

District 508 Title I Parent Involvement Plan
St. Peter Public Schools
2016-2017

District 508 is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

PART I. DISTRICT EXPECTATIONS

Each school district must establish the district's expectations for parent involvement. [Section 1118(a)(2), ESEA.]

The St. Peter Public School District agrees to implement the following requirements:

- District 508 will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- District 508 will work with its schools to ensure that the required school-level Parent Involvement Plan meet the Title I requirements, and include, as a component, a school-parent compact.
- District 508 will incorporate this district-wide Parent Involvement Plan into its district plan.
- In carrying out the Title I parent involvement requirements, to the extent practicable, District 508 and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If District 508's plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to Minnesota Department of Education.
- District 508 will inform parents and parent organizations of the purpose and existence of the Parent Information and Resource Center in Minnesota (i.e., Minnesota Parent Center, Bloomington, MN).

PART II. DISTRICT PARENT INVOLVEMENT PLAN REQUIRED COMPONENTS

1. District 508 will take the following actions to involve parents in the joint development/revision of its district parent involvement plan:

Title I Annual Meeting

- The Title I parent meetings will be held during the fall and spring of each school year. The meetings will be held in the early evening. If there are parents of Title I students who cannot attend at this time they are invited to contact the Title I program coordinator to make set up a time to meet.

- Parents receive information about the meeting when they receive their letters requesting permission for their child to be in the program. Parents are asked to RSVP to the meeting but may attend without a response.

- The Title I program plan is reviewed at the Parent meeting as well as a review of the Parent Involvement Plan and Family Compact. Other agenda items may include:

- The results of the Title I parent survey from the previous year
- The end of the year results of the Title I program
- Explanation of services

- The district expectations for reading and mathematics achievement
- The communications expectations between the home and school and what parents can expect to see coming home on a regular basis (Classroom newsletter, Building Level Newsletters, Title I mailings, report cards, etc.)

2. District 508 will involve parents in the joint development of district plan, review and improvement. [i.e. district plan, section 1112, school wide section 1114, and/or school improvement section 1116];

- A Title I meeting is held in the spring of the school year to plan for the upcoming year. The meeting will be held in the early evening. The plan will be reviewed and any necessary changes will be made.

Parent Notification of Adequate Yearly Progress

- District 508 will inform parents of school report card through:
 - Letter mailed to parents
 - Parent forum meetings at each building
 - District newsletter

- District 508 will notify the parents that the district has been identified it needs improvement through:
 - Mailing the notification letter required by NCLB in a timely manner.
 - Parent forum meetings held at each building will address AYP status.

- District 508 will consult with parents about the district plan for improvement through the following:
 - Consultation with parents will take place at building level parent forums.
 - Title I parent meetings

3. The District will conduct staff development for implementing effective strategies for parental involvement through the following:

- Staff development related to strategies for parental involvement will take place during scheduled staff development meetings as well as informally at staff meetings and through written communication.

4. District 508 will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance:

- Space for parent meetings and parent involvement nights
- Custodial support
- In-kind support supplies, etc.
- Financial support related to payroll of staff

5. District 508 will build the schools' and parents' capacity for strong parent involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

District 508 will provide assistance to families understanding:

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Title I,
- how to monitor their child's progress, and
- how to work with educators

Through Title I parent meetings, regularly scheduled parent forums and workshops, regular update in the district newspaper *Highlights*, as well as written information and mailings.

District 508 will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parent involvement, by:

- Holding Title I parent involvement nights
- Providing information to parents at conferences
- Presenting information at parent forums

District 508 will educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Providing staff development opportunities related to parent involvement and rapidly school achievement and school success.

District 508 will take the following actions to ensure that Title I information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Maintain an up-to-date data base of Title I families
- Provide regular mailings to Title I families
- Translate information and mailings in a language parents can understand to the extent possible

6. District 508 will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent involvement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent involvement plan and activities to design strategies for more effective parent involvement, and to revise, if necessary its parent involvement plan.

- Parent survey in the spring of each year.
- Review the district parent involvement plan each year make revisions as necessary
- Request parent feed back regarding family involvement nights

7. District 508 will involve parents in the decisions regarding how funds reserved for parent involvement activities through feedback gained in the annual parent survey and feedback from family involvement activities.

PART III. ADOPTION

District 508 Parental Involvement Plan has been revised jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes.

This Parent Involvement Plan was revised and will be in effect for the 2016-2017 school year. District 508 will present this plan to parents at the Fall 2016 Title I parent meeting and any revisions will be made. District 508 will distribute this policy/procedures to all parents of participating Title I children on or before November 30, 2016.

(Signature of Title I Authorized Representative)

(Date)

These parents were involved with the development of this document:

October 26, 2016 meeting:

TBD