

**GROTON PUBLIC SCHOOLS**  
**GROTON, CONNECTICUT**

**Special Meeting**

**July 19, 2016**

A special meeting of the Ad Hoc Communications Committee of the Groton Board of Education was held on July 19, 2016, in Room 5 of the School Administration Building.

I. **CALL TO ORDER**

The meeting was called to order by Mr. Baker at 8:04 a.m.

Committee Members: Gary Baker, Rebecca Beyus, Marthee Thorndike  
Staff: Susan Austin, Mark Russell

1. Review of Minutes from June 8, 2016.

A motion was made by Susan Austin to approve the minutes of June 8, 2016.

2. Finalize draft Communication Plan.

Made edits and revisions to the Communication Plan.

The Committee will share the Plan with the Board of Education Committee on August 22<sup>nd</sup>, 2016.

3. Future items.

a) Board of Education requested a News/Media piece on GPS.

b) Discussed a “Welcome Back to School” ad to be published before the start of school.

c) Ms. Austin will contact Deb Straszheim (The Day) re. An article on Summer Events and the opening of school.

4. Adjournment.

The meeting was adjourned at 8:50 a.m.

Next meeting August 17, 2016