



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

## **SCHOOL BOARD MEETING**

### **Communication to the School Board and Administration**

District Services Center – 6:45 p.m.

## **REGULAR SCHOOL BOARD MEETING**

**District Services Center  
Tuesday, August 15, 2018  
7:00 p.m.**

*(or immediately following Communication to the School Board and Administration)*

### **AGENDA**

#### **A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

#### **B. AGENDA APPROVAL**

1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the agenda as presented.
2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the agenda with the following change(s):
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

#### **C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)**

- Tuesday, August 28, 2018: Welcome Back Staff Breakfast (7:30am) & All Staff Meeting (8:30am) Spring Lake Park High School
- Tuesday, August 28, 2018 School Board Work Session, 6:00p.m.
- Monday, September 3, 2018: Labor Day, all buildings closed
- Tuesday, September 11, 2018 School Board Regular Meeting, 7:00 p.m. with Communication to the Board and Administration at 6:45 p.m.

#### **D. CONSENT AGENDA**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following items of the consent agenda:

1. Minutes of the:
  - June 12, 2018 Regular School Board Meeting - attachment A
  - June 26, 2018 School Board Work Session - attachment B
  - July 7, 2018 School Board Special Meeting - attachment C
2. Bills Paid for May 2018 and June 2018

BILLS PAID May 2018		BILLS PAID June 2018	
Fund	Total Payments	Fund	Total Payments
General	\$2,609,638	General	\$5,069,425
Food Service	136,650	Food Service	159,287
Community Education	120,593	Community Education	178,143
Debt Service	3,700	Debt Service	-
Trust and Agency	-	Trust and Agency	-
Building Construction	3,376,425	Building Construction	3,939,873
Internal Service Funds	142,579	Internal Service Funds	-
OPEB Debt Services	-	OPEB Debt Services	500
OPEB Trust Account	-	OPEB Trust Account	-
<b>TOTAL</b>	<b>\$6,389,585</b>	<b>TOTAL</b>	<b>\$9,347,228</b>

3. Personnel Items - attachment D

**E. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. 2018-19 District Operational Plan Overview
  - o Dr. Jeff Ronneberg, Superintendent
  - o Dr. Hope Rahn, Director of Learning and Innovation
  
2. Effective Operations: Improve our effective management of human, financial, and physical Resources
  - o Monthly Financial Report
    - o Ms. Amy Schultz, Director of Business Services
  - o Facilities Update
    - o Ms. Amy Schultz, Director of Business Services
    - o Dr. Jeff Ronneberg, Superintendent of Schools
  
3. Superintendent's Report

**F. ACTION ITEMS**

1. Regular Transportation Contracts for the 2018-19 through 2020-21 School Years

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the contracts for Lorenz Bus Services, Inc., for regular to and from bus transportation for the 2018-19 through 2020-21 school years. Charter and field trips will be split with Voigt's. The District has the option to extend the contract through the 2022-23 school year at the same rates.

2. Special Education Transportation Contracts for the 2018-19 and 2019-20 School Years

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the contracts for Voight's Bus Service for special education student transportation for the 2018-19 and 2019-20 school years. Charter and field trips will be split with Lorenz.

3. Acknowledgment of Gifts

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following resolution:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in attachment E.

Roll Call:

**G. BOARD FORUM AND REPORTS (IF ANY)**

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

**H. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter in to Closed Session to discuss employee negotiations.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to reconvene the meeting.

**F. ACTION ITEMS, Continued**

4. Approval of Superintendent's Contract for 2019-2022

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approved the Board Committee's recommendations for the Superintendent's contract for 2019-2022.

**I. ADJOURNMENT**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting.

ATTACHMENT A



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

**MINUTES OF THE SCHOOL BOARD REGULAR MEETING**

**School Board, Independent School District 16**

**Spring Lake Park, MN**

**Tuesday, June 12, 2018**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Stroebel called the meeting to order at 7:00pm.

All School Board members were present: John Stroebel, Amy Hennen, Jim Amundson, Tony Easter, Marilynn Forsberg, Amy Wheaton, and Michael Kreun, along with Superintendent Jeff Ronneberg, and Student Council School Board Representatives Emily Lall and Sam Hasbrouck.

**B. AGENDA APPROVAL**

1. *Motion by Forsberg, seconded by Wheaton, to approve the agenda as presented. Motion carried unanimously with all members voting yes. (7-0)*

**C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Tuesday, June 26, 2018 School Board Work Session, 6:00 p.m.

**D. CONSENT AGENDA**

*Motion by Hennen, seconded by Easter, to approve the following items of the consent agenda:*

1. Minutes of the May 8, 2018 School Board Regular Meeting and May 22, 2018 School Board Work Session

2. Bills Paid for April 2018, in the following amounts:

BILLS PAID	
April 2018	
Fund	Total Payments
General	\$2,530,274
Food Service	213,053
Community Education	113,819
Debt Service	-
Trust and Agency	500
Building Construction	3,328,754
Internal Service Funds	-
OPEB Debt Services	-
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$6,186,400</b>

### 3. Personnel Items

#### I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Lenard Musil	PT	Child Care Teacher	6/11/2018	Replace
Shilpa Pandey	PT	Child Care Assistant Teacher	6/11/2018	New
Emily Peterson	DSC	Special Education Coordinator	7/2/2018	Replace
Wendy Saumer	PT	Child Care Assistant Teacher	6/11/2018	Replace

#### II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Louis Bredemus	NP	Custodian	Retirement as of June 6, 2018
Casey Johnson	SLPHS	Child Care Professionals	Resignation as of January 5, 2018
Judy Lahner-Awad	EC	Paraprofessionals	Resignation as of June 7, 2018
Lenard Musil	NP	Child Care Professionals	Resignation as of June 8, 2018
Mindy Oakley	WCSI	Teachers	Resignation as of June 8, 2018
Fabio Ortiz Corredor	WCSI	Teachers	Resignation as of June 8, 2018
Shilpa Pandey	PT	Paraprofessionals	Resignation as of June 7, 2018
Jami Peterson	NP	Paraprofessionals	Resignation as of June 6, 2018
Wendy Saumer	WCSI	Child Care Professionals	Resignation as of June 8, 2018
Kristen Schreiner	WWMS	Paraprofessionals	Resignation as of June 7, 2018

#### III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Allison Caldwell	PT	Teachers	August 27, 2018 through June 7, 2019

### 4. Prime Vendor for Nutrition Services

*Motion carried unanimously with all members voting yes. (7-0)*

#### **E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS**

1. Panther Foundation – Presentation of Donation - Colleen Pederson, Director of Community Education and Outreach, Marla Scaira and Jonelle Meyer, Panther Foundation Board of Directors members - presented the School Board with a promissory check in the amount of \$359,302, a representation of the Panther Foundation's commitment to upcoming enhancements to the athletics and activities space at Spring Lake Park High School. The Panther Foundation has been supporting the students and staff of Spring Lake Park Schools for over 15 years and they are excited about this next project which is currently in the design phase. Dr. Ronneberg acknowledged the enormous amount of work by the Panther Foundation in support of Spring Lake Park Schools.

2. Westwood Intermediate Genius Hour and Passion Project - Sue Byl, Teacher, Westwood Intermediate School, and 5<sup>th</sup> grade students Sven Ericson and Teddy Wackman, shared their passion project story. Ms. Byl shared that students get the opportunity to research a topic they are passionate about. Sven and Teddy conducted their research on Downs Syndrome, in order to learn more about their classmate and friend Landon. From their learning and conversations with Landon's mom the two students organized a Go-Fund-Me opportunity to raise money to purchase an adaptive bike. The donations well surpassed the goal and the

boys were able to purchase a bike for Landon as well as donate the balance to a local camp that helps children with Downs Syndrome learn to ride bikes. The lessons in the project were much farther reaching than just the learning targets - the boys and classroom learned valuable lessons around friendship, inclusion, and that they can make a positive difference in the lives of others.

**F. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. **Student Learning and Development:** Improving student learning and realizing high achievement for all learners is our ultimate purpose and measure of success.

Athletics and Activities 2017-18: Spring Update - Mr. Matt St. Martin, Athletics & Activities Director, gave an update on accomplishments and highlights of the 2017-2018 athletics and activities Spring season. He included a summary of the MSHSL sanctioned athletics and activities that are offered at Spring Lake Park Schools. Spring Lake Park High School students Tori LaBerge and Mason Roloff were introduced and congratulated for their individual accomplishments. Tori broke the most recent triple jump school record and was Section 5AA triple jump champion; Mason qualified for MSHSL AAA Boy’s Golf State Tournament, which takes place the day following the board meeting.

2. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for April 2018 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for April 2018 including treasurer’s report, expenditures, and revenue.

Budget Planning: FY18 Budget Revisions and FY19 Proposed Budget - Ms. Amy Schultz, Director of Business Services, updated the board on 2017-18 budget adjustments to account for facilities project timing out of the General Fund and accounting reclassification items in the Debt Services Fund.

Ms. Schultz reviewed the 2018-19 proposed budget, calendar of events for budget planning and development, enrollment trends, and levy resources, along with influences, assumptions, and desired results within the Guiding Change, which is developed in partnership with the Board, aligning resources with strategic and district operational plans, which focus on student learning. Board comments followed and focused on NEMetro 916 Long Term Facility Maintenance Revenue, compensatory aid and free/reduced lunch, and the detail and comprehensiveness of the presentation.

3. Superintendent’s Report - Dr. Jeff Ronneberg, Superintendent of Schools - shared additional recent accomplishments of students and staff including Awards Night at the high school, graduation of Life Skills and Transitions students, retiring staff, Teachers of the Year, and highlights of Spring Lake Park High School graduation. Ms. Colleen Pederson, Director of Community Education and Outreach, shared updates on the June Tower Days Parade, Summer Meals Program, summer learning opportunities, and construction update.

**G. ACTION ITEMS**

1. Approval of 2017-2018 Budget Revisions

*Motion by Amundson, seconded by Hennen, to approve the revised 2017-2018 budget as presented.*

2017-18 Budget Revisions

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General	65,648,498	66,397,077
Food Service	2,900,000	2,900,000
Community Service	3,200,000	3,200,000
Debt Service	10,876,920	10,233,871

Debt Service - OPEB	943,659	922,473
Construction	350,000	35,000,000
Trust & Agency	50,000	50,000
Total	83,969,077	118,703,421

*Motion carried unanimously with all members voting yes. (7-0)*

2. Approval of 2018-2019 Proposed Budget

*Motion by Easter, seconded by Wheaton, to approve the proposed 2018-2019 budget as presented.*

2018-19 Proposed Budget

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General	65,309,358	65,214,067
Food Service	2,900,000	2,900,000
Community Service	3,200,000	3,200,000
Debt Service	10,167,000	10,039,000
Debt Service - OPEB	950,000	919,000
Construction	100,000	15,000,000
Trust & Agency	50,000	50,000
Total	82,676,358	97,322,067

*Motion carried unanimously with all members voting yes. (7-0)*

3. Approval of the FY 2020 Application for Long-term Facilities Maintenance Revenue (LTFMR) to be submitted to the Minnesota Department of Education. LTFMR has replaced Health and Safety and deferred maintenance revenue and programming per 2015 Legislative Action.

*Motion by Forsberg, seconded by Amundson, to approve the FY 2020 Application for Long-term Facilities Maintenance Revenue be submitted to the Minnesota Department of Education as shown in attachment G-3 on the agenda. Motion carried unanimously with all members voting yes. (7-0)*

4. Resolution Approving Northeast Metropolitan Intermediate School District No. 916's Long Term Facility Maintenance Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District's Application for Long Term Facility Maintenance Revenue

*Motion by Forsberg, seconded by Hennen, to adopt the following resolution:*

BE IT RESOLVED by the School Board of Independent School District No. 16, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a long-term facility maintenance budget for its facilities for the 2019-2020 school year in the amount of \$105,895. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.

2. Minnesota Statutes, Section 123B.595, Subdivision 3, as amended, provides that if an intermediate school district's budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long term facility maintenance revenue application.

3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of ADM utilization by district to the total ADM utilization.

The inclusion of this proportionate share in the district's long term facility maintenance revenue application for fiscal year 2019 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of long term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

Roll Call: Ayes: Wheaton, Kreun, Easter, Amundson, Forsberg, Hennen, Stroebel; Nays: None

*Resolution was adopted.*

#### 5. Resolution Authorizing Execution of Legal Documents

*Motion by Wheaton, seconded by Kreun, to adopt the following resolution:*

*Note: Dr. Ronneberg gave a bit of additional supporting information regarding the resolution. This resolution authorizes the Superintendent and/or his designee to execute documents in relation to the dissolution of TIES.*

*Whereas, the District is a member of TIES (Technology and Information Educational Services);*

*Whereas, during a Special Meeting of the TIES Executive Committee on January 18, 2018, the Executive Committee adopted a resolution in which the Executive Committee recommended that the TIES Board vote in favor of dissolution at the upcoming Special Board Meeting on January 24, 2018;*

*Whereas, during the TIES Special Board Meeting on January 24, 2018, the TIES Board approved the resolution dated January 18, 2018 and voted in favor of dissolving TIES;*

*Whereas, the TIES resolution dated January 18, 2018 authorized the TIES Executive Committee to complete the dissolution process on or before June 30, 2019 (provided that the TIES Board voted in favor of dissolution on January 24) and to continue exploring potential business opportunities with third parties, e.g., an asset transfer or a similar business deal toward the goal of minimizing negative financial impact on the TIES 48 member school districts and to ensure continuation of essential services for the members;*

*Whereas, on January 23, 2018, the National Joint Powers Alliance ("NJPA")<sup>1</sup> presented TIES management with a Letter of Intent in which its intent to consider a possible transaction was outlined, subject to the completion of due diligence by March 30, 2018;*

*Whereas, NJPA and TIES completed due diligence by March 30, 2018;*

*Whereas, on April 19, 2018, the TIES Executive Committee adopted a resolution accepting a proposal from NJPA (as authorized by NJPA's governing board on April 17, 2018) to proceed with discussions and directed TIES management (including outside experts as needed, e.g., legal counsel) to draft,*



review and negotiate all necessary legal agreements between TIES and NJPA to close on the transaction (the "Transaction");

*Whereas*, the Transaction is expected to close effective July 1, 2018 (the beginning of Fiscal Year 2018-2019);

<sup>1</sup> Effective June 1, 2018 NJPA will change its name to Sourcewell.

*Whereas*, the effective date for TIES dissolution has not been determined as of the date of this School Board meeting;

*Whereas*, the School Board has determined that it is in the best interests of the District to authorize the Superintendent (or another representative of the District with authority to legally bind the District, e.g, the Chair of the School Board) to execute legal documents on behalf of the District within his/her discretion necessary to close the Transaction and to complete TIES' dissolution, subject to and within the scope of each of the conditions set forth below in this resolution;

NOW THEREFORE, BE IT RESOLVED by the School Board as follows:

1.The School Board hereby authorizes the District Superintendent or another District representative with authority to legally bind the District to execute legal documents within his/her discretion on behalf of the District in its capacity as a member of TIES necessary to consummate the closing of the Transaction and complete TIES' dissolution, subject to and within the scope of each of the following conditions:

(a) District shall not be obligated to pay an amount in excess of \$20 per student to cover its proportionate share of TIES current liabilities;

(b) District shall not be obligated to pay an amount in excess of \$3 per student to cover its proportionate share of the cost to maintain and operate the TIES building (located at 1667, Snelling Ave. N., St. Paul, MN 55108) until the building is sold;

(c) District shall retain all legal rights to the TIES building in its proportionate share as a TIES member according to the TIES Bylaws and no such rights shall be assigned to NJPA; and

(d) District shall retain all legal rights to receive a proportionate share of any proceeds from the sale of the TIES building for an amount in excess of the debt owed to U.S. Bank according to the TIES Bylaws, and NJPA shall have no rights in any such proceeds.

Roll Call: Ayes: Kreun, Amundson, Forsberg, Wheaton, Easter, Hennen, Stroebel; Nays: None

*Resolution was adopted.*

6. Resolution Relating to Termination and Non-renewal of Probationary Teaching Contracts  
*Motion by Hennen, seconded by Wheaton*, to adopt the following resolution:

NOW THEREFORE BE IT RESOLVED, by the School Board of Independent School District 16, that pursuant to M.S. 122A40, the teaching contracts of the following probationary teachers in Independent School District 16, are hereby terminated at the close of the 2017- 2018 school year.

BE IT FURTHER RESOLVED, that written notice shall be sent to the following teachers regarding termination of pay and fringe benefits as provided by law:

<u>Name</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
Melissa Kidd	Westwood Middle School	0.4	Social Studies Teacher
Lindsay Lundeen	Westwood Intermediate/Woodcrest	0.6	Band Teacher
Dorothy Mattson	District-wide	0.8	Occupational Therapist

Roll Call: Ayes: Wheaton, Kreun, Amundson, Easter, Forsberg, Hennen, Stroebel; Nays: None

*Resolution was adopted.*

7. Approval of 2018-19 Annual QComp Memorandum of Understanding (MOU)

*Motion by Wheaton, seconded by Easter, to approve the QComp Memorandum of Understanding as shown in attachment G-7 in the agenda.*

Mr. Ryan Stromberg, Director of Human Resources, shared some additional information regarding the MOU. This process isn't something new and shares the obligations and four components of QComp. The MOU is approved by both the School Board and the teacher's union on an annual basis.

*Motion carried unanimously with all members voting yes. (7-0)*

8. Designation of School Board Meetings for the 2018-2019 School Year

*Motion by Easter, seconded by Forsberg, to designate the second Tuesday of the month for the Regular School Board Meeting (7:00pm, with communication to the Board and Administration starting at 6:45pm) and the fourth Tuesday of the month for School Board Work Sessions (6:00pm) for the 2018-2019 school year (unless otherwise noted) at the District Services Center, 1415 81<sup>st</sup> Ave NE, Spring Lake Park, MN:*

August 15	Regular Meeting
August 28	Work Session
September 11	Regular Meeting
September 25	Work Session
October 9	Regular Meeting
October 30	Work Session
November 13	Regular Meeting
November 29	Board Retreat
December 11	Regular Meeting
January 8	Regular Meeting
January 29	Work Session
February 12	Regular Meeting
February 26	Work Session
March 5	Regular Meeting
March 26	Work Session
April 9	Regular Meeting
April 26	Board Retreat
May 14	Regular Meeting
May 28	Work Session
June 11	Regular Meeting
June 25	Work Session

Note that due to the August 14 primary, the August regular meeting is on a Wednesday, instead of a Tuesday. August 15, 2018.

*Motion carried unanimously with all members voting yes. (7-0)*

9. Authorization of Issuance of Individual Procurement Card (P-Card)

*Motion by Hennen, seconded by Amundson, to authorize the issuance of Procurement Card to the following Spring Lake Park Schools employees:*

Amy Gustafson                      Technology Operations and Help Desk Specialist - DSC  
 Steve Brady                      Associate Principal - Spring Lake Park High School  
 Tyler Nelson                      Associate Principal - Westwood Intermediate School

*Motion carried unanimously with all members voting yes. (7-0)*

10. Acknowledgment of Gifts

*Motion by Forsberg, seconded by Easter, to adopt the following resolution:*

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown.

**Spring Lake Park Schools ISD 16  
 Donation summary for June 12, 2018 Regular Board Meeting**

**Monetary Donations**

Description	Value	Donor	Purpose/To
Monetary	\$ 3,000.00	SLP Lions Club	Athletics & Activities - Panther Mentor Program
Monetary	\$ 500.00	LH Parent - Andy Kuempel	Lighthouse School - 3D printer
Monetary	\$ 120.00	LH Parents - Molly Quinn Jensen, My Nguyen, Amy Kallio, Lauren Beatty	Lighthouse School - Field trip extra support
Monetary	\$ 160.00	Wells Fargo Community Support	Park Terrace Elementary
Monetary	\$91,364.00	Panther Foundation	Spring Lake Park Schools
Monetary	\$ 902.34	Wells Fargo Community Support	Spring Lake Park Schools
Monetary	\$ 30.00	Wells Fargo Community Support	Westwood Intermediate School
<b>Total</b>	<b>\$ 96,076.34</b>		

**Non-Monetary Donations**

Description	Donor	Purpose/To
700 paint sticks	Lowes-Blaine	Northpoint Elementary - end of year school project
Nutragrain Bars	Andrea Welch	Panther Pantry
Jolly Ranchers, Mints	Westwood Intermediate PTO	Westwood Intermediate School - MCA and MAP testing snacks

Roll Call: Ayes: Forsberg, Amundson, Kreun, Wheaton, Easter, Hennen, Stroebel; Nays: None

*Resolution was adopted.*

**H. BOARD FORUM AND REPORTS**

The School Board thanked Emily Lall and Sam Hasbrouck for their dedication and participation as student council representatives to the School Board. A token of appreciation and thanks was presented to each student. Emily and Sam shared updates on recent events and activities at the high school. Emily thanked the board for the opportunity to be part of the board meetings.

Members Kreun enjoyed being part of the high school graduation experience and shared that it was impressive. Member Wheaton commented that the graduation ceremony being available for viewing online was great. Member Forsberg gave an update on NEMetro916, Help Me Grow recent meeting, and comments from the community sharing that SLP knows how to do graduation for their students.

**I. ADJOURNMENT**

*Motion by Wheaton, seconded by Easter, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting adjourned at 8:46pm.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tony Easter, Clerk  
Spring Lake Park Schools  
Independent School District 16

## ATTACHMENT B



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

### **MINUTES OF THE SCHOOL BOARD WORK SESSION**

**School Board, Independent School District 16**

**Spring Lake Park, MN**

**Tuesday, June 26, 2018**

#### **A. CALL TO ORDER**

Chairperson Stroebel called the meeting to order at 6:02pm.

The following School Board members were present: John Stroebel, Amy Hennen, Tony Easter, Marilynn Forsberg, Michael Kreun, Amy Wheaton, along with Superintendent Jeff Ronneberg.

School Board members absent: Jim Amundson, professional reasons.

#### **B. AGENDA APPROVAL**

*Motion by Easter, seconded by Forsberg, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)*

#### **C. CONSENT AGENDA**

*Motion by Hennen, seconded by Forsberg, to approve the following items of the consent agenda:*

1. Routine Organizational Matters
2. Personnel Items

*Motion carried unanimously with all members present voting yes. (6-0)*

#### **D. DISCUSSION ITEMS**

1. Facilities Update - Ms. Amy Schultz, Director of Business Services, updated the board on radon testing at Spring Lake Park Schools. All buildings passed. The school district follows the recommended schedule. Dr. Ronneberg shared an update regarding use of green space at the National Sports Center for soccer fields, and updates to the high school stadium turf.

##### 2. District Operational Plan

2017-18 Review - Dr. Ronneberg shared a summary of the work accomplished and end of year updates for the projects in the 2017-18 District Operational Plan and initiated a conversation regarding recent design work on weighted grades. Board discussion and questions followed, giving feedback from both the parent and board member perspective on the draft recommendations. Board feedback will be brought to the design team for review and refinement of the prototype.

2018-19 Update - Dr. Ronneberg shared the 2018-19 District Operation Plan (DOP) document with the Board. The projects of the DOP have been shared with the board several times over the past couple of months so the review tonight was quite brief. More information will be shared at the Board meeting in August.

##### 3. Other

TIES - Dr. Ronneberg and Ms. Schultz reviewed recent steps in the dissolution of TIES, reviewing options and timelines relating to moving forward with withdrawal or rescinding our membership

*High Expectations. High Achievement for All. No Excuses.*

withdrawal, a decision which needs to be finalized and shared with TIES by end of the day June 30, 2018. Board discussion regarding the options took place and the direction is dependent on next steps in the sale of TIES, information on which may be available by June 29 or July 2. Dr. Ronneberg will keep the board informed as information is shared by TIES in the coming days.

Dr. Ronneberg informed the board that three plots of land owned by the district, purchased to use with the district's previous construction trades courses, are being listed for sale as of June 27. A sale would be contingent on getting board approval of executing the purchase agreement. Sale of the land is not anticipated prior to happen in the next 50 days, but if necessary the administration would request the board come together to approve the execution of the purchase agreement prior to the August regular meeting.

Dr. Ronneberg highlighted recent awards received by the Communications Team at the NSPRA conference. A variety of district videos and marketing materials received awards of excellence, merit, and honorable mention. In addition, the new website will be introduced in July.

Chairperson Stroebel reminded the board of the superintendent evaluation process and that negotiations for the next superintendent contract will begin this school year.

Member Forsberg reminded the board that MSBA Summer Seminar is coming up. Discussion followed.

Member Easter recognized Mr. Mike Callahan and the Communications Team in regards to the news story highlighting Centerview Elementary. He has received a lot of great feedback from community members.

**E. ADJOURNMENT**

*Motion by Easter, seconded by Wheaton, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0)*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tony Easter, Clerk  
Spring Lake Park Schools  
Independent School District 16

ATTACHMENT C



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

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**MINUTES OF THE SCHOOL BOARD SPECIAL MEETING**

**School Board, Independent School District 16**

**Spring Lake Park, MN**

**Tuesday, July 17, 2018**

**A. CALL TO ORDER**

Chairperson Stroebel called the meeting to order at 8:32am.

The following School Board members were present: John Stroebel, Jim Amundson, Tony Easter, Marilynn Forsberg, Tony Easter, and Michael Kreun, along with Superintendent Jeff Ronneberg.

School Board members absent: Amy Hennen, personal reasons.

**B. AGENDA APPROVAL**

*Motion by Easter, seconded by Wheaton, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)*

**C. ACTION ITEMS**

1. Resolution Approving Purchase Agreement

*Motion by Forsberg, seconded by Amundson, to approve the following resolution:*

NOW THEREFORE, BE IT RESOLVED, by the School Board of Independent School District 16 as follows:

- a. The Purchase Agreement by and between Spring Lake Park Independent School District No. 16 and Boulder Contracting is hereby approved, and
- b. The Superintendent or Director of Business Services is authorized to execute said Purchase Agreement on behalf of the school district, and is directed to take necessary action to implement said sale.

Prior to the roll call, Dr. Jeff Ronneberg, Superintendent of Schools, and Ms. Amy Schultz, Director of Business Services, reviewed the sale of land. Three lots being sold at a price of \$100,000/lot to Boulder Contracting. The lots were purchased in August 2005 for use with the construction trades program. Student interest and enrollment in the program has become minimal and market value of the land has recovered from 2008. Board discussion took place.

Roll Call: Ayes: Amundson, Forsberg, Wheaton, Kreun, Easter, Stroebel; Nays: None.

*Resolution was adopted.*

**D. ADJOURNMENT**

*Motion by Easter, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 8:41am.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tony Easter, Clerk  
Spring Lake Park Schools  
Independent School District 16





SPRING LAKE PARK SCHOOLS

High expectations. High achievement for all. No excuses.

**DATE:** August 8, 2018  
**TO:** Dr. Jeff Ronneberg, Superintendent  
**FROM:** Ryan Stromberg, Director of Human Resources and Organizational Development  
**RE:** Personnel Agenda Items for the August 14, 2018 School Board Meeting

**I. EMPLOYMENTS**

Name	Location	Position	Start Date	New or Replace
Rachel Adkins	WCSI	Kindergarten Teacher	8/27/2018	Replace
Rachel Armstrong	SLPHS	Behavior Specialist Teacher	8/27/2018	Replace
Laura Carlson	WCSI	Grade 2 Teacher	8/27/2018	Replace
Brianna Clemenson	DSC	Preschool Teacher	8/27/2018	New
Kristine Fatze	WCSI	Physical Education Teacher	8/27/2018	Replace
Garry Folta	WW	Custodian	8/9/2018	Replace
Yesica Garay-Munoz	WCSI	Administrative Assistant	8/6/2018	Replace
Penny Hamberg	NP	Nutrition Services Associate	9/4/2018	Replace
Natalie Hedberg	WCSI	Healthcare Specialist – LPN	9/4/2018	New
Kalene Hill	CV	Grade 3 Teacher	8/27/2018	New
Anna Horner	WCSI	Grade 1 Teacher	8/27/2018	Replace
Jessica Johnson	DSC	Communications Specialist	6/18/2018	Replace
Mary Jo Lehman	NP	Child Care Teacher	8/13/2018	New
Aubri Lindberg	PT	Behavior Specialist Teacher	8/27/2018	Replace
Tracy Lizee	CV	Grade 1 Teacher	8/27/2018	New
Sharina Meinholz	WCSI	Kindergarten Teacher	8/27/2018	Replace
Kristen Raaen	WW	English Language Arts Teacher	8/27/2018	Replace
Robin Renville-Calkins	NP/Early Ed	School Psychologist	8/27/2018	Replace
Jessica Rodenborg	CV	Nutrition Services Associate	9/4/2018	New
Ann Tate	WW	Speech Language Pathologist	8/27/2018	Replace
Alivia Tison	WCSI	Behavior Specialist Teacher	8/27/2018	Replace
Krista Wagner	SLPHS	Art Teacher (0.4 FTE)	8/27/2018	Replace
Patrick Weyers	CV	Head Custodian	7/2/2018	New

**II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT**

Name	Location	Employee Group	Notes
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<b>Christine Anderson</b>	PT	Teachers	Resignation as of June 8, 2018
<b>Jolene Baldrige</b>	WCSI	Teachers	Resignation as of June 8, 2018
<b>Katie Coulter</b>	PT	Teachers	Resignation as of June 8, 2018
<b>Yesica Garay-Munoz</b>	WCSI	Paraprofessionals	Resignation as of August 3, 2018
<b>Dale Griffin</b>	WCSI	Custodians	Resignation as of June 29, 2018
<b>Jennifer Hurley</b>	NP/Early Ed	Teachers	Resignation as of June 8, 2018
<b>Kathryn Kattula</b>	WCSI	Teachers	Resignation as of June 8, 2018
<b>Brittany Pharmer-Gavzy</b>	WWMS	Teachers	Resignation as of June 8, 2018
<b>Courtney Piekarski</b>	WWMS	Teachers	Resignation as of June 8, 2018
<b>Wendy Saumer</b>	NP	Child Care Professionals	Resignation as of July 18, 2018
<b>Meghan Settingsgard</b>	WCSI/NP	Teachers	Resignation as of June 8, 2018
<b>Patrick Weyers</b>	WWI	Custodians	Resignation as of June 29, 2018

### III. LEAVES OF ABSENCE

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Benjamin Antony</b>	District-wide	Teachers	August 27, 2018 through June 7, 2019
<b>Joseph Frissora</b>	SLPHS	Teachers	August 27, 2018 through June 7, 2019

**ATTACHMENT E**

**Spring Lake Park Schools ISD 16  
Donation summary for August 15, 2018 Regular Board Meeting**

**Monetary Donations**

<b>Description</b>	<b>Value</b>	<b>Donor</b>	<b>Purpose/To</b>
Monetary	\$ 300,000.00	Panther Foundation	Spring Lake Park Schools
Monetary	\$ 2,988.54	Northpoint PTO	Northpoint Elementary
Monetary	\$ 25.00	Do Topia	Northpoint Elementary
Monetary	\$ 322.00	Wells Fargo - Your Cause	Spring Lake Park Schools
Monetary	\$ 9,083.90	Panther Foundation	Spring Lake Park Schools
<b>Total</b>	<b>\$ 312,419.44</b>		