls into three categories:

 - (1) the gathering of information and data,
 - Looking into the Peak of enrollment in the near future
 - Goal to give recommendation to the Board of Trustees
 - (2) the analysis of that information and data, and
 - (3) the development of options for the future of the district - improving facilities or adding new facilities - based on the data and the analysis.
- Define Committee's Goal and Structure
 - Intentional membership - a voice for our community's taxpayer
 - Ex-Officio members = Non-voting
 - Becky Meyer, Brian Wallace, Larry Brown (or other Board members) Lisa Sexton, Krissy Williams
 - Firm timeline to vote date
 - Determine next steps in Facilities to best support our District's mission and vision
 - Committee member commitment to 12 months (no summer mtgs)
- Define Timeline - "Start with the end in mind"
 - Committee Work Timeline
 - From no work to facility renovations to new schools - Continuum
 - As a group, the committee will look at enrollment projections, historical data, building conditions & Land to create a recommendation draft to take to the Board of Trustees.

- Final Draft Recommendation to Board
 - Oct 22, 2019
 - Initial Recommendation Presentation to Board
 - Sept 24, 2019
 - Aug 2018 through November 2019, Summer months off
 - 3rd Tues of each month = ~1 ½ hour monthly mtg
 - 2 Saturdays btwn now and winter = Tour all District Schools on a Yellow Bus
 - Committee will decide best dates for majority
 - **Earliest Possible Facility Project Vote Date** - Tuesday, March 10, 2020
 - If Board decides to ask our community for facility funding (Bond or Plant-Facility Levy)
 - This is dependent on work of the committee and their final decision
- Gather Data - Future Meetings
- School District policies and procedures
 - Description of program uses of facilities
 - Grade configuration information - Lisa's Educational Alignment Subcommittee
 - Student enrollment histories and District projections
 - School class size protocols (targets)
 - Capacity Analysis
 - Facility Assessments
 - Floor plans or diagrams of school facilities
 - Site Visits
 - Budget/Finance
 - Look at perimeter of District to have an idea of full scope of boundary lines
- Committee Develops Options
- Large portion of meetings
 - Group can ask for resources to help gather information
- Committee Presents Recommendation Report to Board
- Look at long term and short term options
 - Committee chairperson will bring recommendation to Board
- Current Reality
- Tour the buildings - Schedule 2 Saturdays
 - External Audit of buildings
 - [Building BCEF's \(Building Condition Evaluation Forms\)](#)
 - [Overview of Bldg Conditions](#)
 - [BCEF Presentation to the Board Feb 2018](#)
 - Check out these links above for in-depth information

- Strengths & Improvement Areas of each building
- Land management & acquisition overview

➤ Action Steps

- Elect LRFPC Chairperson
 - Teresa Metz - Chair/Ashley Ferguson - Vice-Chair
 - Moderate, ask for motions, approve agenda, approve minutes, give recommendations to Board of Trustees
- Communication out to stakeholders
 - Need Chair of Communications -If interested please email Krissy Williams @ krissy.williams@lakeland272.org

➤ Next Meeting Date

- Tuesday, Sept 18, 2018 - Time = 6:00-7:30pm (best time?)

Resources

- [History of Facilities in the LJSD](#)
- [1995 Facility Planning Committee Recommendations](#)
- [2000 Facility Planning Committee Recommendations](#)
- [2005 Facility Planning Committee Recommendations](#)
- [LJSD Strategic Plan](#)
- [Existing School Profiles](#)
- [Enrollment chart, beginning 1999 through 2008](#)
- [2016-17 Enrollment](#)
- [2017-18 Enrollment](#)
- [2018-19 Enrollment Projections](#)
- [Enrollment projections](#)
- [LJSD Property Holdings overview](#)
- [Land and Building Statistics](#)
- [Ten Year Maintenance Matrix for all schools](#)
- School Maps
 - [Athol Elementary](#)
 - [Betty Kiefer Elementary](#)
 - [Garwood Elementary](#)
 - [John Brown Elementary](#)
 - [Spirit Lake Elementary](#)
 - [Twin Lakes Elementary](#)

- [Lakeland Junior High](#)
- [Timberlake Junior High](#)
- [Lakeland High School](#)
- [Timberlake High School](#)
- [Mountain View](#)

- Sources of Funding for building new facilities
 - Committee feedback is very important
- Avenues to build new facilities
 - Design-Bid-Build model
 - RFQ for GCCM
 - Request for Qualifications for General Contractor Construction Manager
 - Design-Build

Before Next Meeting

- If you are unable to commit to committee, email krissy.williams@lakeland272.org
- Krissy will have a lakeland gmail account created for you to log in at each meeting if requested