

GROTON BOARD OF EDUCATION  
FINANCE/FACILITIES COMMITTEE MEETING MINUTES  
OCTOBER 17, 2016 @ 6:00 P.M.  
CENTRAL OFFICE, ROOM 11

**Members Present:** Jay Weitlauf, Katrina Fitzgerald

**Members Absent:** Gary Baker

**Also Present:** Sam Kilpatrick, Don Meltabarger, Dave Daigneault, Kevin Trejo

Chairman Weitlauf called the meeting to order at 6:03 p.m.

1. Approval of the September 15, 2016 Minutes - The minutes were approved as presented.
2. Business Manager Report
  - Object Code Summary - the object code summary was presented by Don Meltabarger with a positive balance of \$386,930.
  - Health Insurance Report - this report was not available.
  - Magnet Tuition - we have received a preliminary report; no bills have been received.
3. Director of Buildings and Grounds Report - Sam Kilpatrick stated that he will give a full report to the Board of Education, including the CIP, at the next BoE meeting.
4. Discussion and Possible Action re: Construction of Fitch High School Greenhouse - Dave Daigneault reported that he has a goal to raise \$30,000; to date, he only has a commitment of \$15,000 from Groton Utilities.

**MOTION:** Fitzgerald, Weitlauf; to forward construction of the greenhouse to the full Board for consideration.

**Favor (2) - Fitzgerald, Weitlauf**

**Opposed (0)**

**Absent (1) - Baker**

**MOTION PASSED**

5. Discussion of Policy Committee Request to Review the Priority List from the 3000 Series - Don suggested using CABE's policy recommendations and the state's regulations. The Committee will schedule time to review the policies with Don and Sam.

The meeting adjourned at 7:15 p.m.