

# Long Range Facility Planning Committee (LRFPC) - Minutes

Tuesday, September 18, 2018

6:00-7:30pm



LJSD Vision: A community committed to academic excellence ... dedicated to student success.

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## Agenda:

- Welcome and Introductions (Adding New Members)
  - Chairperson Metz welcomed visitors to meeting.
- Respect Your Time - Start and Stop on Time

- Call Meeting to Order - Chairperson Metz
  - Quorum (50% +1) - Brian Wallace, CFO

Absent - (5)

Annie Bowie

Mark/Amy Waddington

Kevin Cole

Leon Duce

Peg Cutler

Quorum present

**MOTION** was made by Tom Elliott and seconded by Matt Ratchen to bring meeting to order with a quorum present. Hearing all ayes, motion carried.

- Approve Agenda - Chairperson Metz

**MOTION** was made by Matt Ratchen and seconded by Ashley Ferguson to approve agenda. Hearing all ayes, motion carried.

- Approve Minutes - Chairperson Metz

**MOTION** was made by Tom Elliott and seconded by Matt Ratchen to approve previous meeting minutes. Hearing all ayes, motion carried.

- Schedule 1st Saturday Tour date - Superintendent, Dr. Meyer

- Discussion and Decision

- 1st Saturday - Krissy Williams will send out Google Form to get a majority date.

- 2nd Saturday -

- Positive News - District has been given 10 acres within the future Bluegrass Development to build an elementary school.

➤ Building Condition Evaluation Forms (BCEF's) - CFO Wallace & Facilities Director Ferriola

- Audit of buildings
  - [Building BCEF's \(Building Condition Evaluation Forms\)](#)
    - Brian Wallace presented to Committee on the condition of buildings. There has been a slight change in scores over the Summer after some building updates were completed.
  - [Overview of Bldg Conditions](#)
  - [BCEF Presentation to the Board Feb 2018](#)

➤ October Agenda Discussion - Chairman Metz

- Location - Betty Kiefer Elementary
- Approval of Meeting Outline Topics for the Year

➤ Sept 24, 2018

- BCEF's, low-med-hi
- Q/A

➤ Oct =

- Capacity and Enrollment Projections
- Upcoming Traffic/Roadway Projects = Leon Duce, Rathdrum City Planner
- District Land Holdings - Future school sites?
- Mtg at Site Visit? Yes, Betty Kiefer Elementary

➤ Nov =

- Attendance and/or Grade Configurations
- Educational Alignment Presentation = Lisa's group
- Mtg at Site Visit?
- 11/27 @ LHS

➤ Dec =

- Construction Costs
- Mtg at Site Visit?

➤ Jan =

- School Construction Finance
- Mtg at Site Visit?

➤ Feb

- P of A - Next Steps ... Discussion on Prioritization of Needs
- Mtg at Site Visit?

➤ Action Steps

- Tour Dates for buildings
- Communication out to stakeholders

➤ Next Meeting Date

- Tuesday, October 16, 2018 - Time = 6-7:30pm to start (may change to 8p based on workload)

## **Resources**

- [Roof Assessment Review completed Sept 2018](#)
- [History of Facilities in the LJSD](#)
- [1995 Facility Planning Committee Recommendations](#)
- [2000 Facility Planning Committee Recommendations](#)
- [2005 Facility Planning Committee Recommendations](#)
- [LJSD Strategic Plan](#)
- [Existing School Profiles](#)
- [Enrollment chart, beginning 1999 through 2008](#)
- [2016-17 Enrollment](#)
- [2017-18 Enrollment](#)
- [2018-19 Enrollment Projections](#)
- [Enrollment projections](#)
- [LJSD Property Holdings overview](#)
- [Land and Building Statistics](#)
- [Facilities Upgrade and Replacement Schedule](#)
- [Hwy 41 Corridor Master Plan](#)
- School Maps
  - [Athol Elementary](#)
  - [Betty Kiefer Elementary](#)
  - [Garwood Elementary](#)
  - [John Brown Elementary](#)
  - [Spirit Lake Elementary](#)
  - [Twin Lakes Elementary](#)
  - [Lakeland Junior High](#)

- [Timberlake Junior High](#)
- [Lakeland High School](#)
- [Timberlake High School](#)
- [Mountain View](#)

- Sources of Funding for building new facilities
- Avenues to build new facilities
  - Design-Bid-Build model
  - RFQ for GCCM
    - Request for Qualifications for General Contractor Construction Manager
  - Design-Build
- Matt Ratchen has volunteered to be our social media spokesperson

## FYI Section

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### ➤ Committee Work Timeline

- Aug 2018 through November 2019, Summer months off
  - 3rd Tues of each month = ~1 ½ hour monthly mtg
  - 2 Saturdays btwn now and winter = Tour all District Schools on a Yellow Bus
- Initial Recommendation Presentation to Board
  - Sept 24, 2019
- Final Draft Recommendation to Board
  - Oct 22, 2019
- Earliest Possible Facility Project Vote Date
  - Tuesday, March 10, 2020
  - If Board decides to ask our community for facility funding (Bond or Plant-Facility Levy)
- Data to Discuss - Potential Meeting Topics
  - School District policies and procedures
  - Description of program uses of facilities
  - Grade configuration information - Lisa's Educational Alignment Subcommittee
  - Student enrollment histories and District projections
  - School class size protocols (targets)
  - Capacity Analysis
  - Facility Assessments
  - Floor plans or diagrams of school facilities
  - Building Condition Evaluation Forms (BCEF's) - 9.18.18
  - Site Visits
  - Budget/Finance
  - Look at perimeter district timeline so committee knows the full scope of District