

PARKLAND SCHOOL DISTRICT  
1210 Springhouse Road  
Allentown, PA 18104

June 26, 2018

CALL TO ORDER

President Kennedy called the meeting of the Parkland School Board to order at 7:00 p.m. at the Administration Center.

ROLL CALL

Members present were as follows: Mr. Bold, Mr. Cohen, Mrs. Facchiano, Mr. Hein (via phone), Mr. Kennedy, Mrs. Maritch, Ms. Perlman-McKenna, Mr. Reyburn and Mrs. Roth. Non-members present were Superintendent Richard Sniscak, Board Secretary John A. Vignone and Attorney C. Steven Miller, Solicitor.

Also present were the following: Rodney Troutman, Assistant Superintendent; Tracy Smith, Assistant to the Superintendent for Operations; James Moniz II, Parkland High School Principal; Todd Gombos, Orefield Middle School Principal; Michelle Minotti, Springhouse Middle School Principal; Jamie Giaquinto, Elementary Principal; Pamela Kelly, Director of Human Resources; David Keppel, Director of School Services; Kelly Rosario, Director of Curriculum and Instruction and Professional Development; Jason Henry, Supervisor of Secondary Curriculum and Instruction; Daniel Christman, Diane Caspersen and Michael Post, employees; Darvin Faust, Middle School Resource Officer; Pranav Balabhadra, Jessica Benninger, Varsha Borkar, Victor Cai, Fyodor D'Souza, Shlok Dholakia, Reva Ganhi, Ben Grammes, Vishruth Hanumaihgari, Rahul Inaganti, Vaishnavi Joshi, Kiran Kadewari, Prathysha Kothare, Sanika Kothari, Lalitha Loka, Akshatha Manjunatha, Ankhitha Manjunatha, Tanya Mehta, Varun Pandian, Uma Purani, Ronak Singh, Daud Tariq, Dharshan Tharumia, Sanjay Vuttarapally and Vincent Weaver, students; Madhavi Balabhadra, Venkata Balabhadra, Amy Benninger, John Benninger, Kumuda Borkar, Vivek Borkar, Yi Cai, Vinutha Chandrashekar, Manjunatha Chimmaswamy, Vipul Dholakia, Puja Dholakia, Bryan Grammes, Lisa Grammes, Ramesh Kadewari, Jacob Kise, Subbanagula Perugu and Carrie Weaver, residents, Susan Rumble, Parkland Press. See attached list.

STUDENT  
RECOGNITION

Springhouse Middle School Principal, Michelle Minotti recognized the Science Olympiad Award winners and Coaches Dr. Sam and Mrs. Zubeda Ghosh:

- Pranav Balabhadra, Varsha Borkar, Shlok Dholakia, Purva Gupta, Vishruth Hanumaighari, Rahul Inaganti, Vaishnavi Joshi, Sanika Kothari, Varun Pandian, Uma Purani, Rishika Rohatgi, Ronak Singh, Daud Tariq, Dharshan Tharumia, Sanjay Vuttarapally

STUDENT  
RECOGNITION  
(cont.)

Michelle Minotti recognized the Springhouse Middle School PJAS Perfect Score Award winners:

- Fyodor D’Souza, Reva Gandhi, Vishruth Hanumaihgari, Vaishnavi Joshi, Kiran Kadewari, Lalitha Loka, Varun Pandian, Sandhya Soundararajan

Michelle Minotti recognized the Springhouse Middle School Delaware Valley Science Fair Winners:

- Victor Cai – 2<sup>nd</sup> place – Engineering
- Vaishnavi Joshi – 2<sup>nd</sup> place – Zoology
- Rishika Rohatgi – 2<sup>nd</sup> place - Physics

Orefield Middle School Principal, Todd Gombos recognized Orefield Middle School PJAS Perfect Score Award winners:

- Jessica Benninger, Ben Grammes

Parkland High School Principal, James Moniz recognized PJAS, Delaware Valley and Intel Science Award Winners as well as Science Competition Advisor Mike Post as follows:

- PJAS Perfect Score
  - Minahil Chaudhry
  - Ankhitha Manjunatha
  - Tanya Mehta
- Delaware Valley Science Fair
  - Taran Anantasagar
  - Nehali Gupta
  - Prathysha Kothare
  - Akshatha Manjunatha
  - Ankhitha Manjunatha
  - Tanya Mehta
  - Gokul Perugu
  - Aashika Shah
  - Sriyaa Suresh
  - Dharshan Tharumia

EXECUTIVE  
SESSION

Mr. Vignone announced that an executive session was held on June 26, 2018 at 6:30 p.m. to discuss Real Estate matters.

2018-201 BUDGET  
SUMMARY

Mr. John A. Vignone, Director of Business Administration, gave a presentation regarding the 2018-2019 General Fund Budget.

GENERAL FUND  
BUDGET ADOPTION

It was moved by Mr. Bold, seconded by Mrs. Facchiano, to adopt the General Fund Budget for the fiscal year July 1, 2018 to June 30, 2019, as presented on the attached PDE-2028 which sets forth total projected expenditures in the amount of \$179,349,218 and a real estate tax rate of 15.42 mills (\$1.542 per \$100 of assessed valuation of taxable property).

**The following taxes shall continue in force for fiscal year 2018-2019:**

Local Services Tax under The Local Tax Enabling Act	\$ 5.00
Earned Income Tax (collected at .5%)* under The Local Tax Enabling Act	1%
Real Property Transfer Tax (collected at .5%)* under The Local Tax Enabling Act	1%

**The following taxes shall continue in force for fiscal year 2018-2019, but are not collected:**

Per Capita Tax under The Public School Code	\$ 5.00
Per Capita Tax under The Local Tax Enabling Act	\$10.00

\*When two political subdivisions impose and collect an Earned Income Tax or Real Property Transfer Tax on the same person or transaction located within both political subdivisions during the same year or part of the same year, then the tax levied by the political subdivision shall be imposed and collected at one-half the rate. Section 311(12) of The Local Tax Enabling Act [53 P.S. §6924.311(12)].

The vote by roll call was as follows: Mrs. Maritch – Yes, Ms. Perlman-McKenna – Yes, Mrs. Roth– Yes, Mr. Reyburn – Yes, Mr. Cohen – Yes, Mr. Bold – Yes, Mrs. Facchiano – Yes, Mr. Hein – Yes, and Mr. Kennedy – Yes; the motion was approved by a vote of 9 – 0.

HOMESTEAD/  
FARMSTEAD  
EXCLUSION  
RESOLUTION

It was moved by Mrs. Roth, seconded by Mr. Bold, to adopt the attached Homestead/Farmstead Exclusion Resolution providing for real estate tax reductions for fiscal year 2018-2019. All voted in favor.

ANNUAL SPECIAL  
LIBRARY TAX

It was moved by Mr. Cohen, seconded by Mrs. Facchiano, in accordance with the voter referendum of November 3, 1998 and as a result of Lehigh County reassessment and change in the predetermined ratio effective for school districts July 1, 2013, the annual Special Library Tax is levied and collected at the rate of .1 mills for fiscal year July 1, 2018 to June 30, 2019. All voted in favor.

TITLE I  
PROGRAM

It was moved by Mr. Cohen, seconded by Mrs. Roth, to give approval to the Administration to apply for the 2018-2019 Consolidated Grant for the Title projects in the amount of \$1,284,373. The Title I program will be school-wide in all elementary buildings. The program provides reading remediation for students in kindergarten through fifth grades. Parkland is the pass-through district for Title I funds allocated to KidsPeace. A request for waiver is being submitted to PDE for Cetronia, Jandl, Kernsville and

TITLE I  
PROGRAM  
(cont.)

Parkway Manor Elementary Schools. The following is a breakdown of the total allocation:

Title I Allocation	\$ 1,284,373
KidsPeace	\$ 304,163
Parkland School District	\$ 980,210

(Approximately \$15,000 will be allocated for the Non-public schools within Parkland School District)

All voted in favor.

TITLE II  
PROGRAM

It was moved by Mr. Cohen, seconded by Mr. Bold, to give approval to the Administration to apply for the 2018-2019 Title II allocation in the amount of \$281,571 of the Education and Economic Security Act of 1984. The focus of this grant funding is teacher quality, class size reduction and professional development.

(Approximately \$13,000 will be allocated for the Non-public schools within Parkland School District )

All voted in favor.

TITLE III  
PROGRAM

It was moved by Mr. Cohen, seconded by Mrs. Roth, to give approval to the Administration to apply for the 2018-2019 Title III allocation in the amount of \$54,569. The Title III program helps fund the district's Language Instruction Educational Program or LIEP. The allocated funds are used to employ a part-time teaching assistant for the high school LIEP. In addition, funds are used for professional development, parent outreach events and supplemental instructional materials. All voted in favor.

TITLE III  
IMMIGRANT  
PROGRAM

It was moved by Mr. Cohen, seconded by Mrs. Facchiano, to give approval to the Administration to apply for the 2018-2019 Title III Immigrant Program allocation in the amount of \$4,092. . The allocated funds are used for tutoring students, parent outreach programs and supplemental materials. All voted in favor.

TITLE IV  
PROGRAM

It was moved by Mr. Cohen, seconded by Mrs. Roth, to give approval to the Administration to apply for the 2018-2019 Title IV allocation in an amount of \$86,859. The Title IV funds support the district's Personalized Learning initiative and Safe and Healthy Schools. A portion of all Title Funding will be allocated for Non-public schools within Parkland School District. All voted in favor.

PERSONNEL ITEMS

It was moved by Mrs. Maritch, seconded by Mrs. Roth, to approve the following personnel items:

PERSONNEL ITEMS  
(cont.)

RESIGNATION

Resignation of the following individual:

Lisa M. Brunnabend, Playground Aide at Parkway Manor Elementary School, resigned effective June 19, 2018.

DELETE FROM  
SUMMER ROLLS

William Bookholt; Benjamin Iacobelli; Haley Iacobelli;  
Logan Iacobelli; Owen Iacobelli

CHANGE OF STATUS

Change of Status to the following individual:

Lisa C. Hayducek, from part-time to full-time English as a Second Language Teacher, effective August 28, 2018, at an annual salary of \$72,002, for a new position approved in the 2018-2019 school year.

EMPLOYMENT OF  
PERSONNEL

To employ the following individuals, pending receipt of clearances, as required:

Kathryn R. Gitto, as a School Psychologist at Fred J. Jaindl Elementary School, effective July 16, 2018, at an annual salary of \$64,000, prorated. Ms. Gitto is recommended for a new position approved in the 2018-2019 budget.

Elizabeth S. Blose, as a Fifth Grade Teacher at Fogelsville Elementary School, effective August 28, 2018, at an annual salary of \$58,773. Ms. Blose is recommended as a Professional Employee for a new position approved in the 2018-2019 budget.

Lillie F. Geiger, as a Fourth Grade Teacher at Fred J. Jaindl Elementary School, effective August 28, 2018, at an annual salary of \$54,210. Ms. Geiger is recommended as a Temporary Professional Employee for a new position approved in the 2018-2019 budget.

Leigh Ann Gruen, as a First Grade Teacher at Schnecksville Elementary School, effective August 28, 2018, at an annual salary of \$54,310. Ms. Gruen is recommended as a Temporary Professional Employee for a new position approved in the 2018-2019 budget.

Megan R. Lenner, as a First Grade Teacher at Fred J. Jaindl Elementary School, effective August 28, 2018, at an annual salary of \$54,210. Ms. Lenner is recommended as a Temporary Professional Employee to replace Luke Boltz who had a change of assignment.

Nicole M. Kloss, as a Fifth Grade Teacher at Cetronia Elementary School, effective August 28, 2018, at an annual salary of \$63,831. Ms. Kloss is recommended as a Temporary Professional Employee for a new position approved in the 2018-2019 budget.

PERSONNEL ITEMS  
(cont.)

EMPLOYMENT OF  
PERSONNEL

Kyle E. Stinner, as a Mathematics Teacher at Springhouse Middle School, effective August 28, 2018, at an annual salary of \$54,210. Mr. Stinner is recommended as a Temporary Professional Employee for a new position approved in the 2018-2019 budget.

Timothy M. Moncman, as a Social Studies Teacher at Parkland High School, effective August 28, 2018, at an annual salary of \$78,230. Mr. Moncman is recommended as a Professional Employee for a new position approved in the 2018-2019 budget.

Jean A. Scialla, as a Biology Teacher at Parkland High School, effective August 28, 2018, at an annual salary of \$62,274. Ms. Scialla is recommended as a Temporary Professional Employee for a new position approved in the 2018-2019 budget.

James M. Rivera, as a District Home and School Visitor, effective August 28, 2018, at an annual salary of \$63,444. Mr. Rivera is recommended as a Professional Employee for a new position approved in the 2018-2019 budget.

Erica Silver, as a Music Teacher at Springhouse Middle School, effective August 28, 2018, at an annual salary of \$65,388. Ms. Silver is recommended as a Temporary Professional Employee to replace Alaina Swartz who had a change of assignment.

Kristen A. Vargas, as a Learning Support Teacher at Kratzer Elementary School, effective August 28, 2018, at an annual salary of \$54,210. Ms. Vargas is recommended as a Temporary Professional Employee to replace Sharon Dietz who retired.

Allison C. McPeek, as a Guidance Counselor at Springhouse Middle School and Parkland High School, effective August 28, 2018, at an annual salary of \$62,274. Ms. McPeek is recommended as a Temporary Professional Employee for a new position approved in the 2018-2019 budget.

Carly K. Lyon, as an English Teacher at Parkland High School, effective August 28, 2018, at an annual salary of \$54,210. Ms. Lyon is recommended as a Temporary Professional Employee to replace Michelle Hock who resigned.

Laura N. Boksan, as a First Grade Teacher at Fred J. Jandl Elementary School, effective August 28, 2018, at an annual salary of \$54,210, prorated. Ms. Boksan is recommended as a Substitute for a Temporary Vacancy to replace Heather Wealand who will be on a childrearing leave of absence.

PERSONNEL ITEMS  
(cont.)

EMPLOYMENT OF  
PERSONNEL

Attached list of 2018 Dance Recital Technical Assistants at Parkland High School, at the approved hourly rate of \$13.50.

Attached list of 2018 Summer Maintenance Personnel, per the board approved auxiliary salary schedule.

All voted in favor.

PROFESSIONAL  
EMPLOYEE  
CONTRACTS

It was moved by Mrs. Maritch, seconded by Mr. Bold, to issue Professional Employee contracts to the following Temporary Professional Employees who have been certified to the Board Secretary of the Parkland School District as having completed three years of satisfactory teaching in the district:

Cory Andrews	Michelle Kaetzel
Melissa Appleby	Jason Klinger
Todd Beidleman	Valerie McCall
Lauren Brosky	Elizabeth Millen
Kasey Celona	Lauren Miller
Danielle Creighton	Kristen Shickora
Alyssa Fahringer	Allison Walker
Robin Haugh	Heather Wealand

All voted in favor.

GRADUATE CREDIT  
REIMBURSEMENT

It was moved by Mrs. Maritch, seconded by Mr. Bold, to approve graduate credit reimbursements, as appended, for personnel who have properly submitted their credentials and receipts. All voted in favor.

AWARD OF  
NON-MEDICAL  
INSURANCE  
PROGRAMS

It was moved by Mrs. Maritch, seconded by Mrs. Roth, to approve the following non-medical insurance programs and associated premiums for the 2018-2019 school year:

**Workers' Compensation Insurance** - underwritten by Brickstreet/Highmark Insurance Co., with Myers, Benner Corporation serving as local agent at a premium of \$863,664 effective July 1, 2018.

**Property, Casualty and Automobile Insurance** - underwritten by Liberty Mutual Insurance Companies, with Myers, Benner Corporation serving as local agent; the Property/Casualty insurance provides coverage for property and contents valued at \$359,967,017 at an annual premium of \$282,401 and Automobile insurance providing coverage for 207 vehicles with an annual premium of \$256,015. The total premium for Property, Casualty and Automobile coverage is \$538,416 effective July 1, 2018.

AWARD OF  
NON-MEDICAL  
INSURANCE  
PROGRAMS  
(cont.)

**Boiler/Machinery** - underwritten by Chubb Insurance Companies, with Meyers, Benner Corporation serving as local agent, at an annual premium of \$19,999 effective July 1, 2018.

**Excess Liability Insurance** - a \$15,000,000 Umbrella Liability policy underwritten by Liberty Mutual Insurance Company, with Myers, Benner Corporation serving as local agent, at an annual premium of \$46,004 effective July 1, 2018.

**School Board Legal Liability** - a \$1,000,000 policy underwritten by Liberty Mutual Insurance Company, with Myers, Benner Corporation serving as local agent, at an annual premium of \$31,987 effective July 1, 2018.

**Cyber Liability** (Privacy Protection) – a \$1,000,000 policy Underwritten by Travelers Insurance Companies, with Myers, Benner Corporation serving as local agent, at an annual Premium of \$16,333 effective July 1, 2018.

All voted in favor.

APPROVAL OF ACT 93  
AGREEMENT

It was moved by Mr. Cohen, seconded by Mrs. Roth, to approve the agreement between Parkland School District and its Act 93 Administration Group beginning July 1, 2018 through June 30, 2023. All voted in favor.

APPROVAL OF  
SALARIES FOR  
2018-2019

It was moved by Mr. Bold, seconded by Mr. Cohen, to approve the salaries for Act 93 Administrators, Confidential Administrative Assistants and Central Office Administrators. All voted in favor.

APPROVAL OF  
SETTLEMENT  
AGREEMENT WITH  
PESPA

It was moved by Mr. Bold, seconded by Mrs. Maritch, to approve the grievance settlement agreement with the Parkland Education Support Professionals Association with respect to grievance number 180202 dated February 2, 2018. All voted in favor.

APPROVAL OF  
AGREEMENT WITH  
SAINT LUKE'S  
HOSPITAL

It was moved by Mr. Bold, seconded by Mrs. Roth, to approve and authorize the Board President to execute the attached Agreement between Parkland School District and Saint Luke's Hospital of Bethlehem, Pennsylvania d/b/a St. Luke's University Hospital and St. Luke's Physician Group, Inc. for athletic trainer/physician services and for school physician services for an initial term of three (3) years beginning July 1, 2018 and for an option by the School District to renew for a renewal term of two (2) years beginning July 1, 2021. All voted in favor.

ACCEPTANCE OF  
WAIVER CONDITIONS

It was moved by Mr. Bold, seconded by Mrs. Facchiano, to approve and authorize the Board President to execute the attached Acceptance of Waiver Conditions with respect to the Modular Classroom Project at Cetronia Elementary School. South Whitehall Township Commissioners granted a waiver from the review and approval requirements of the Township's Subdivision and Land Development Ordinance (SALDO) and a waiver for the dedication of land or fees to the Townships for parks, recreation and



ACCEPTANCE OF  
WAIVER CONDITIONS  
(CONT.)

open space, subject to the School District acceptance of Waiver Conditions pursuant to the attached Resolution No. 2018-42. All voted in favor.

INFORMATION  
ITEM

There will be no committee meetings during the month of July and only one board meeting July 24, 2018.

REPORTS

Mr. Bold reported on the following Legislative matter:

- 2018-2019 Commonwealth Budget was passed by the Legislative and signed by the Governor

Mrs. Roth reported on the following:

- PSBA Legislation platform item; Charter School Reform

ACCOUNTS PAYABLE

It was moved by Mrs. Roth, seconded by Mr. Cohen, to authorize the payment of bills in the amount of \$549,531.17. The vote was as follows: 9 – 0 on all payments with the exception of check number 258119 with Mrs. Roth and Mr. Cohen voting No regarding the aforementioned check number.

ROUNDTABLE

Mr. Vignone:

- Thanked the Board for Budget approval

Mr. Cohen:

- Budget and Team process; transparent

Mr. Sniscak:

- Thanked Board and Administrative Team in regards to the Budget process

Mr. Kennedy:

- Great seeing students this evening and the award process

ADJOURNMENT

The meeting was adjourned at 8:45 p.m. by motion of Mr. Bold, seconded by Mr. Cohen. All voted in favor.

JOHN A. VIGNONE  
BOARD SECRETARY