

Running a school is quite complex, and it simply would not happen if not for the great people who come to work each and every day! At Arrowhead we are truly blessed to have such wonderful group of classified staff members. This talented and dedicated group plays a key role in contributing to our learning community. From the office to the playground, from the health room to the kitchen, and in classrooms all throughout our school, our classified staff serves kids in a variety of ways.

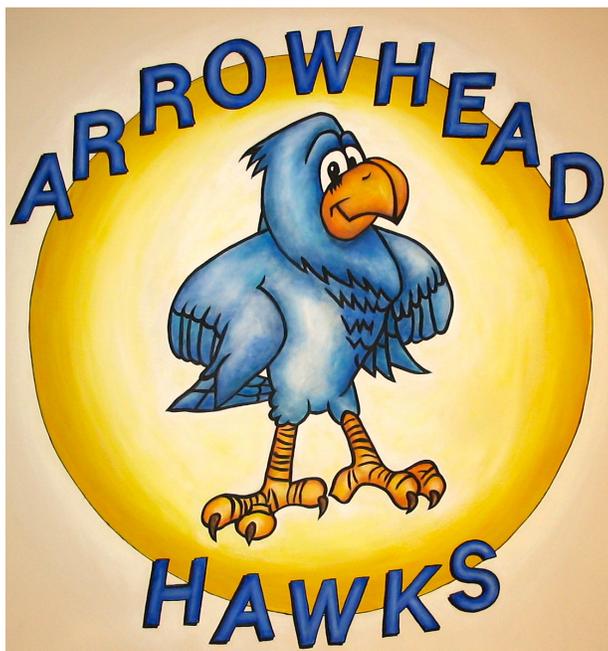
Here's a quick look at our classified staff and their roles:

- **Mrs. Wild** and **Mrs. Person** team together to run the front office. Each day they take on a wide variety of tasks, from registering new students to answering parent and staff inquiries.
- **Mrs. Janssen** takes care of the health needs for our students. Also, she is amazingly connected to resources in our community and helps students and their families get the resources they need.
- **Mrs. Carey, Mrs. Clogston, Mrs. Fukuda, Mrs. Nachmanson, Mrs. Stokes and Mrs. Klein** work in our Special Services classroom at Arrowhead. This team works to support our students with specially designed instruction for students within the program along with our Learning Center which supports students with an Individual Education Plan or who qualify for additional support in reading or math.
- **Mrs. Morford** and **Mrs. Bragg** serve as school assistants. They brave the cold and wet elements each day to supervise our students at the crosswalk and on the playground. They also help in classrooms in a variety of ways and prepare materials for staff members.
- **Mrs. Smith** is our technology specialist and school assistant. In addition to helping in classrooms and playground, she runs the computer lab for our students and assists staff and students with a variety of technology needs.
- **Mr. Strom** and **Mr. Tran** make up our custodial and facilities team. Mr. Strom opens the building each morning at 6:30 AM and works until mid-day. Mr. Tran works from afternoon until 10:00 PM when he closes and secures the building. They make sure our school is clean, stocked with supplies and well maintained.
- **Mrs. Smith** and **Mrs. Pugsley** provide breakfast and lunch for our students each day. They prepare food, wash lunch trays and make sure lunch money balances are up to date.
- **Mrs. Gonzalez** is here to support English Language Learners (ELL) throughout the day. She also helps assess all ELL students each year.
- **Mrs. Laibson** is our school therapist. We are fortunate to have her at school two days a week. She meets with students one on one, in small group sessions and for social skills classes.

Above all the work our classified staff does, it is their heart and commitment to our students that stands out most. As you visit our school, feel free to take a moment and thank our classified staff for their work.

Jesse Harrison

Principal



Moving?

If you are moving to another school next year, please let our school office know so that we can plan for classroom sizes and staffing. Please call the office @ 425-408-4000 or email the Office Manager, Jo Wild - jwild@nsd.org.

2018-2019 Kindergarten Registration

Kindergarten registration began in January. If you have a child to enroll for the 2018-2019 school year, please stop by the office between 8:30am and 3:30pm to complete the paperwork. Please encourage any families you know of that may have a 2018-2019 kindergarten student to enroll as soon as possible!

Please contact the Arrowhead Office at (425) 408-4000 if you have any questions.

Calendar

- 4/3 PTA Meeting – 6:30PM – Library
- 4/4-4/6 - 5th Grade to Camp Cedar Springs
- 4/9-4/13 – NO SCHOOL – Spring Break
- 4/20 Doss Walking Field Trip
- 4/20 Family Fitness Night – 7:00PM – GYM
- 4/24 Getting School Ready – Math – 6:00PM – Library
- 5/1 Track Meet @Kenmore Elementary – 4:45PM
- 5/1 2nd Grade Music Program – 7:00pm – GYM
- 5/4 Doss Walking Field Trip
- 5/8 Track Meet @ NMS – 4:45PM
- 5/8 PTA Meeting – 6:30PM – Library
- 5/11 Spring Game Night – 6:00PM - GYM
- 5/15 Track Meet @KMS – 4:45PM
- 5/22 Junior Olympics @BHS – 5:00PM
- 5/22 Kindergarten Social Dinner – 5:30PM – Library
- 5/22 PTA Art Night – 6:30PM – GYM
- 5/23 Northshore MS Parent Night – 7:00PM – NMS
- 5/25 5th Grade Science Afloat Field Trip – 7:30AM
- 5/25 Family Fitness Night – 7:00PM – GYM

TAKE NOTE

Please look at the enclosed Smarter Balanced testing schedule and make note of the days your student will be testing.

Lost & Found

Please check the “Arrowhead Rack” and make sure your child’s jacket, sweater, mittens, hats, and other pieces of clothing are not lost forever. The rack is located outside the Library.

Small items like jewelry, keys, and glasses are kept in the office. Anything left on the rack after **April 6th** will be donated to Threads & Treads.

Smarter Balance Testing Windows – Please Plan Ahead

Students in grades 3,4 and 5 will participate in standardized testing during April, May and June.

All students will be using the computer to complete the Smarter Balance tests. Testing dates are listed below:

April 16	April 17 Third ELA CAT	April 18 Third ELA CAT	April 19 Third ELA PT	April 20 Third ELA PT
April 23	April 24 Fourth ELA CAT	April 25 Fourth ELA CAT	April 26 Fourth ELA PT	April 27 Fourth ELA PT
April 30	May 1 Fifth Science	May 2 Fifth Science	May 3 Testing Closed	May 4
May 7	May 8 Fifth ELA CAT	May 9 Fifth ELA CAT	May 10 Fifth ELA PT	May 11 Fifth ELA PT
May 14	May 15 Third Math CAT	May 16 Third Math CAT	May 17 Third Math PT	May 18 Third Math PT
May 21 Fifth Math CAT	May 22 Fifth Math CAT	May 23 Fifth Math PT	May 24 Fifth Math PT	May 25
May 28 No School	May 29 Fourth Math CAT	May 30 Fourth Math CAT	May 31 Fourth Math PT	June 1 Fourth Math PT
June 4 Make Up	June 5 Make Up	June 6 Make Up	June 7 Make Up	June 8 Make Up

Arrowhead's Getting School Ready Events

Literacy Night: April 24th - 6:00pm
School Ready Dinner: May 22nd - 5:30pm

At Arrowhead, we want to make sure that all of our incoming kindergarteners are “school ready” and excited about becoming Arrowhead Hawks! One of the ways we support our incoming kindergarteners and their families is to hold school events in the spring where families can meet some staff and participate in reading or math activities. In order to ensure that all incoming kindergarten families are invited to Arrowhead’s **Getting School Ready Events**, we are asking that you notify us if you have an incoming kindergartener. In addition, if you know any incoming kindergarten families, please pass on the information to them. The Arrowhead School Ready Team is dedicated to supporting school readiness and the successful transition into kindergarten! Please call the Arrowhead office to RSVP at 425-408-4000. Thanks and we look forward to hearing from you!

Attendance and Absence Reporting

At Arrowhead we review attendance on a weekly basis and as required by Washington State law, follow up on all unexcused absences and chronic tardiness. It is very important to have your child to school on time and in attendance for the entire day. Appointments should be made for before or after school.

While we know that parents make every effort to try not to schedule appointments that require students to be pulled out of school early, we have noticed a trend where parents are picking up their children early at the end of the day. The last few minutes of the school day are critical for giving out important information, homework and for proper cleaning and packing up. Having this time disrupted is hard on both the students and the teacher as focus is pulled away from the task at hand each time a student leaves. When the need arises to pull a student out early, it is important to send a written note to school with the student so that both the teacher and office staff are aware and can be prepared for the student leaving early.

The office requests your assistance in reporting absences. Parents frequently let teachers know of upcoming absences however it is the responsibility of the school secretary to follow up on students who have not been excused from school. Please do not email your teacher with regard to an absence, late arrival or change in after school plans. Classroom teachers welcome your communication when your student has a change of attendance plan but those emails don't always come to the office before attendance is completed in the morning.

There are several ways to report an absence:

1. For pre-planned absences of more than two days, we request parents fill out our pre-approved absence request form, prior to leaving. This form can be found on the Arrowhead website under the "Parent" tab under "Attendance" or here: www.nsd.org/Page/32032. Please send the form to school with your student – this will guarantee that everyone at school is aware of the absence and your student's attendance updated appropriately.
2. For short term (two days or less) or day of absence or late arrivals there are two ways to report your student's status:
 - You may call the school office – (425) 408-4000. There is a 24-hour voicemail line where you can leave you're the information about the absence or late arrival.
 - Online absence reporting – under the "Parents/Attendance" area in the Arrowhead website, there is an online form where you can report your student's absence or late arrival. You can go here to take a look: www.nsd.org/domain/2125 - The information you provide in the form comes directly to the office and will be used to record attendance for your student.

If you have any questions about attendance, absences or any of the tools available for reporting this information please call the school office and we would be happy to help.

Parking/Safety Information

Parking at Arrowhead is at a premium and we know that it can be daunting to get in and out of the campus. We have seen a rise in parking across Arrowhead Drive in between the "No Parking" signs that are posted. The tight curve in that area makes it a very dangerous place to park as there is no view of oncoming traffic when backing out. The Kenmore Police have and will continue to patrol after school and will ticket cars that are parked between those signs. Thank you for your help keeping our neighbors and students safe.

Recently we have instituted a new procedure for parking and signing in to visit the school. ALL VISITORS to campus are required to sign in at the office. Staff has been instructed to stop and request anyone not wearing a visitor sticker/badge return to the office. We ask that you please also provide your car make/model/color and license plate information. We appreciate that our community follows this procedure.

Parking Lot - For safety and security reasons, there is no public parking at school during school hours. The parking lot is for staff and Arrowhead visitors only.



Arrowhead Elementary Track & Field



Registration: Online starting March 6th

Sign up is through Touchbase on the NSD website; <https://schoolsales.nsd.org> or from our Arrowhead website. You may also use the paper registration form found on the link. If you choose the paper form, you can send the form, along with the payment to school with your student. The registration fee is \$35 or \$17.50 for free & reduced qualifying families. For online payments you will need your Touchbase logon information to register. If you don't have your logon information please call the Arrowhead Office, (425) 408-4000.

The Team: Boys and girls in grades 3-5 may join Arrowhead's Track team and be a part of a wonderful track season this spring. The goal is to introduce students to track and field events while providing individual instruction to develop their skills. Teamwork, sportsmanship and leadership are always emphasized.

Practices: Begin on Tuesday, April 3rd and will be held on the track **during lunch recesses** on **Tuesdays, Wednesdays and Fridays**. Please come check in at the gym with coach at the beginning of each practice. Students are required to attend **9** full practices in order to compete in a track meet.

Meets: are held on **Tuesdays** at 4:45pm and run until about 6:15pm. In order for a prompt meet start time, students are encouraged to be picked up right when school dismisses and taken directly to the meet site. Students may "check out" and leave the meet when they have finished their last event

Transportation: Arrangements are the responsibility of the student and their parent. On meet days please plan on **signing out** your student and leaving when the school bell rings. The table with the sign out sheets will be in front of the office.

Home Meet: Arrowhead will be **hosting** on **May 8th at Northshore Middle School**. We are always in need of parent volunteers. Please email Ms. Miller or use Signup Genius (coming soon to the Arrowhead website!) if you would like to **help out** at our home meet **and/or** at the **Junior Olympics meet on Wednesday, May 22nd** at Bothell High School.

Uniforms: Each student will be issued a team jersey for use during the season. Please wash and return them at the conclusion of the season. Students are responsible for providing their own shorts and shoes. (Cleats & spikes are not allowed.)

If you have any questions or concerns, please feel free to contact Coach Miller.

425-408-4015

fmiller@nsd.org

Arrowhead's Meet Schedule:

(All meets are Tuesdays @ 4:45PM)

May 1st @ Kenmore Elementary vs. Shelton View

May 8th @ **Northshore Middle School** Arrowhead vs. Lockwood (**Home Meet/HELP Needed**)

May 15th @ **Kenmore Middle School** vs. Maywood Hills and Crystal Springs

May 22nd @ Bothell High School – Junior Olympics **Tuesday @ 5:00PM**

vs. – Arrowhead, Frank Love, Lockwood, Shelton View, Maywood Hills, Kenmore and Westhill

GO HAWKS!

Arrowhead Policies – Nuts & Bolts

Social Media Reminder

Volunteers are restricted from taking images (photos and videos) for personal use of students at school, school sponsored events or on field trips. Student images may not be posted on Facebook, using other social media, sent via email or distributed using other communication channels. If a volunteer is taking images for school-related use, appropriate district and school procedures must be followed. Below is a link to the NDS website where an online volunteer handbook is available for your reference:

www.nsd.org/Page/530

Volunteers state that they have received and read the Northshore School District Volunteer Handbook and agree to comply with the information and guidelines in it when they complete the Volunteer Application along with the Volunteer Disclosure and State Patrol Request for Criminal History Information. If you would like a hard copy of the handbook, they are available in the school office.

For parents with questions about these policies, please contact:
Lisa Youngblood-Hall, Director of Communications 425.408.7671

Birthday Policy

To avoid hurt feelings, students may only deliver birthday invitations at school if they are inviting every student in their class. Students are responsible for checking with their teacher to determine the appropriate time and manner to distribute the invitations. Often, parents request that they be permitted to celebrate their child's birthday at school. Sharing this special day with other classmates at school is great; however, we ask that you follow this simple guideline: due to food safety issues and various food allergies, birthday celebrations at school **may not include** food items. Please check with your child's teacher about appropriate alternatives.

Dress Code

We need your continued help in making sure that our students make good choices regarding proper school attire. Some of the current fashions are not fitting in an elementary school setting. Shoulder straps on shirts must be at least two fingers wide. Shirt necklines must be above the armpits. Shorts or skirts need to be a minimum length of mid-thigh. Also, flip-flops are a safety hazard in PE and on the playground. Students wearing inappropriate clothing will be sent to the nurse for more suitable clothing. Please consider this as you help your child make choices for school clothing.

Pet Policy

Dogs and other pets are wonderful in your home environment. During school hours they can be a distraction and a safety issue. If you wish to walk your student to or from school with a dog, please arrange a meeting/departure location **off** campus. In addition, please discuss with your student's teacher before bringing the family pet for show and tell. The school is required to get advance permission from all students before animals can be brought into the classroom. Many animals are not appropriate for the school environment. We have several trained therapy dogs working on campus as well as guide dogs in training. Please respect the trainers and dogs by asking permission before touching. In many cases, the trainer could be using the situation to reinforce appropriate behavior and interaction with people will be discouraged.

Parking Lot & Student Safety

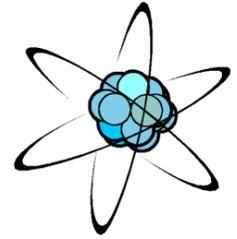
There is no adult supervision prior to **9:10am** - unsupervised students are not allowed on campus until that time. Thank you for modeling safe and appropriate behavior at all times in the parking lot and using the designated crosswalks. Students should be accompanied by an adult when walking in the parking lot to or from a parked car. Cars are not allowed in the bus circle between the hours of 8:00am and 5:00pm. After school hours are especially important to keep the bus circle clear due to the activity buses that drop off from the junior high and high school. Please observe the strict 5 MPH speed limit and follow directions given to you by staff, volunteers and safety patrol.

Vacations & Homework Requests

As a general rule, teachers do not provide students with schoolwork when families take vacations outside of the district's scheduled school breaks. The work students do in the classroom, along with the instruction needed for them to adequately understand how to complete it, cannot be replicated outside of school. If you choose to take your child(ren) out of school while it is in session, be aware that they may miss critical learning.



Placement Process for the 2018-2019 School Year



In May, teachers from each grade level meet to begin to form tentative class groupings for the following school year. As they form the groups, teachers take numerous factors into consideration including: boy/girl ratios, academic performance/needs, social mix/compatibility, behavior patterns, learning styles, special needs, total number of students per class and parent and teacher input. This list of “placement criteria” is not exhaustive.

After the tentative class lists are made, teachers, specialists, and the principal review the lists to balance academic and social dynamics. Pertinent parental input is also considered. A balanced group is critical in ensuring the best learning environment for our students.

Throughout the summer, many students will enroll and others may move. We invariably make many final adjustments prior to school beginning. At that time, teachers are assigned to the class lists. Class placement will be mailed approximately one week before school starts, so please look for Back to School Open House and Curriculum Night information in the mail in late summer.

While we believe classroom teachers know an incredible amount of information about your child’s needs at school, we also realize parents have an understanding of unique needs and qualities that sometimes go beyond our knowledge. We’ll combine any exceptional input about your child’s needs with the information we have gathered and know about your child at school. Parent survey forms will be sent home with students on Tuesday, May 1st and are due back to school by Friday, May 11th.

Please keep the following in mind:

- 1) Student behaviors and needs at school are often different from those demonstrated at home.
- 2) As “Public Educators”, we are responsible for ensuring that each child, regardless of race, gender, academic talent, special needs, background, economic status, parental support or behavioral pattern, has an equal educational opportunity.
- 3) For an optimal class configuration, some students need to be separated from others.
- 4) Classroom groupings, based directly on parent requests, can result in poor group dynamics, student needs which are not well balanced among all the groups, classes organized by cliques, sports teams, neighborhoods, etc. that can have a negative impact on the mission and social development of the whole school.
- 5) Elementary school is a seven-year experience during which students learn a great many skills that we do not teach from textbooks. A critical life-skill for children is to learn that the diversity of people they will meet is an enriching and exciting part of life. Children also learn that they are capable of coping with a variety of situations especially when open and positive about the possibilities.

Classroom assignments are made after carefully thinking through the variables relating to your child/children. While requests for specific teachers will not be considered, specific educational and behavioral concerns you have regarding your child’s needs will certainly be taken into account when balancing the class. When the names of particular teachers are given, the information is blacked out. Please rest assured we will make careful placement decisions for all Arrowhead students.



Global Reading Challenge Team

February 16th, fourth & fifth grade students from Arrowhead, Kenmore, and Woodmoor, competed at the district level in the KCLS Global Reading Challenge program. Woodmoor prevailed and moved on to the final level - regional challenge - competing against Lake Washington and Shoreline school districts. Congratulations to our Arrowhead Global Bookworms team who won the bronze medal at the Regional KCLS Global Reading Challenge competition. It was a very close competition and the seasoned coaches from Lake Washington and Shoreline said that was not always the case. These 4th & 5th grade students really poured themselves into this competition – if you see them say “Great work!”. Congratulations to: Tatum Ballweber, Olive Cochran, Tegan Chapman, Iqra Sohail, Jillian Starosky, Runi Walker and Nina Hilloowala!

Before School Makerspace Club

Announcing the Third and Final Makerspace Club for the school year. Students will have opportunities to meet design challenges, work with circuits, construct structures, explore all sorts of gadgets and materials, and participate in other S.T.E.A.M. activities. Permission slips will be sent home after Spring Break.

Who: Second through fifth grade students with priority given to 5th grade students
(max class size 18 students)

When: Before school on Fridays (8:00AM) - April 27, May 4, May 11, May 18th and May 27th.

Where: Arrowhead Library

While we have had several parents participate and guide projects, I would welcome other interested parents to contact me if you have a project you would like to run.

Lona Sepessy

Teacher Librarian

425-408-4012

lsepessy@nsd.org

Spring Game Night – May 11th – Arrowhead Gym – 6:00pm

Notes from the Nurse

Spring is a time of longer days but still very wet weather. Please be sure to send your student dressed appropriately for the weather. There are still many cool, wet days ahead. Also, cold, flu and other viruses often hit hard in the spring. Covering coughs and hand washing with soap and water is still the best defense against spreading the viruses, whether respiratory, stomach bugs, pink eye or other. Teaching your child to scrub their hands with soap while singing the “Happy Birthday” or “A-B-C” song is a good reminder of how long to leave the soap on while scrubbing. Many young children only wet their hands and immediately wash off the soap before scrubbing their hands. We appreciate you reinforcing habits we are teaching at school regarding hand washing!

Just as a reminder, please do not send any medication or over the counter products (including allergy relief, cough drops, etc.) to school with your student or in their backpacks. Please call Nurse Anne if your student requires anything at school even if just for short term use.

Also, please be sure to update the nurse with any changes in your students’ health information or medications.

The health room is short of girls and boys pants in sizes 8-10. Leggings or athletic type pants with elastic waists work best and fit most students. If you are spring cleaning and have any donations, we’ll gladly accept some! We also take donations of basketball type shorts (boys and girls) all year long. Thank you!

Anne Janssen RN

Arrowhead Elementary School Nurse

425-408-4006

ajanssen@nsd.org

Musical Stylings.....

2nd Grade Music Program

May 1st is the 2nd grade music concert. The theme this year is “Trains, Trains, Trains!”.

Instructions for the evening:

- Be at school at 6:45pm
- Program starts at 7:00pm in the gym

Parents please send your student to their classroom to get ready and then go to the gym and find a seat. The concert will last about 30 minutes. Students please dress nicely, no holes in pants and no writing or pictures on shirts.

Thank You!

Kelly Webb

kwebb@nsd.org

425-408-4014

Summer Accelerated Math Programs

This summer Northshore School District will be offering the following accelerated math options for middle school students:

- 6th Grade Math
- 7th Challenge Math
- 8th Grade Math
- Algebra
- Geometry
-

Students/families need to complete a packet to sign up for math. Part of the process is to get a principal's signature. The principal's signature is just to confirm that the student is signing up for the next math in the course sequence. Principals are not granting permission or endorsing the summer acceleration process. Some links that may be helpful for you are:

- [Summer Accelerated Math Options](#)
- [Middle School Math Pathway](#)
- [High School Math Pathway](#)

Silverware Drive

The Arrowhead Kitchen is asking for your help – do you have silverware that you are not using? Over the years the kitchen has switched to washable trays and silverware. Last year the community was very generous with donations and now we are in need again! If you have leftover SPOONS you are no longer using or feel like donating to our kitchen “going green” please consider sending them in. The need is for spoons only – thanks so much for taking a look! If you have extras you would like to donate, just send them to the office. Thank you!

