

**THE MAROC-AMERICAN SCHOOLS
ATHLETIC CONFERENCE (MASAC)
HANDBOOK** – Updated May 2017

Full Members

Rabat American School
Al Akhawayn School of Ifrane
Casablanca American School
George Washington Academy
American School of Marrakesh
American School of Tangier

Partial Member

American Academy of Casablanca

Table of Contents

Introduction.....	3
History.....	3
Philosophy and Purpose.....	3
The MASAC Committee.....	3
Quorum and Voting Procedure.....	4
Committee Meetings.....	4
MASAC Tournament Schedule.....	4
Membership.....	4
Definition.....	4
Current Members.....	4
New Membership.....	Error! Bookmark not defined.
Participation in MASAC events by non-member schools.....	5
Expenses.....	5
Expulsion/Suspension from MASAC.....	5
Tournament Organization.....	5
Eligibility.....	5
Tournament Schedule.....	6
Awards.....	6
Officials.....	6
Sportsmanship.....	8
Disciplinary Procedure.....	9
Sports Roster Limits.....	9
Tournament Fees.....	10
MASAC Team Participation.....	10
JV Crossover Rules.....	10
Appeals Procedures.....	11
Directory.....	12
Sportsmanship Award.....	Sample Ballot13
MASAC Rules and Guidelines.....	Contract15
All-Tournament Team.....	Sample Form17
MASAC Tournament Evaluation.....	Form18
MASAC Tournament Schedule 2015 - 2016.....	20

Introduction

History

The Maroc-American Schools Athletic Conference (MASAC) was originally formed in 1990 to formalize the athletic competition between the then three American schools in Morocco. Prior to 1990, tournaments between these schools were named Tri-School Tournaments. Founder member schools were the American School of Tangier, Casablanca American School and the Rabat American School. The American School of Ifrane (Formerly the Al Akhawayn School of Ifrane) became a member school in May of 1999. The conference was reorganized in the fall of 2005 to include Casablanca American School, Rabat American School, George Washington Academy, and Al Akhawayn School of Ifrane. The American School of Marrakesh, American Academy of Morocco participated by invitation starting in 2011 and are now members, participating in some but not all levels. 2013 Tangier American School came back into the league as partial members and is now a full member (2014-15). American Academy of Casablanca remains a partial member.

Philosophy and Purpose

The purpose of this organization is to provide seasonal sporting events for student-athletes of the member schools. The conference members seek to provide solid foundation which allows for subsequent expansion. Participating schools are to share equally in all costs and organizational needs of the conference.

The conference intends to foster keen athletic competition, governed by the most recent rules from the appropriate international sporting organization. Competitors, coaches, and spectators are expected to display a high level of sportsmanship and to observe the code of conduct agreed upon by the member schools.

It is possible that international schools from inside and outside of Morocco will compete by invitation in MASAC events. The MASAC committee will discuss invitations for participation and/or entrance into the conference on a case-by-case basis.

The MASAC Committee

The Maroc-American Schools Athletic Conference Committee shall consist of one representative, typically the Athletic Director, from each of the member schools. A commissioner is appointed yearly by the committee at the May AD meeting. The commissioner's responsibilities include: tournament disputes, appeals, concerns regarding the overall success of our conference.

Quorum and Voting Procedure

A meeting is not a quorum until all member schools are represented at the meeting. One vote per school is allowed for each of the full member schools. At all meetings in which a quorum is in attendance, resolutions and proposed amendments to the MASAC guidelines shall require a simple majority vote to be approved. The exception to this voting procedure is in the case of MASAC membership. A unanimous acceptance vote is required for a school to gain membership in the conference.

Committee Meetings

MASAC committee meetings shall be held a minimum of two times during the academic year. These meetings will typically be held in September and May. Other meetings will be held on an as needed basis. The MASAC tournament schedule for the following academic year will be finalized at the May meeting and confirmed again at the September meeting. Locations of the meetings are by the discretion of the commissioner.

MASAC Tournament Schedule

An annual calendar of MASAC events shall be established at the **May** meeting each year. All full member schools will host a minimum of one event each academic year.

Membership

Definition

Membership is open to Moroccan/American Schools. Full member schools must be willing to support the basic philosophy of the conference and be willing to host at least one event each academic year. Partial member schools are invited to participate and expected to adhere to the by laws set up by the conference. In order to become a full member school, hosting at least one tournament a year is required.

A school interested in becoming a member of MASAC needs to express their intentions in writing to the MASAC committee. A unanimous acceptance vote by the MASAC committee is required for a school to gain membership into the conference.

Current Full Members

Al Akhawayn School of Ifrane (ASI)
Casablanca American School (CAS)
George Washington Academy (GWA)
Rabat American School (RAS)
The American School of Marrakesh (ASM)
American School of Tangier (AST)

Current Partial Members

American Academy of Casablanca (AAC), ACST-Tunis

Participation in MASAC events by non-member schools

Host schools may invite non-member schools to participate in MASAC events. The MASAC committee will discuss invitations on a tournament basis. Invited schools must agree to and abide by the principles of the conference and its expectations of appropriate conduct.

Expenses

Tournament expense will be apportioned equally among participating schools. The host school will keep costs to a minimum and give details of the tournament fee to competing schools in advance. Payments should be made in cash to the tournament director.

Expulsion/Suspension from MASAC

Any school may be suspended or expelled from MASAC or MASAC events for failure to uphold the spirit and intent of the MASAC guidelines. MASAC committee members, Athletic Directors from member schools, have authority in this matter to make suitable recommendations to their respective administrations.

- Withdrawing from a tournament less than **3 weeks prior** to the event, then schools must still pay the entry fees.
- Conduct by players, coaches and spectators deemed inappropriate and/or unsportsmanlike

Tournament Organization

Eligibility

All students competing in MASAC events must be enrolled as full-time students at the school they represent. To compete in varsity events, students must be no younger than 13 and no older than 19 on the day of the tournament.

Students should not compete in MASAC events if their participation impedes their academic progress or if the students in on any type of behavioral probation. Member schools are responsible for defining and upholding academic standards for their student-athletes.

All participating players must sign the MASAC Rules and Guidelines form (included in handbook) prior to each tournament. These forms must be accompanying the team for each event. Any student not complying with the said form will face disciplinary action.

Tournament Schedule

MASAC tournaments shall be scheduled on an annual basis. The calendar of events will be established at the May MASAC committee meeting for the next academic calendar. Tournaments will be held on Friday's and Saturday's with teams arriving for a two day tournament on Thursday evening and leaving on Saturday after the completion of the tournament. If the tournament is more than 30 minutes over the scheduled end time, traveling teams before the awards ceremony. However, it is preferable and more sportsmanlike for all teams to participate in the awards ceremony. **A current up to date schedule will be included in the final pages of the handbook.**

Awards

In team sports, a trophy will be presented to the **champions and 2nd only** of all MASAC tournaments. At the varsity level, athletes will be chosen for All Tournament Awards and will be presented with medals. In track and field, badminton and swimming or medals will be awarded to individual athletes and a team trophy for 1st place only. Lastly, but most important, a traveling Sportsmanship Team Award will be awarded at the Varsity, JV & MS Volleyball, Basketball and Soccer tournament. Officials, athletes, coaches and AD's will be part of the selection process. The all tournament and sportsmanship forms are included in the handbook.

All-Tournaments Team awards will be presented for five schools.(only in Varsity Sports)

	<u>Volleyball:</u>	<u>Basketball:</u>	<u>Soccer:</u>
1st place	3	3	4
2nd place	2	2	3
3rd place	2	2	3
4th place	2	2	3
5th place	1	1	2

Tournament/Meet Points

Volleyball / Basketball / Soccer – **3 points Win – 1 draw – 0 for loss**

Track & Field/ Swimming –Only points awarded to **A** races

Individual/ Relay

1st – 10

2nd - 8

3rd – 6

4th - 4

5th - 2

6th - 1

Badminton

1st -20

2nd -15

3rd -10

4th - 5

Tie Breaking Procedures

1. In the event of a two-way tie for any position in final tournament standings for any sport, the tie will be broken by awarding the higher place to:
 - a. Head to Head
 - b. Goals/Points difference between all teams in Round Robin
 - c. Goal/Points conceded against all participating teams in the round robin.

2. In the event of a three-way tie for any position in final tournament standings for any sport:
 - a. Head to Head
 - b. Goals/Points difference in all games played amongst the tied teams will be awarded the next highest place.
 - c. Goals/Points conceded only teams tied.
 - d. Goals /Points difference in all games played for all in tournament.
 - e. Penalty shots: **5 each**

3. **Thirty points** in basketball and **five goals** in soccer will be the maximum point/goal differential allowed when applying tie-breaking rules. The intent of this maximum point or goal value is to *prevent/deter running up the score in increase goal/point differential.*

Officials

Host schools must provide qualified officials that do not have an affiliation with any member school. If the host school cannot provide such officials, member schools will be consulted. Officials must also adhere to the philosophy of MASAC. Host schools are responsible for conveying these standards. Yellow and red cards must be visible during all volleyball and soccer matches.

Sportsmanship

All athletic directors, coaches, student-athletes and spectators are responsible for upholding the highest standards of sportsmanship at MASAC tournaments. It is the intent of the MASAC committee that MASAC be synonymous with sportsmanship, discipline and civility. The host school Athletic Director and administration are obligated to diffuse any inappropriate situation that arises during the tournament. Each participating school is expected to provide adequate supervision for their school during the event.

MASAC TOURNAMENT
Sportsmanship Award Guidelines

- 1- The Sportsmanship Award will be determined using a point system weighted as follows:
 - a- Referees – 50%
 - b- Competing Schools – 50%
- 2- Definitions of the point system participants:
 - a- Referees – The referee, who officiate each contest, score both teams at the conclusion of the contest as outlined below.
 - b- Competing Schools – each school participating in the tournament will award each of the other schools Sportsmanship points as outlined below.
- 3- Following each contest, the referees will give a score to each team using the following criteria:
 - a- 2 points – Excellent sportsmanship
 - b- 1 point – Good sportsmanship
 - c- 0 points – Poor sportsmanship
- 4- Immediately following the conclusion of the last contest, the Athletic Director of each school will give the Tournament Director their scores of the Competing Schools using a **0-5 point scale (0 being the lowest and 5 being the highest.)**
- 5- Immediately following the conclusion of the last contest, the Sportsmanship points will be calculated. The school with the highest total score will be awarded the Sportsmanship trophy.
- 6- The maximum possible score of 27 is broken down as follows:
 - a- 12 points Referees (2 points x 3 games x 2 teams*)
 - b- 15 points Competing Schools (5 points x 3 other competing schools)

**Keep in mind each school's total comes from their Boys' team and Girls' team.*

- 1- Point deductions will be taken from a school's total if the following situations occur:
 - a- Technical fouls/ Yellow Card – 1 point will be deducted for each technical foul
 - b- Flagrant foul/ Red Card – 2 point will be deducted for each flagrant foul
- 2- In the case of a tie for first place, technical fouls then flagrant fouls will determine the tie-breaker. If still tied, a vote by the 4 Athletic Directors shall determine the

winner (each school must vote for one school, excluding their own)

Disciplinary Procedure

All disciplinary matters must be reported to the tournament director immediately. The tournament director will address situations arising from player, spectator and coach misconduct within the following framework.

***At least 1 representative of Administration of the host school must present at all times ***

1. The tournament director is made aware of the incident by officials or coaches.
2. The tournament director confirms the incident with the students coach and AD.
3. The tournament director takes the following action in consultation with any MASAC committee members present depending upon the severity of the misconduct:
4. The tournament director has the authority to remove any individual or team not abiding by the MASAC by-laws.
5. Ineligible for tournament awards

Follow up Procedures:

- a. Notification of infractions in writing should be sent to the AD and Administration
 - i. Possible suspension from future tournaments

Examples of inappropriate behavior that will constitute expulsion from the tournament are: Applies to all players, coaches and spectators.

- a. Abusive language or reaction to an officials call
(All Sports – 1 warning and then expulsion)
- b. Dangerous play to others (All Sports)
 1. Dangerous tackle – Soccer
 2. Dangerous Foul – Basketball
 3. Throwing Racquet – Badminton
 4. Purposeful lane obstruction – Track
- c. Spectator unsportsmanlike behavior

Sport Roster Limits:

Volleyball: MS 15/ JV 15/ Varsity 12

Basketball: MS 15/ JV 15/ Varsity 12

Soccer: MS 16/ JV 16/ Varsity 18

Track & Field:

Each participant can have a maximum of 5 events (Including relays)/ 2 team entries per event for Sprint Track events and 3 entries per Distance races and Field events.

(Age: 10- 12/ 13 - 14/ 15 and Up)

Swimming:

24 swimmers (A) and Maximum of 10 (B) swimmers total: Each participant 6 events max. (Including relays) / 2 team entries per event

Age: 10- 12/ 13 - 14/ 15 and Up)

Badminton: 2 per event per gender and age group

Tournament Fees –Host schools will send invoice to participating schools and then schools Must pay by Wire TRANSFER before the date of the tournament). Host schools will provide an official receipt upon payment.

Volleyball/ Basketball/Soccer: **1000 Dhs** per team / Exception is Varsity, which is **1500dhs**

Swimming / Track & Field/ **2500Dhs**

Badminton: **3000 Dhs** per school

MASAC Team Participation

Varsity (Minimum 13 years of age – Maximum 19 years of age as of date of tournament)

JV (Minimum 13 years of age Maximum 19 years of age as of date of tournament)

MS (U-14 age range) (Grades 6 – 8)

Track & Field: Age Groups: 10-12, 13-14, 15 +

Must participate in at least 1 practice per week

Badminton: Age Groups: 10-12, 13-14, 15 +

Swimming : Age Groups: 10-12, 13-14, 15 +

A swimmers will compete in A events only

B swimmers will compete in B events only, unless for relays is absolutely necessary

Tournament Formats

Basketball – FIBA Rules apply with the following exceptions

MS – 4 x 6 minute running time (last 2 minutes in 4th quarter is stop time)–No full court press, No Zone Defense, Mercy rule of spread of 30 points, stop recording score

JV – 4 x 8 minute running time

Varsity – 4 x 10 minute running time, shot clock(24)

General Rules:

Stop clock used during timeouts, free throws and last 2 minutes of the last quarter.
Time outs: 2 per half / 1 for overtime
3 minute overtime – continue until a team wins
5th team foul bonus (2 shots)

Soccer –FIFA Rules apply with the following exceptions

MS – 2 x 20 minute halves – 5 minute half time
JV – 2 x 25 minute halves – 5 minute half time
Varsity – 2 x 25 minute halves – 5 minute half time

General Rules:

Extra Time: 2 x 5 minute – change sides – no break time between (can be adapted by Host)

Penalty shots – 5 each – if still tied - alternate shots until someone fails to score
MS/ JV – 8 a side – no offside rule but players may not be in the small box in front of goal during free kicks. All free kicks – 6 yards back from wall.
Unlimited substitutions - dead ball - center line

Volleyball – FIVA Rules apply the following exceptions

MS – Best of 3 – 25/25/15 (Cap: 30 and 17)
JV – Best of 3 – 25/25/15 (Cap: 30 and 17)
Varsity– Best of 3 – 25/25/15 (Cap: 30 and 17)
- Finals: Best of 5 (same caps)

Warm-up procedures 3 – 3 - 1 Warm-up procedures (3 minute net each/1 serving together)

General Rules:

2 time outs per set
Unlimited substitutions – same position
MS/JV net 2.24 for both girls and boys

Appeals Procedures

1. For the duration of each tournament there shall be an Appeals Committee to hear differences of opinion, complaints concerning rule violations, and other matters concerning the tournament in progress not covered in this handbook.
2. Each member/ associate member and participating school's designated delegate in attendance and each participating school's designated administrator will hold Membership on the Appeals Committee. Each participating school delegate will have one vote (except for the school(s) in question).

3. Concerns, complaints, or questions may be brought to the Appeals Committee through an adult participant of their own school and may personally address the Appeals Committee should they desire to do so.
4. The Appeals Committee will uphold the judgment of a game official made during the performance of his/her game officiating duties. The appeals committee will discuss consequences of these calls.
5. All member schools must be represented at any meeting of the Appeals Committee.
6. Appeals Committee decisions will be made by simple majority of the member schools voting. The votes will negate any complaint.
7. All decisions of the Appeals - Committee are final and will have minutes.

Directory

Merrill Ross Rabat American School

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Tariq Lahdour The American School of Marrakech

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Nour Amri American School of Tangier

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Omar Boutaleb Al Akhawayn School of Ifrane

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Ghandi Meddine Casablanca American School

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Evan Scott George Washington Academy

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2017 VARSITY VOLLEYBALL TOURNAMENT
SPORTSMANSHIP BALLOT

SPORTSMANSHIP AWARD

INSTRUCTIONS:

- Please give each school, independent of each other, a sportsmanship score
- These scores should reflect how your team feels each school acted throughout the tournament.
- The point values are as follows:
5 = **HIGHEST** possible score 1 = **LOWEST** possible score
- You do not score your own team

SCHOOL
ASI

AST	SCORE : 1 - 5
GWA	
CAS	
RAS	

OFFICIALS VOTE SPORTSMANSHIP
MASAC BOYS

GAME: _____

HOME TEAM	GUEST TEAM
2 1 0	2 1 0

OFFICIALS VOTE SPORTSMANSHIP
MASAC BOYS

GAME: _____

HOME TEAM	GUEST TEAM
2 1 0	2 1 0

OFFICIALS VOTE SPORTSMANSHIP
MASAC BOYS

GAME: _____

HOME TEAM	GUEST TEAM
2 1 0	2 1 0

MASAC RULES AND GUIDELINES

Each participant and his/her parent must sign this form before participating in a MASAC Tournament. By so doing, they acknowledge that they fully understand and agree to abide by these RULES & GUIDELINES and accept their enforcement.

1. Smoking, drinking alcohol, drug abuse, cheating, curfew violations, host school and country law violations of the “off- limits” areas and extreme inappropriate behavior such as physical fights and verbal abuse will not be permitted during any MASAC event.
2. Participants must notify coaches before leaving event site.
3. Students must remember that they represent their school, community, family at all times during the event. Behavior must represent these groups in a positive manner.
4. Students will demonstrate fair play and respect at all times to opponents, officials, coaches, spectators, parents and all personnel encountered during the event.
5. All visiting students must return to the hotel or home before curfew as set by the host school. If hosting is used for an event, telephone calls will be made to each student to ensure that all students have returned safely and on time. Once a student is in and has answered the curfew call s/he may not leave the house. Note: If an event finishes late so that students have less than one hour to make curfew, the curfew will be extended so that they have at least one hour to make curfew.
6. Students must attend all officially organized events.
7. Any problem arising during the event should be reported immediately to the student’s respective tour administrator and the host school for corrective measures.

PENALTIES AND ENFORCEMENT

Any infractions of the MASAC rules, hosting campus rules and host country laws may result in one or more of the following penalties being imposed by the host school principal in conjunction with the affected school’s tour director.

- a. Partial or complete suspension from further participation in the event.
- b. A student may be sent home if feasible to do so. This will be at the parent’s expense including any additional costs.
- c. The student may be banned from all MASAC events for one (1) full year including the same event the following year and will not be eligible for awards for that activity.
- d. Each school reserves the right to apply additional disciplinary action.
- e. The event director will take no disciplinary action without direct communication with the respective coach or trip administrator.

GENERAL

- a. If a major violation of the above rules occurs, the host administrator will communicate the details of the violation in writing to the guest student's chief administrator.
- b. The administration encourages students to seek advance assignments from their teachers prior to departure. The host school will set aside time and locations for student study.
- c. Students may not use any medications unless prescribed or administered by a licensed medical physician or host school medical personal or cleared and recorded by the event director.

PLEASE READ, SIGN, AND HAND IN TO YOUR ATHLETIC DIRECTOR BEFORE PARTICIPATION IN THE MASAC EVENT.

Name of Student: _____
(Print full name clearly)

Signature of Student

Signature of Parent

Date: _____

MASAC VARSITY(only) VOLLEYBALL TOURNAMENT

All Tournament Team

Champions - Name 4 Players

Second Place - Name 3 Players

Third Place - Name 2 Players

Fourth Place - Name 2 Players

Fifth Place - Name 1 Player

Please print the players name CLEARLY

School: _____ Boys/ Girls

All - Tournament Selection

1. _____
2. _____
3. _____
4. _____

EACH COACH CHOOSES THEIR OWN ATHLETES

WRITE NAMES OF ATHLETES IN RANK ORDER SO TOP ATHLETE IS 1.

MASAC TOURNAMENT EVALUATION

All participating coaches/sponsors: please fill in this form and give it to the host Athletic Director at the end of the tournament, **either on the day or by email within 1 week of end of tourney**

Host School: _____

Year: _____

Sport: _____

Visiting School: _____

Coach's Name: _____

Circle one for each category RATING (1=low, 5=high)

Pre-Tournament Information	1	2	3	4	5	
Comments: _____						
Coaches Meeting	1	2	3	4	5	
Comments: _____						
Transportation	1	2	3	4	5	
Comments: _____						
Program	1	2	3	4	5	
Comments: _____						
Officials	1	2	3	4	5	
Comments: _____						
Facilities	1	2	3	4	5	
Comments: _____						
Housing/Hotel Level	1	2	3	4	5	NA
Comments: _____						
Awards Ceremony	1	2	3	4	5	
Comments: _____						

Social Events Organization	1	2	3	4	5	NA
Comments: _____						
Medical Providers	1	2	3	4	5	
Comments: _____						
Food/Concessions	1	2	3	4	5	
Comments: _____						
Restrooms/Locker rooms	1	2	3	4	5	
Comments: _____						

Final Placing In This Tournament

1 2 3 4 5

Recommendations/Comments/Advice for Next Year:

MASAC SPORT SEASON SCHEDULE 2017/2018

SPORT	CATEGORY	DATE	HOST
Swimming	All age groups	Oct 14	RAS
Soccer	Varsity Boys/Girls	Nov 10/11	ASM
Soccer	JV Boys/Girls	Nov 16	RAS
Basketball	MS Boys/Girls	Dec 9	CAS- Boys RAS- Girls
Track & Field	All age groups	Jan 27	GWA
Basketball	Varsity Girls/Boys	Feb 2/3	RAS
Basketball	JV Girls/Boys	Feb 16/17	CAS
Volleyball	JV Girls/Boys	Mar 9	RAS
Volleyball	Varsity Girls/Boys	April 6/7	AST
Soccer	MS Girls/Boys +D	April 21	ASM
Volleyball	MS Girls/Boys	May 5	RAS
Badminton	All age groups	May 10/11/12	ASI