

PARKLAND SCHOOL DISTRICT
1210 Springhouse Road
Allentown, PA 18104

August 21, 2018

CALL TO ORDER

President Kennedy called the meeting of the Parkland School Board to order at 7:00 p.m. at the Administration Center.

ROLL CALL

Members present were as follows: Mr. Bold, Mr. Cohen, Mrs. Facchiano, Mr. Hein, Mr. Kennedy Mrs. Maritch, Ms. Perlman-McKenna and Mr. Reyburn. Non-members present were Superintendent Richard T. Sniscak, Board Secretary John A. Vignone and Attorney C. Steven Miller, Solicitor.

Also present were the following: Rodney Troutman, Assistant Superintendent; Tracy Smith, Assistant to Superintendent for Operations; Tamara Stavenski-Bennick, Assistant High School Principal; Anthony Naradko, Assistant High School Principal/District Safety Administrator; Karen Aulisio, Scott Bartman, Timothy Chorones, Karen Dopera, Robert Holmes, Jamie Giaquinto and Diana Schantz, elementary principals; Brenda DeRenzo, Director of Student Services; Pamela Kelly, Director of Human Resources; Kelly Rosario, Director of Curriculum & Instruction & Professional Development; Lori Seier, Director of Food Services; Thomas Derhammer, Information Technology Supervisor; Lori Kuzmin-O'Neill, professional employee; John Angelella, Ali Bhallo, Seth Fine, Priyank Hanumaihgari, Saad Khan, Valmiki Kothare, Srithulasi Nidanamure, Neha Pamidi, Maya Perekh, Arya Patel, Ishika Patel, Syriaa Suresh, Dharshan Tharumia and Sahas Veera, students; Peter Schneck, Project Manager, Alvin H. Butz; Rob Avitabile, Project Manager, Alvin H. Butz; Jamie Bortz, KCBA Architects; Sandu Fine, Mallikarjuna Pamidi, Vipul Parekh, Suresh Santhanam and Kumuda Suresh, residents; Marjorie Peterson, The Morning Call; Susan Rumble, Parkland Press.

DISCUSSION

The following items were discussed:

2019-2020 Budget Update

Veterans Memorial Elementary School Update

2018 School Safety and Security

The meeting was adjourned at 8:05 p.m.

REGULAR
SESSION

The regular session was called to order at 8:06 p.m. at the Administration Center.

APPROVAL OF
MINUTES

It was moved by Mr. Bold, seconded by Ms. Perlman-McKenna, to approve the minutes of the following meetings, as presented:

- The Board Meeting of July 24, 2018
- The Academics, Arts & Athletics Committee Meeting of August 13, 2018
- The Buildings and Grounds Committee Meeting of August 13, 2018
- The Personnel and Finance Committee Meeting of August 13, 2018

All voted in favor.

TREASURER'S REPORT

It was moved by Mr. Hein, seconded by Mrs. Facchinao, to accept the Treasurer's Report for the period ending July 31, 2018, as appended. All voted in favor.

STUDENT RECOGNITION

Lori Kuzmin-O'Neill, Business Teacher and FBLA Advisor, introduced the FBLA National Qualifiers who won the following awards at States and were invited to compete in the National Competition in Baltimore, Maryland this summer:

- 3rd Place States/5th Place Nationals – Website Design – Sahas Veera, Neha Pamidi and Srithulasi Nidanamuru
- 2nd Place States – Website Design – Saad Khan, Priyanka Hanumaihgari and Syriaa Suresh
- 2nd Place States – Entrepreneurship – Seth Fine, Valmiki Kothare and Arya Patel
- 3rd Place States/9th Place Nationals – Computer Problem Solving – Dharshan Tharumia
- 1st Place States – Insurance and Risk Management – Maya Parekh
- 3rd Place States – Business Financial Plan – Ishika Patel, Ali Bhallo and John Angelella

DISCOVERY EDUCATION STREAMING AGREEMENT

It was moved by Mr. Cohen, seconded by Mr. Hein, to approve the renewal of the Discovery Education Streaming Agreement between the Carbon Lehigh Intermediate Unit #21 and the Parkland School District at an annual fee of \$8,865.14 for a term of one year, effective July 1, 2018, as attached. All voted in favor.

INTERGOVERNMENTAL AGREEMENT FOR TITLE I SERVICES

It was moved by Mr. Cohen, seconded by Mr. Bold, to authorize the Superintendent to execute the attached Intergovernmental Agreement for Title I Equitable Services between Parkland School District and Carbon Lehigh Intermediate Unit #21 for the provision of bundled remedial instructional services. All voted in favor.

OVERNIGHT FIELD TRIPS

It was moved by Mr. Cohen, seconded by Mr. Hein, to approve the following overnight field trips:

- Parkland High School Girls Soccer Team to Camp Fowler, Orefield August 24-26, 2018
- Parkland High School Girls Varsity Volleyball to State College, PA October 5-7, 2018

OVERNIGHT FIELD TRIPS

(cont.)

- Orefield Middle School Eighth Grade Social Studies Team to Washington, DC, May 17-19, 2019

All voted in favor.

**PROPOSAL FROM ASL
MECHANICAL**

It was moved by Mr. Bold, seconded by Mrs. Maritch, to approve and authorize the Board President to execute the attached proposal from ASL Mechanical for \$8,500 to supply and install an air conditioning system in a classroom at Cetronia Elementary School. This project will be funded from the School Services Budget. All voted in favor.

**BUS GARAGE
REPLACEMENT
FEASIBILITY STUDY**

It was moved by Mr. Bold, seconded by Mr. Hein, to approve and authorize the Board President to execute the proposal from Barry Isett and Associates, Inc. for a Bus Garage Replacement Feasibility Study to study the necessary code and township requirements to replace the bus garage. The price of this proposal is \$15,600. These services will be funded from the Capital Projects Fund. All voted in favor.

**ONE-YEAR EXTENSION
AGREEMENT FOR
SOLID WASTE
DISPOSAL**

It was moved by Mr. Bold, seconded by Mr. Hein, to approve and authorize the Board President to execute a one-year Extension Agreement for the 2018-2019 school year of the District's original contract with Advanced Disposal Services Lehigh Valley, Inc. of Northampton, PA for solid waste disposal. This extension will follow the same terms and conditions of the original contract. The annual price of \$77,438.84 represents no price increase. All voted in favor.

**EMERGENCY
REMEDATION WORK –
ADMINISTRATION
BUILDING PROPERTY**

An Emergency Meeting of the School Board was held without public notice in accordance with and as authorized by Section 709 of the Sunshine Law (65 Pa. C. S. §709) on August 16, 2018 at 5:10 p.m. in the administration construction trailer located at 250 Twin Ponds Road, Upper Macungie Township (the construction site of the Veterans Memorial Elementary School) at which time the School Board took official action to authorize emergency remediation work. The School Board hereby confirms and ratifies the following official action taken by the School Board at its emergency meeting August 16, 2018.

On August 15, 2018 the School District sent an email to 4 companies (Sommel Excavating Inc., Keeney General Contractors, Inc., Scheuermann Excavating, Inc. and Livengood Excavators, Inc.) setting forth specifications for the purpose of soliciting competitive bids for emergency work in accordance with Section 7-751 of the School Code (24 P.S. §7-751). The emergency work requires immediate remediation of sinkholes that developed on or about August 13, 2018 on the District property occupied by the District's Administration Building 1210 Springhouse Road, Allentown, PA. The Administration recommends that the bid submitted by Sommel Excavating Inc. dated August 15, 2018 for the remediation work be accepted and awarded as the lowest responsible bid, and the Board President or Superintendent be authorized to sign the Bid Proposal to authorize the work to proceed expeditiously in accordance with the terms and conditions of the Solicitation for Bids and the Bid Proposal. All voted in favor.

**EMERGENCY
REMEDATION WORK –**

An Emergency Meeting of the School Board was held without public notice in accordance with and as authorized by Section 709 of the Sunshine Law (65 Pa. C. S. §709) on August 16, 2018 at 5:10 p.m. in the administration

SCHOOL DISTRICT
WAY PROPERTY

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All voted in favor.

PERSONNEL
ITEMS

It was moved by Mr. Hein, seconded by Mrs. Maritch, to approve the following personnel items:

RESIGNATIONS/
RETIEMENTS

Resignations and Retirements of the following individuals:

Robert S. Clark, Health & Physical Teacher at Orefield Middle School, has retired after 28 years of service in education, effective August 15, 2018.

Danielle R. Kite, Fifth Grade Teacher at Cetronia Elementary School, is resigning effective January 28, 2019.

Erin Eisenhard, Substitute for a Temporary Vacancy at Kratzer Elementary School, has resigned effective August 8, 2018.

Colleen S. Schleicher, Teaching Assistant at Parkland High School, has retired after 8 years of service, effective August 1, 2018.

Lynn M. Werley-Olesak, Paraprofessional at Schnecksville Elementary School, has resigned effective July 23, 2018.

Sarah D. Yorgey, DRP/Title I Aide at Cetronia Elementary School, has resigned effective August 7, 2018.

Roxanne Hausman, part-time Paraprofessional at Cetronia Elementary School, has resigned effective August 7, 2018.

PERSONNEL
ITEMS (cont.)

Susan A. Berry, part-time Paraprofessional at Parkland High School, has

RESIGNATIONS/
RETIEMENTS

(cont.)

resigned effective August 3, 2018.

Lauren Moeltner, part-time Clerical Assistant at Parkway Manor Elementary School, has resigned effective August 28, 2018.

Jill M. Hontz, part-time Paraprofessional at Cetronia Elementary School, has resigned effective June 20, 2018.

Elisabeth A. Schuster, DRP/Title I Aide at Fogelsville Elementary School, has resigned effective August 6, 2018.

Michelle R. Beck, DRP/Title I Aide at Kernsville Elementary School, has resigned effective August 8, 2018.

Aimee N. Seip, DRP/Title I Aide at Cetronia Elementary School, has resigned effective August 14, 2018.

Kelly Moneymaker, DRP/Title I Aide at Ironton Elementary School, has resigned effective August 14, 2018.

Meredith Miller, DRP/Title I Aide at Ironton Elementary School, has resigned effective August 15, 2018.

John L. Daddona, Jr., Paraprofessional at Parkland High School, has resigned effective August 13, 2018.

Dean A. W. Newhard, Grounds Custodian at the Troxell Building, has resigned effective 17, 2018.

Richard W. Stokes, Jr., School Bus Driver, has resigned effective June 15, 2018.

James Best, Assistant Varsity Wrestling Coach at Parkland High School, has resigned effective July 26, 2018.

DELETE FROM
SUMMER ROLLS

Karen Brown; Shawn Glosek; Tyler Hernandez; Haley Messinger;
Lauren Messinger; Jacob Puia; Denise Unangst

UNPAID LEAVE OF
ABSENCE

Unpaid Leave of Absence to the following individual:

Maria E. Bookholt, Playground Aide at Fogelsville Elementary School, from September 4, 2018, through November 13, 2018.

PERSONNEL
ITEMS (cont.)

Extension of Childrearing Leave of Absence to the following individual:

EXTENSION OF
CHILDREARING LEAVE
OF ABSENCE

Holly C. Lotti, Speech and Language Therapist at Ironton Elementary School and Parkland High School, from the end of the first marking period to the end of the third marking period of the 2018-2019 school year.

EXTENSION OF LEAVE
OF ABSENCE

Extension of Leave of Absence to the following individual:

Miranda J. Perloff, First Grade Teacher at Ironton Elementary School, from August 28, 2018, through the end of the first semester of the 2018-2019 school year.

CHANGE OF
STATUS

Change of Status to the following individuals:

Eva M. Barrett, from Substitute for a Temporary Vacancy to a First Grade Teacher at Cetronia Elementary School, effective August 28, 2018, at an annual salary of \$62,274. Ms. Barrett is recommend as a Temporary Professional Employee for a new position due to increased enrollment.

Beth R. Kroboth, from Technology Paraprofessional to part-time Clerical at Parkway Manor Elementary School, effective August 22, 2018, at an hourly rate of \$17.44, to replace Lauren Moeltner who resigned.

Melissa Grim, from Crossing Guard to part-time Library Clerical at Parkway Manor Elementary School, effective September 4, 2018, at an hourly rate of \$17.44, to replace Dorothy Stahl who retired.

Anita Zaccaro, from 10-month Administrative Assistant II to 12-month Administrative Assistant I at Parkland High School, effective August 20, 2018, at an annual salary of \$42,349, prorated, to replace Christina Gehringer who had a change of status.

Kelly A. DeMeuse, from part-time Teaching Assistant to Playground Aide at Parkway Manor Elementary School, effective September 4, 2018, at an hourly rate of \$15.94, to replace Lisa Brunnabend who had a change of status.

EMPLOYMENT
OF PERSONNEL

To employ the following individuals, pending receipt of clearances, as required:

Amanda M. Jones, as a Second Grade Teacher at Fogelsville Elementary School, effective August 28, 2018, at an annual salary of \$54,210. Ms. Jones is recommended as a Temporary Professional Employee for a new position due to increased enrollment.

PERSONNEL
ITEMS (cont.)

EMPLOYMENT
OF PERSONNEL
(cont.)

Carrie E. Gauweiler, as a Fifth Grade Teacher at Kratzer Elementary School, effective August 28, 2018, at an annual salary of \$58,773, prorated. Ms. Gauweiler is recommended as a half-year Substitute for a

Temporary Vacancy to replace STV Erin Eisenhard who resigned.

Aimee N. Seip, as a Kindergarten Teacher at Cetronia Elementary School, effective August 28, 2018, at an annual salary of \$54,210. Ms. Seip is recommended as a full-year Substitute for a Temporary Vacancy to replace STV Eva Barrett who had a change of status.

Douglas R. Hunt, as a full-year .5 English Teacher at Orefield Middle School, effective August 28, 2018, at an annual salary of \$54,210, prorated. Mr. Hunt is recommended as a Substitute for a Temporary Vacancy to replace .5 Kelly Flynn who will be on a childrearing leave of absence/professional sabbatical.

Claudia M. Alvarado Reyes, as a Spanish Teacher at Parkland High School, effective August 28, 2018, at an annual salary of \$54,210. Ms. Reyes is recommended as a full-year Substitute for a Temporary Vacancy to replace Lauren Elsenbaumer who is on a childrearing leave of absence.

Elisabeth A. Schuster, as a First Grade Teacher at Fogelsville Elementary School, effective August 28, 2018, at an annual salary of \$54,210, prorated. Ms. Schuster is recommended as a half-year Substitute for a Temporary Vacancy to replace Alexandra McFadden who will be on a childrearing leave of absence.

Amy Thatcher, as a Learning Support Teacher at Springhouse Middle School, effective August 28, 2018, at an annual salary of \$62,274. Ms. Thatcher is recommended as a full-year Substitute for a Temporary Vacancy to replace Christine Beidelman who will be on a childrearing leave of absence.

Kelly J. Maner, as a Speech/Language Therapist at Ironton Elementary School and Parkland High School, effective August 28, 2018, at an annual salary of \$62,274, prorated. Ms. Maner is recommended as a Substitute for a Temporary Vacancy to replace Holly Lotti who is extending her childrearing leave of absence.

Abigail N. Tsihlis, as a First Grade Teacher at Ironton Elementary School, effective August 28, 2018, at an annual salary of \$54,410, prorated. Ms. Tsihlis is recommended as a half-year Substitute for a Temporary Vacancy to replace Miranda Perloff who is on a leave of absence.

PERSONNEL
ITEMS (cont.)

EMPLOYMENT
OF PERSONNEL
(cont.)

Mariana E. Badelita, as a Health Room Aide at Parkway Manor Elementary School, effective August 28, 2018, at an hourly rate of \$21.01, for a new position approved in the 2018-2019 budget.

Andrea D. Castellano, as a Health Room Aide at Fred J. Jaindl Elementary School, effective August 28, 2018, at an hourly rate of \$21.01, for new position approved in the 2018-2019 budget.

Tami L. Hunsicker, as a Paraprofessional at Fred J. Jaindl Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace Debra D'Argenio who resigned.

Carmen E. Marin, as a Paraprofessional at Kratzer Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace Amy Jones who had a change of assignment.

Amanda L. Vrabel, as a Paraprofessional at Fred J. Jaindl Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace Colleen Spitko who had a change of status.

Alex B. Trevorah, as a Paraprofessional at Cetronia Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace Diane Brotzman who resigned.

Marlene D. Moser, as a Paraprofessional at Parkland High School, effective September 4, 2018, at an hourly rate of \$20.99, to replace Susan Berry who resigned.

Carol J. Keyser, as a part-time Paraprofessional at Parkway Manor Elementary School, effective August 28, 2018, at an hourly rate of \$20.99, to replace Tracy Reichl who had a change of assignment.

Samantha Wiik, as a part-time Paraprofessional at Cetronia Elementary School, effective August 28, 2018, at an hourly rate of \$20.99, to replace Roxanne Hausman who resigned.

Cory Thomas, as a Paraprofessional at Schnecksville Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace Lynn Werley-Olesak who resigned.

Molly Riley-Cygan, as a Professional at Cetronia Elementary School, effective August 28, 2018, at an annual salary of \$29,930, to replace Jill Hontz who retired.

Charissa L. Reardon, as Literary Magazine Advisor at Parkland High School for the 2018-2019 school year, at the contracted stipend.

PERSONNEL
ITEMS (cont.)

EMPLOYMENT
OF PERSONNEL
(cont.)

Joe Garchinsky, as Middle School Field Hockey Coach at Orefield and Springhouse Middle Schools for the 2018-2019 school year, at the contracted stipend.

Brett Sawyer, as Assistant Varsity Football Coach at Parkland High

School for the 2018-2019 school year, at the contracted stipend.

Erin Tiwold, as Middle School Field Hockey Coach at Orefield and Springhouse Middle Schools for the 2018-2019 school year, at the contracted stipend.

Tarik Haddad, as Assistant Varsity Wrestling Coach at Parkland High School for the 2018-2019 school year, at the contracted stipend.

Attached list of Mentors for the 2018-2019 school year at the contracted stipend.

APPROVAL OF DAY-TO-
DAY SUBSTITUTE LIST
FOR
ADMINISTRATORS,
PROFESSIONALS,
SUPPORT STAFF,
SCHOOL SERVICES,
FOOD SERVICES AND
TRANSPORTATION

The attached list of individuals are approved to serve as day-to-day Substitutes during the 2018-2019 school year. When working as substitutes the individuals are considered employees-at-will without tenure rights under the School Code. The District Administration may delete substitutes from the approved list at any time for any reason.

All voted in favor.

BOARD POLICY
FIRST READING

It was moved by Mr. Hein, seconded by Mrs. Maritch, to approve Board Policies #105, #138, #217, #239, #610, #618, #826, #831 and #918. All voted in favor.

APPOINTMENT OF
DIRECTOR OF TITLE I
PROGRAM

It was moved by Mr. Bold, seconded by Ms. Perlman-McKenna, to appoint Marjorie A. Evans, Coordinator of Data Assessment and Federal Programs, as Director of the Title I Program for the 2018-2019 school year. All voted in favor.

CHANGE ORDER

It was moved by Mr. Hein, seconded by Mr. Bold, to approve the Change Order BP-31.1 – CO#1 for the Veterans Memorial Elementary School Project in the amount of \$623,132.79 submitted by Livengood Excavators, Inc. for the purpose of excavating and remediating unsuitable soil necessary to stabilize the site for the construction of the school. All voted in favor.

PDE PLANCON
PART F

It was moved by Mrs. Facchiano, seconded by Mr. Bold, to approve and submit to the Pennsylvania Department of Education the attached PlanCon Part F: Construction Documents for the New Elementary School Project (now named Veterans Memorial Elementary School). All voted in favor.

PDE PLANCON PART F:
ATTACHMENT C

It was moved by Mr. Bold, seconded by Mr. Hein, to approve and submit to the Pennsylvania Department of Education the attached PlanCon Part F: Attachment C – Post Bid Opening Certification for the New Elementary School Project (now named Veterans Memorial Elementary School). All voted in favor.

PDE PLANCON
PART G

It was moved by Mr. Hein, seconded by Mrs. Maritch, to approve and submit to the Pennsylvania Department of Education the attached PlanCon Part G:

Project Accounting Based on Bids for the New Elementary School Project (now named Veterans Memorial Elementary School). All voted in favor.

PDE PLAN CON
PART H

It was moved by Mr. Bold, seconded by Mr. Hein, to approve and submit to the Pennsylvania Department of Education the attached PlanCon Part H: Project Financing for the New Elementary School (now named Veterans Memorial Elementary School). All voted in favor.

PDE PLANCON
PART I

It was moved by Mr. Hein, seconded by Mrs. Facchiano, to approve and submit to the Pennsylvania Department of Education the attached PlanCon Part I: Interim Reporting. The PlanCon Part I submittal is necessary due to the need for a change order to excavate and remediate unsuitable soil conditions over specified areas of the construction of the New Elementary School (now named Veterans Memorial Elementary School). The change order is set forth under PlanCon Part I in the amount of \$623,132.79. All voted in favor.

RESOLUTION
ALLOWING CAMERAS
ON SCHOOL BUSES

It was moved by Mrs. Facchiano, seconded by Mr. Hein, to approve the attached Resolution in Support of Senate Bill 1098: Amendment of the Vehicle Code to Allow For the Placement of Cameras on School Buses to Capture Traffic Violations. All voted in favor.

REPORTS

Mr. Kennedy reported on the following Lehigh Carbon Community College matters:

- Lehigh Carbon Community College offering free coursework to fill manufacturing workforce shortage
- Adult Learner orientation sessions

Mr. Bold reported on the following Carbon Intermediate Unit #21 matters:

- Opening Day today
- Purchases of School Buses

ACCOUNTS
PAYABLE
2017-2018

It was moved by Mr. Bold, seconded by Mr. Hein, to authorize the payment of bills in the amount of \$424,462.87. All voted in favor 8 – 0, on all payments with the exception of check number 259048 with Mr. Cohen voting No to the cyber school payment.

ACCOUNTS
PAYABLE
2018-2019

It was moved by Mr. Bold, seconded by Mr. Hein, to authorize the payment of bills in the amount of \$5,443,242.67. All voted in favor 8 – 0, on all payments with the exception of check numbers 258862 and 258863 with Mr. Cohen voting No to the cyber school payments.

ROUNDTABLE

Mr. Reyburn:

- Groundbreaking ceremony was very nice
- Thanks to Lori Seier for supplying refreshments

Mr. Cohen:

- Groundbreaking, school starting, good district

Mr. Hein:

- Many new hires for the upcoming school year
- Thanks to all

Mr. Sniscak:

- Robert Clark retiring
- Thanks for Groundbreaking and to all who attended
- New Teacher Orientation was on Monday, thanks to all
- Opening day exercises on 8/28

Mr. Kennedy:

- Good district
- Attended New Teacher Orientation and opening day
- Groundbreaking ceremony including Veterans who attended was special

ADJOURNMENT

The meeting was adjourned at 8:42 p.m. by motion of Mr. Bold, seconded by Mr. Hein. All voted in favor.

JOHN A. VIGNONE
BOARD SECRETARY