

ENROLLMENT, RESIDENCY & CAPACITY



BOARD PRESENTATION

February 7, 2017

Jason Crutchfield, Director of Business Services
Julie Darwish, Manager of Residency & Enrollment

PART I



UPDATE ON ENROLLMENT & RESIDENCY OFFICE



ENROLLMENT & RESIDENCY OFFICE

The main purpose of the Enrollment and Residency Office is to ensure that tax payer funds are used on students living within district boundaries.

The main functions of the Enrollment and Residency Office continue to be:

- New Student Enrollment
- Residency Verification
- Investigations
- Additional Student Services



ADDITIONAL SERVICES

The Office also provides the following services:

- Implement supplemental enrollment policy, e.g. LSSAP
- Caregiver Affidavit screening
- Assist English testing for new students at CHS & LHS
- Inter District transfer screening
- Maintain database with over 90,000 addresses
- Change of address services (nearly 850 annually)
- Transfer requests
- McKinney Vento (homeless/displaced) services
- Immunization updates and follow-up
- Community resources/services referrals
- District & School Boundary issues



ENROLLMENT & RESIDENCY OFFICE

The Enrollment and Residency Office continues to be a very busy place. In the last year, the office processed:

- over **600** new student enrollments,
- an estimated **1,700** current student's residency verification,
- and overall, an estimated **5,000** visitors



INVESTIGATIONS

Investigating fraudulent residency claims continues to be an important part of our work. We continue to evaluate and improve our methods, which include:

- Document screening
- Personal interviews
- Home visitations
- Returned mail processing
- School and Community Tips
- Out of District address monitoring (stakeouts)
- Web based/Digital searches - Accurint



SUSPICION OF RESIDENCY ISSUES

Last year, the Enrollment and Residency office looked into **1,433** addresses for suspicion of a possible residency issue.

Of these, **356** resulted in proof that the student was not living at the listed address.

Of these, **98** students were inactivated.

Year	Addresses	Revoked	Inactivated
2015-16	1,433	356	98
2014-15	1,410	235	87



TRENDS FOR SPECIAL ENROLLMENTS

Caregiver Affidavits are trending down

- Currently 129 students (highest was 190)
- 90% are relatives of the student

Inter-District Transfers are trending down

- Currently we have 104 students (highest was 138)
- 60% are Employee Privilege, increase from the past
- 30% are Senior Privilege, less from the past

McKinney Vento students have increased

- Increase from 7 in 2013-14 to 38 currently
- Provided resources and on-going assistance

PART II



UPDATE ON LYNBROOK SUPPLEMENTAL SCHOOL ASSIGNMENT PROGRAM (LSSAP)



UPDATE ON LSSAP

LSSAP Communication:

- Community mailing to 86,000 households
- Direct mailing to all 393 qualified students that included cover letter, detailed instructions and application
- Information Meetings at Hyde and Lynbrook
- Shadow days provided at LHS
- Coffee Meetings with CHS Principal
- Multiple web site postings and updates



UPDATE ON LSSAP

Application/Enrollment Goals:

- Goal of 95 total transfers
 - 40 from Miller
 - 55 from Hyde Boundary Area
 - 5 -10 additional needed as alternates
- Goal of all applications accepted, confirmed and processed by Feb. 6



UPDATE ON LSSAP

Application Results (updated 2-6-17):

- Deadline was Jan. 25, 2017
- All applicants used digital application
- **99 applications** received for **101 students**
- 37 students from Miller/McAuliffe
- 64 students from Hyde attendance area
- 14 of 64 Hyde area applications from private school students
- We also received 30 total younger siblings also applied for future enrollment



FINAL RESULTS (AS OF 2-6-17)

After original publication of this presentation, the final results of the application confirmation process were completed as follows:

Confirmed Transfers = 91

- Hyde Attendance Area = 55
- Miller & McAuliffe = 36

Confirmed Sibling Future Transfers = 28

- Gr. 5 = 14
- Gr. 6 = 11
- Gr. 7 = 3



CONFIRMED TRANSFERS (AS OF 2-6-17)

By FUHSD Resident High School (91)

- Cupertino = 79
- Fremont = 3
- Homestead = 1
- Monta Vista = 8

By Current School (91)

- Hyde = 40
- Miller = 34
- McAuliffe = 2
- Lawson = 3
- West Valley = 1
- Private/Charter = 11

PART III



ENROLLMENT: CURRENT & PROJECTED



ATTENDING VS. RESIDENT ENROLLMENT

Enrollment data provided by our Demographer focuses on “**resident**” enrollment. Resident enrollment is based upon where students reside and the corresponding school for that area/attendance boundary.

The data used by the District focuses on “**attending**” enrollment. Attending enrollment is based upon where the students actually attend school.

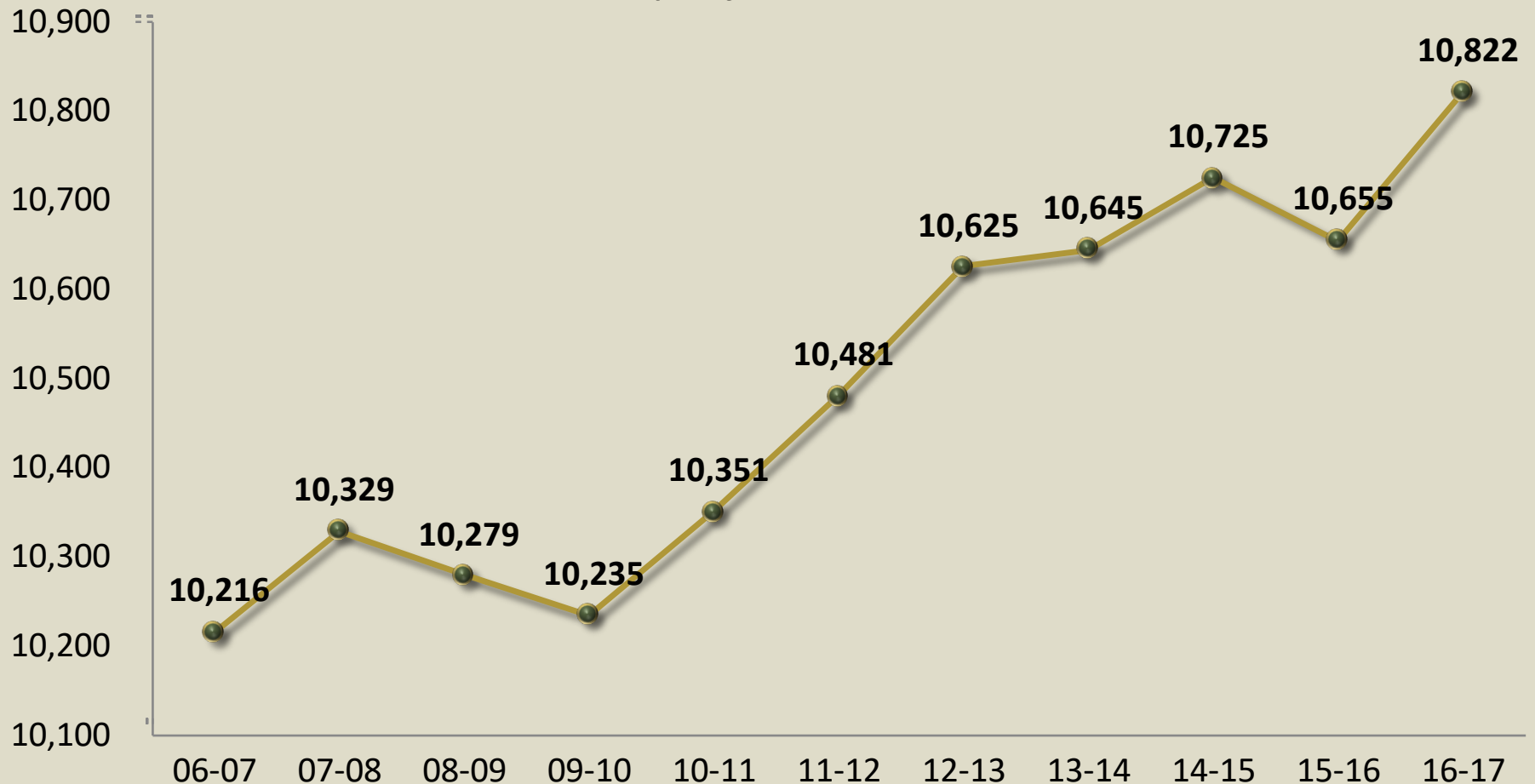
Attending enrollment differs from resident enrollment because of inter and intra district transfers. These transfers are due to special programs, employee privilege, senior privilege and more...



DISTRICT ATTENDING ENROLLMENT

As of Oct. 10, District attending enrollment was **10,822** (Gr. 9-12)*

- This is **an increase of 167** students from 2015-16
- This is **31 more** than projected



*This data does not include Non Public School Enrollments



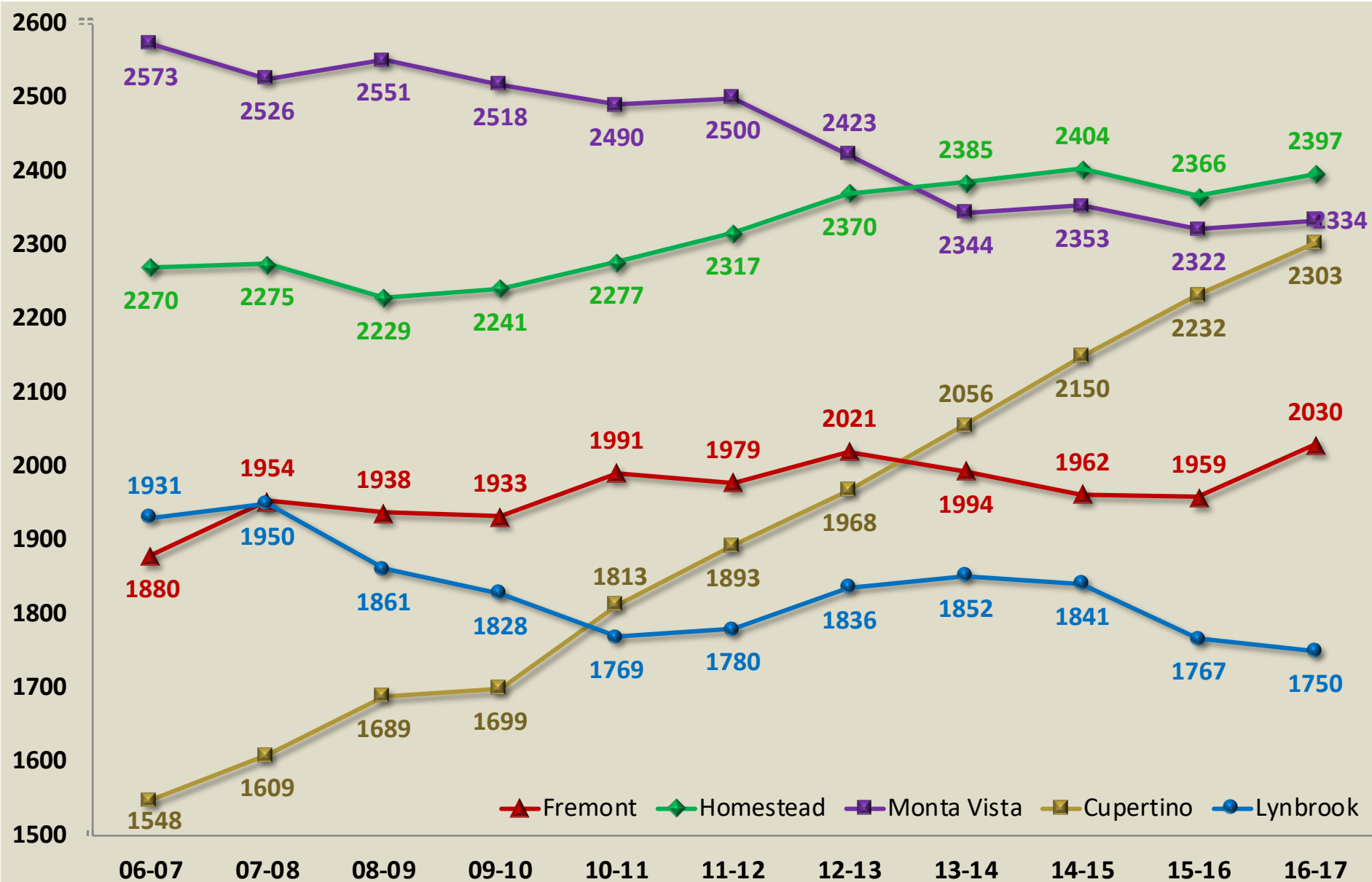
ENROLLMENT - ATTENDING & RESIDENT

	RESIDENT					ATTENDING				
<i>FUHSD*</i>	9	10	11	12	<i>Tot.</i>	9	10	11	12	<i>Tot.</i>
	2,762	2,702	2,738	2,540	10,742	2,771	2,703	2,749	2,599	10,822
<i>CHS</i>	9	10	11	12	<i>Tot.</i>	9	10	11	12	<i>Tot.</i>
	605	622	565	535	2,327	576	616	567	544	2,303
<i>FHS</i>	9	10	11	12	<i>Tot.</i>	9	10	11	12	<i>Tot.</i>
	541	504	516	486	2,047	536	501	504	489	2,030
<i>HHS</i>	9	10	11	12	<i>Tot.</i>	9	10	11	12	<i>Tot.</i>
	620	604	611	553	2,388	617	603	614	563	2,397
<i>LHS</i>	9	10	11	12	<i>Tot.</i>	9	10	11	12	<i>Tot.</i>
	391	376	441	431	1,639	439	389	461	461	1,750
<i>MVHS</i>	9	10	11	12	<i>Tot.</i>	9	10	11	12	<i>Tot.</i>
	605	596	605	535	2,341	602	592	601	539	2,334

*This data includes Community Day School Enrollments, but does not include 25 Non Public School Enrollments



SCHOOL ATTENDING ENROLLMENT





ENROLLMENT PROJECTIONS 2017-18

RESIDENT ENROLLMENT

Site	Actual 2016-17	Proj. 2017-18	Proj. Change
Fremont	2,047	2,140	93
Homestead	2,388	2,436	48
Monta Vista	2,341	2,428	87
Cupertino	2,327	2,352	25
Lynbrook	1,639	1,599	-40
District Total	10,742	10,955	213



ENROLLMENT PROJECTIONS: 2 YEARS

RESIDENT ENROLLMENT

Site	Actual 2016-17	Proj. 2017-18	Proj. 2018-19	2 Yr. Change
Fremont	2,047	2,140	2,160	113
Homestead	2,388	2,436	2,474	86
Monta Vista	2,341	2,428	2,419	78
Cupertino	2,327	2,352	2,404	77
Lynbrook	1,639	1,599	1,529	-110
Dist. Total	10,742	10,955	10,986	244



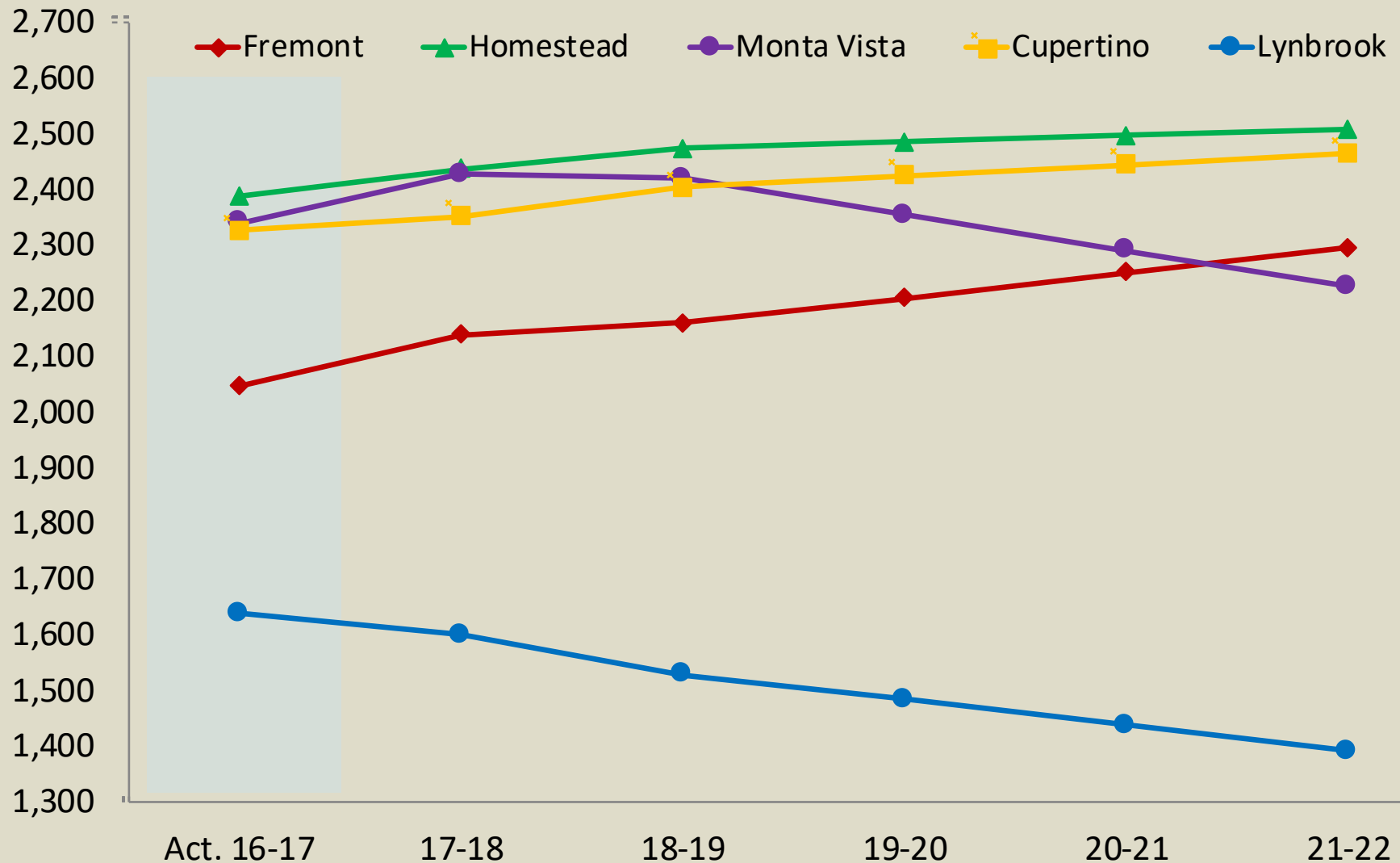
ENROLLMENT PROJECTIONS: 5 YEARS

RESIDENT ENROLLMENT

Site	Actual 2016-17	Proj. 2017-18	Proj. 2018-19	Proj. 2021-22	5 Yr. Change
FHS	2,047	2,140	2,160	2,296	249
HHS	2,388	2,436	2,474	2,508	120
MHS	2,341	2,428	2,419	2,226	-115
CHS	2,327	2,352	2,404	2,465	138
LHS	1,639	1,599	1,529	1,392	-247
Tot.	10,742	10,955	10,986	10,887	145



RESIDENT ENROLLMENT PROJECTIONS CHART



Attending enrollment data for 2019-20 and 2020-21 has been extrapolated using average projected attending enrollment changes between 2018-19 and 2021-22.



ATTENDING ENROLLMENT PROJECTIONS 2017-18

Site	Actual 2016-17	Proj. 2017-18	Proj. Change
Fremont	2,030	2,117	87
Homestead	2,397	2,439	42
Monta Vista	2,334	2,414	80
Cupertino	2,303	2,258	-45
Lynbrook	1,750	1,800	50
Other*	33	32	-1
District Total	10,847	11,060	213

*This data includes Community Day School & Non Public School Enrollments

PART IV



SCHOOL CAPACITY



EDUCATIONAL CAPACITY

Each year, the Fremont Union High School District conducts an Educational Capacity calculation. The results of this calculation are presented to the Board of Trustees for approval. Once approved, the capacities are final for the following school year.

Educational Capacity is the capacity of each school using assumptions that meet the educational needs of the staff and students. This method is common throughout California.

This is not to be confused with Maximum Plant Capacity, which is the maximum amount of students a campus can contain, regardless of educational restrictions or limits. This is much larger than Ed. Capacity.



WHY CALCULATE EDUCATIONAL CAPACITY?

The California Education Code requires annual approval of school capacity by the Board of Trustees.

The capacity approved by the Board of Trustees is used to determine if the school has excess capacity that could be used for Intra-District and Inter-District transfers through Open Enrollment.

Therefore, if the District used Maximum Plant Capacity to set the capacity of each school, then each school could be required to accept inter-district or intra-district transfers up to that stated capacity.



ASSUMPTIONS FOR ED. CAPACITY CALCULATION

Average Class Size for General Education Classes = 30.10

Average Class Size for Special Education Classes = 12.00

Room Use for General Education classrooms = 5.33

Room Use for Special Education classrooms = 4.50

Average Class takes per student = 6.10

Educational Capacity Calculation:

of Rooms \times Class Size Avg. \times Avg. Class Use \div Avg. Takes



EDUCATIONAL CAPACITY FOR 2017-18

Assumptions	CHS	FHS	HHS	LHS	MHS
Gen. Ed. Rooms	84	71	85	65	90
Sp. Ed. Rooms	7	12	7	11	5
Gen. Ed. Class Size Avg.	30.1	30.1	30.1	30.1	30.1
Sp. Ed. Class Size Avg.	12	12	12	12	12
Gen. Ed. Avg. Room Use	5.33	5.33	5.33	5.33	5.33
Sp. Ed. Avg. Room Use	4.33	4.33	4.33	4.33	4.33
Avg. Takes per Student	6.1	6.1	6.1	6.1	6.1
Total	2,269	1,970	2,295	1,803	2,410



EDUCATIONAL CAPACITY CHANGES

The annual capacity review is needed due to the changing nature of school campuses and other factors that affect school capacity. Changes can be due to construction, change of use for a room(s), or changes in the assumptions used in the calculation.

Large changes in educational capacity are the result of construction projects. Current construction will continue for the next few years as new buildings are added at each school. These projects will temporarily reduce the Ed. Capacity of some schools for 2017-18.



RECOMMENDATION: CAPACITY

Based on the results of the District capacity study, it is recommended that the Board of Trustees approve the capacity of each school for 2017-18 as shown below:

School	Capacity 17-18
Cupertino	2,269
Fremont	1,970
Homestead	2,295
Lynbrook	1,803
Monta Vista	2,410
Total	10,746

PART V



DECISION ON OPEN ENROLLMENT



ENROLLMENT VS. CAPACITY

When determining if a school is over or under capacity, the District uses the highest maximum projected attending enrollment for the next three years and compares it to the Educational Capacity of the school.

This helps ensure that each school can meet their projected enrollment for the next three years and avoid adding students to a school that is projected to grow.

However, due to ongoing construction projects at multiple schools and the Lynbrook Supplementary School Assignment Program, only the 2017-18 Maximum Attending Enrollment Projection will be used.



ATTENDING ENROLLMENT VS. CAPACITY

2017- 18 PROJECTED ENROLLMENT & CAPACITY

Site	Projected Attending Enrollment	Projected Maximum* Enrollment	Educational Capacity
CHS	2,258	2,281	2,269
FHS	2,117	2,138	1,970
HHS	2,439	2,463	2,295
LHS	1,800	1,818	1,803
MHS	2,414	2,438	2,410

* Maximum projected attending enrollment = projected attending enrollment +1%.



HOW CAN A SCHOOL BE OVER ED. CAPACITY?

It is common for schools to be over Educational Capacity, but under Maximum Plant Capacity, for one or more years. This is especially true during construction of new classroom buildings.

This can be done by increasing the number of class periods each classroom is used. This requires more teachers to share rooms, which is not ideal, but certainly reasonable to do for a short time.

Next year, Fremont High is projected to have an attending enrollment of 2,117 and an Educational Capacity of 1,970. The following slide shows how they can still meet the needs of their students by sharing a more classrooms.



FREMONT HIGH SCHOOL EXAMPLE

The current Education Capacity Calculations assume a General Education classroom to be used 5.33 periods per day. With a 7 period day, FHS can increase their Gen. Ed. room use to 6.0 which greatly increases their capacity.

Assumptions	Educational Capacity	Temporary Capacity	Change
Gen. Ed. Rooms	71	71	0
Sp. Ed. Rooms	12	12	0
Gen. Ed. Class Size Avg.	30.1	30.1	0
Sp. Ed. Class Size Avg.	12	12	0
Gen. Ed. Avg. Room Use	5.33	6.0	.67
Sp. Ed. Avg. Room Use	4.33	4.33	0
Avg. Takes per Student	6.1	6.1	0
Total	1,970	2,204	234



FREMONT HIGH SCHOOL EXAMPLE

This one small change allows FHS to have a modified capacity of 2,204, which is greater than the projected attending enrollment of 2,117.

Though the change is small when doing the calculation, it will require more work for staff who might have to share a room and more work when creating the master schedule for all students.



RECOMMENDATION

Based on the results of the District capacity study, and the implementation of the Lynbrook Supplemental School Assignment Program, **it is recommended that the Board of Trustees declare all schools closed for intra district open enrollment for the 2017-18 school year.**

QUESTIONS?



THANK YOU FOR YOUR TIME!