

PARKLAND SCHOOL DISTRICT
1210 Springhouse Road
Allentown, PA 18104

July 24, 2018

CALL TO ORDER

President Kennedy called the meeting of the Parkland School Board to order at 7:00 p.m. at the Administration Center.

ROLL CALL

Members present were as follows: Mr. Bold, Mr. Cohen, Mrs. Facchiano, Mr. Hein, Mr. Kennedy, Mrs. Maritch (via phone), Ms. Perlman-McKenna and Mrs. Roth. Non-members present were Superintendent Richard Sniscak; Board Secretary John A. Vignone and Attorney C. Steven Miller, Solicitor.

Also present were the following: Rodney Troutman, Assistant Superintendent; Tracy Smith, Assistant to the Superintendent for Operations; Tammy Bennett, Assistant High School Principal; Karen Aulisio, Scott Bartman, Timothy Chorones, Karen Dopera, Micheal Gehringer, Robert Holmes and Diana Schantz, Elementary Principals; David Keppel, Director of School Services; Jason Henry, Supervisor of Secondary Curriculum & Instruction; Diane Neikam, Supervisor of Elementary Curriculum and Instruction; Thomas Derhammer, Information Technology Supervisor; Susan Rumble, Parkland Press.

APPROVAL OF
MINUTES

It was moved by Mr. Bold, seconded by Mrs. Roth, to approve the minutes of the following meetings, as presented:

The Board Meeting of June 19, 2018
The Board Meeting of June 26, 2018

All voted in favor.

TREASURER'S REPORT

It was moved by Mr. Hein, seconded by Mrs. Maritch, to accept the Treasurer's Report for the period ending June 29, 2018, as appended. All voted in favor.

APPOINTMENT OF
PARKLAND
COMMUNITY LIBRARY
BOARD OF DIRECTORS
MEMBERS

It was moved by Mr. Cohen, seconded by Mrs. Facchiano, to appoint Carrie Nedick as a member of the Board of Directors of the Parkland Community Library for a term of three (3) years commencing on January 28, 2018 and ending on January 27, 2021. All voted in favor.

It was moved by Mr. Cohen, seconded by Mrs. Facchiano, to appoint Kathy Osmond as a member of the Board of Directors of the Parkland Community Library for a term of three (3) years commencing on January 26, 2017 and ending on January 25, 2020. All voted in favor.

OVERNIGHT FIELD TRIP

It was moved by Mr. Cohen, seconded by Mr. Hein, to approve the following overnight field trip:

Varsity Cheerleading to Greeley, PA – August 14-17, 2018

All voted in favor.

PERSONNEL ITEMS

It was moved by Mr. Hein, seconded by Mrs. Roth, to approve the following personnel items:

RESIGNATIONS/
RETIREMENT

Resignations and Retirement of the following individuals:

Glen R. Cathers, Second Grade Teacher at Fogelsville Elementary School, effective July 27, 2018.

Dorothy J. Stahl, Library Clerical at Parkway Manor Elementary School, is retiring after 19 years of service, effective July 31, 2018.

Lynn Werley-Olesak, Paraprofessional at Schnecksville Elementary School, effective July 23, 2018.

DELETE FROM
SUMMER ROLLS

Lucas Adams; Nicholas Iannotta; Maria Mormile

CHANGE OF STATUS

Change of Status to the following individuals:

Calli Jepson, from Substitute for a Temporary Vacancy to Third Grade Teacher at Fogelsville Elementary School, effective August 28, 2018, at an annual salary of \$54,210. Ms. Jepson is recommended as a Temporary Professional Employee to replace Glen Cathers who is resigning.

Carol A. Fediaczko, from Administrative Assistant II to Computer Technician/Data Processor/Financial Technician, effective July 25, 2018, at an annual salary of \$52,346, prorated.

Christina M. Gehringer, from Administrative Assistant I to Administrative Assistant II, at Springhouse Middle School, effective date to be determined, at an annual salary of \$43,280, prorated, to replace Sharon Allen who had a change of status.

Nicole M. Barker, from DRP/Title I Aide to Paraprofessional at Schnecksville Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace Judith Kennedy who resigned.

Colleen Spitko, from Teaching Assistant to Paraprofessional at Kratzer Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace James Rivera who resigned.

PERSONNEL ITEMS

(cont.)

CHANGE OF STATUS

(cont.)

Marci L. Sodl, from Teaching Assistant to Paraprofessional at Schnecksville Elementary School, effective August 28, 2018, at an annual salary of \$29,930.

Beverly J. Godshall, from Teaching Assistant to Paraprofessional at Fogelsville Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace Susan Bayer who resigned.

Jennifer B. Ventura, from DRP/Title I Aide to Paraprofessional at Fogelsville Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace Beverly Godshall who had a change of status.

EMPLOMENT
OF PERSONNEL

To employ the following individuals, pending receipt of clearances, as required:

Patricia J. Denicola, as Assistant Director of Business Administration, effective July 25, 2018, at an annual salary of \$95,000, prorated.

Michael Bender, as Varsity Boys' Lacrosse Head Coach at Parkland High School for the 2018-2019 school year, at the contracted stipend, to replace Brad Schifko who resigned.

Kyle E. Stinner, as a Mathematics Teacher at Springhouse Middle School, effective August 28, 2018, at an annual salary of \$62,274. Mr. Stinner is recommended as a Temporary Professional Employee for a new position approved in the 2018-2019 budget.

Ali S. Nabavian, as a part-time English Teacher at Parkland High School, effective August 28, 2018, at an annual salary of \$63,831, prorated. Mr. Nabavian is recommended as a Professional Employee to replace .5 Alexander Delabar who had a change of status.

Ashley A. Foster, as an Art Teacher at Orefield Middle School, effective August 28, 2018, at an annual salary of \$54,510, prorated. Ms. Foster is recommended as a half-year Substitute for a Temporary Vacancy to replace Kristi Robbins who will be on a leave of absence.

Dawn R. George, as a First Grade Teacher at Parkway Manor Elementary School, effective August 28, 2018, at an annual salary of \$62,274, prorated. Ms. George is recommended as a half-year Substitute for a Temporary Vacancy to replace Madeline Ruth who will be on a childrearing leave of absence.

PERSONNEL ITEMS

(cont.)

EMPLOYMENT
OF PERSONNEL

(cont.)

Edward D. Keichel, as a Learning Support Teacher at Parkland High School, effective August 28, 2018, at an annual salary of \$62,274. Mr. Keichel is recommended as a Temporary Professional Employee to replace Jennifer Young who resigned.

Amanda Anderson, as a Technology Paraprofessional at Parkland High School, effective August 28, 2018, at an annual salary of \$32,850, for a new position approved in the 2018-2019 budget.

Lisa M. Brunnabend, as a Paraprofessional at Orefield Middle School, effective August 28, 2018, at an annual salary of \$29,930, for a new position approved in the 2018-2019 budget.

Chaz L. Broadbent as 2018 Dance Recital Technical Assistant at Parkland High School, at the approved hourly rate of \$13.50.

Arianna Moninghoff as 2018 Dance Recital Technical Assistant at Parkland High School, at the approved hourly rate of \$13.50.

Terry E. Fenstermaker, as a School Bus Driver, effective August 22, 2018, at a daily probationary rate of \$103.40, to replace Ruth Piper who retired.

Sallie L. White, as a School Bus Driver, effective August 24, 2018, at a probationary daily rate of \$103.40, to replace Jesus Santiago who resigned.

Kevin Frantz, as a School Bus Driver, effective date to be determined pending successful completion of required training, at a probationary daily rate of \$103.40, to replace Joseph Szukics who resigned.

Judie Pocze, as a School Bus Driver, effective date to be determined pending successful completion of required training, at a probationary daily rate of \$103.40, to replace Natasha Drey, who resigned.

Penny Posch, as a School Bus Driver, effective date to be determined pending successful completion of required training, at a probationary daily rate of \$103.40, to replace Christopher Messinger who resigned.

Melanie Romano, as a School Bus Driver, effective date to be determined pending successful completion of required training, at a probationary daily rate of \$103.40, to replace Jeffrey Seeds who retired.

Attached list of 2018 Summer Maintenance Personnel, at the board approved auxiliary salary schedule.

PERSONNEL ITEMS

(cont.)

EMPLOYMENT
OF PERSONNEL

(cont.)

Attached list of Student Activities Advisors and Athletic Coaches for the 2018-2019 school year at the contracted stipend.

Attached list of Department Chairpersons and Team Leaders for the 2018-2019 school year at the contracted stipend.

Attached list of Mentors for the 2018-2019 school year at the contracted stipend.

Attached list of Parkland School District Physicians and Dentists for the 2018-2019 school year at the board approved auxiliary salary schedule.

All voted in favor.

AWARD OF STUDENT
ACCIDENT INSURANCE
PROGRAM

It was moved by Mr. Hein, seconded by Mr. Bold, to approve the Student Accident Insurance Program for the 2018-2019 school year from Zurich American Insurance Company with Bollinger Specialty Group serving as local agent, at an annual premium of \$268,583, effective August 1, 2018. All voted in favor.

APPROVAL FOR
PROFESSIONAL
SURVEYING SERVICES

It was moved by Mr. Bold, seconded by Mr. Hein, to approve and authorize the Board President to execute the attached proposal between Acela Engineering Co. and Parkland School District to provide Professional Surveying and Building Stakeout Services for the Veterans Memorial Elementary School for a price of \$3,970. The proposal will be paid from the Capital Projects Fund. All voted in favor.

APPROVAL FOR
REPLACEMENT OF
SOUND SYSTEM AT
FOOTBALL STADIUM

It was moved by Mr. Bold, seconded by Mrs. Roth, to approve and authorize the Board President to execute the attached proposal from Commtech AV in the amount of \$46,535 for the purchase of a complete sound system with new equipment at the Orefield Middle School Athletic Field (the Stadium). Hardware and services are purchased through Commtech's COSTARS contract. The cost of the proposal will be paid from the General Fund. All voted in favor.

APPROVAL FOR HVAC
PREVENTATIVE
MAINTENANCE
SERVICES

It was moved by Mr. Bold, seconded by Mrs. Facchiano, to approve and accept the proposal for professional services submitted by Tustin Mechanical Services for HVAC/ATC FMS/BAS in response to a Request for Proposal (RFP) for an initial term of one year, commencing July 1, 2018 and ending on June 30, 2019 and for two options to renew one-year terms. The cost of the proposal will be paid from the General Fund. All voted in favor.

APPROVAL OF GRANT
OF RIGHT-OF-WAY TO
PPL (REVISED)

It was moved by Mr. Bold, seconded by Mrs. Roth, to approve and authorize the Board President to sign the attached Grant Of Right-Of-Way (revised) unto PPL Electric Utilities Corporation ("PPL") granting PPL the right to construct, reconstruct, operate and maintain its electric and

APPROVAL OF GRANT
OF RIGHT-OF-WAY TO
PPL (REVISED)
(cont.)

communication facilities consisting of five (5) poles, two (2) anchor guides and overhead facilities (the facilities) as shown on the plan attached to the Grant Of Right-Of-Way. This Grant Of Right-Of-Way is needed to permit PPL access to relocate its existing facilities due to the construction of road improvements for Twin Ponds Road that have been approved by Upper Macungie Township for the Veterans Memorial Elementary School Project. All voted in favor.

APPROVAL OF UPPER
MACUNGIE TOWNSHIP
LAND DEVELOPMENT
IMPROVEMENTS
AGREEMENT

It was moved by Mr. Hein, seconded by Mrs. Roth, to approve and authorize the Board President to execute the attached Upper Macungie Township Land Development Improvements Agreement which provides for the construction of designated improvements for the Veterans Memorial Elementary School that include Sanitary Sewer, Landscaping, Storm Water, Irrigation System, Infiltration Basin, Erosion & Sediment Controls and Roadway Improvements and further provides for the posting of security to assure the Township that the construction is carried out in accordance with the approved Township Resolutions and Plan. All voted in favor.

APPROVAL OF UPPER
MACUNGIE TOWNSHIP
LAND DEVELOPMENT
MAINTENANCE
AGREEMENT

It was moved by Mr. Bold, seconded by Mr. Hein, to approve and authorize the Board President to execute the attached Upper Macungie Township Land Development Maintenance Agreement which provides for the maintenance of those improvements for the Veterans Memorial Elementary School that will be dedicated to the Township after a period of 18 months following their completion. The Agreement further provides for the posting of security to assure the Township that the School District will carry out its maintenance responsibilities in accordance with the approved Township Resolutions and Plans. All voted in favor.

APPROVAL OF UPPER
MACUNGIE TOWNSHIP
STORMWATER
FACILITIES OPERATION
AND MAINTENANCE
AGREEMENT

It was moved by Mr. Hein, seconded by Ms. Perlman-McKenna, to approve and authorize the Board President to execute the attached Upper Macungie Township Storm Water Facilities Operation and Maintenance Agreement which provides for the District's responsibilities to construct and provide for the proper maintenance of onsite Stormwater Management Facilities. All voted in favor.

APPROVAL FOR
APPRAISAL SERVICES

It was moved by Mr. Bold, seconded by Mr. Hein, to approve and authorize the Board President to execute the attached Proposal for Appraisal Services from Blair E. Bates, MBA, MAI, for a fee that will be no less than \$4,500 and no more than \$5,000. All voted in favor.

PASA-PSBA SCHOOL
LEADERSHIP
CONFERENCE VOTING
DELEGATES

The following board directors have been appointed to serve as voting delegates at the 2018 PASA-PSBA School Leadership Conference:

Mr. David M. Kennedy
Mrs. Lisa A. Roth
Mr. David J. Hein

TAX EXONERATIONS

It was moved by Mr. Hein, seconded by Mr. Bold, to approve tax exonerations submitted by Portnoff Law Associates, the District's delinquent tax collector. All voted in favor.

REPORTS

Mrs. Facchiano reported on the following Lehigh Career and Technical Institute matters:

- Retirements
- Personnel
- Senior Recognition night
- Marketing videos regarding LCTI

Mr. Kennedy reported on the following Lehigh Carbon Community College matters:

- Adult Basic Education Grant
- LCCC Receives National Science Foundation Grant

Mr. Cohen reported on the following Parkland Community Library matters:

- Strategic Plans
- Capital Expenses/Library Renovations
- In conjunction with 6 other libraries, a new card catalog system was implemented by the PCL

Mr. Bold reported on the following Carbon Lehigh Intermediate Unit #21 matters:

- Videos regarding IU Graduations
- Lease Agreements
- Personnel

ACCOUNTS PAYABLE 2017-2018

It was moved by Mr. Bold, seconded by Mr. Hein, to authorize the payment of bills in the amount of \$2,224,040.67 for the 2017-2018 school year. The vote was as follows: 8 – 0 on all payments with the exception of check numbers 258417, 258460 and 258540 with Mr. Cohen and Mrs. Roth voting No regarding the aforementioned check numbers.

ACCOUNTS PAYABLE 2018-2019

It was moved by Mr. Hein, seconded by Mrs. Facchiano to authorize the payment of bills in the amount of \$5,885,550.87 for the 2018-2019 school year. The vote was as follows: 8 – 0 on all payments with the exception of check numbers 258261 and 258358 with Mr. Cohen and Mrs. Roth voting No regarding the aforementioned check numbers.

ROUNDTABLE

Ms. Perlman-McKenna:

- Thanks to personnel for the hiring process

Mr. Cohen:

- Busy preparing for 2018/2019 school year, Thanks to all

ROUNDTABLE
(cont.)

Mrs. Roth:

- PSBA accepted Legislative Proposal submitted by Parkland School District regarding to payments to Cyber Schools
- No Cyber Schools

Mr. Kennedy:

Thanks to personnel and principals regarding hirings for 2018-2019

ADJOURNMENT

The meeting was adjourned at 7:24 p.m. by motion of Mr. Bold, seconded by Mr. Hein. All voted in favor.

JOHN A. VIGNONE
BOARD SECRETARY