

GROTON BOARD OF EDUCATION
SPECIAL MEETING MINUTES

AD HOC MIDDLE SCHOOL PROGRAM REVIEW COMMITTEE
OCTOBER 6, 2016 @ 4:30 P.M.
CENTRAL OFFICE, ROOM 4

Members Present: Andrea Ackerman, Katrina Fitzgerald, Gretchen Newsome, Jay Weitlauf

Also Present: Michael Graner, Don Meltabarger

1. Call to Order - Chairman Ackerman called the meeting to order at 4:35 p.m.
2. Review September 6, 2016 Meeting Minutes - the minutes were reviewed and accepted.
3. Cost Analysis Review - Don Meltabarger and Mike Graner developed the attached cost analysis spreadsheet for each of the three IB programs: Middle Years Program (MYP), IB Career-Certificate Program (CP), and IB Diploma Program. The information was separated both by program and by fiscal year. Dr. Graner began with the analysis of the IB program. He explained that the annual fee for the program, which covers both the Diploma Program students as well as any other students taking an IB class, is \$11,200. The cost of the IB testing for one year is \$16,000; Joe Arcarese allocated \$3,700 for professional development to support both the IB Diploma Program teachers as well as the professional development for the Career-Certificate Program.

The Middle Years Program was considered next. Dr. Graner explained that six administrators will be attending an MYP conference in Miami next week; the total cost of the conference for the six staff members is \$7,200. Following the completion of the feasibility study in April 2017, the Board will determine if Groton officially applies for Cutler, West Side, and Fitch High School to participate in the MYP program. The application fee is \$4,000. If the Board approves the application, the three schools will enter a candidacy period for the 2017-18 school year. The cost associated with the candidacy will include a \$9,500 candidate fee, a \$3,700 evaluation fee, and the cost for in-school PD for 15 staff members at each school. The estimated cost for the professional development is approximately \$65,000. Dr. Graner will confirm the PD costs at the MYP conference next week. During the 2018-19 school year, additional staff members would participate in MYP training; the cost of that PD is estimated to be \$50,000. Dr. Graner reminded the group that the district has applied for a federal magnet school grant that could be used to fund all associated fees with the Middle Years Program.

The Career-Certificate Program was the final program to be discussed. The program would provide an IB certificate in four or five career fields. Fitch High School plans to pursue career certificates in the fields of business, nursing, fine arts, engineering, and culinary arts. The first step is to complete a feasibility study, which is estimated to cost \$4,500. In April of 2017, the Board will determine if the high school will submit an application to operate a Career-Certificate Program. The cost of that application is \$4,000. If the Board approves the application, Fitch High School would enter a candidacy period. The candidacy fee is \$9,500, the evaluation fee is \$3,700, and the PD cost for the career related field teachers is estimated at \$4,500 for the year.

Katrina Fitzgerald shared with the committee the research she had done regarding the IB costs. The information led to a series of questions which the staff members will pursue at the MYP conference next week. The committee is requesting information regarding the following:

- What is the MYP fee for each school?
- Do we pay a separate fee for three schools or is it one consolidated fee for Cutler, West Side, and Fitch?
- What is the total cost for the three day in-school training per teacher?
- What percentage of the faculty need to be MYP trained during the candidacy year?
- Regarding the career related program, what are the application fees? The information indicates there is an application fee CP1 and CP2 - what is the difference?

The meeting concluded with the committee members requesting an accurate cost estimate for the implementation of the MYP and CP programs. Dr. Graner will request this information from the IB official at the Miami conference, and he will work with Don Meltabarger to develop a comprehensive cost estimate.

4. Next Meeting Date - The next Ad Hoc Middle School Program Review Committee meeting is scheduled for Monday, October 24, @ 8:30 a.m. in room 11 at Central Office to discuss the MYP conference with the six staff members who attended.

The meeting adjourned at 6:05 p.m.

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10/6/16

Groton Public Schools

Estimated Cost for the MYP - CP - IB Programs

MYP - Middle years Program (6th-10th Grade)
C-P - Careers Certificate (9th-12th Grade)
IB - International Baccalaureate (11th & 12th Grade)

| <u>Middle Years Program:</u> | | <u>Date</u> | <u>Amount</u> |
|-------------------------------------|--|--------------------|----------------------|
| FY17 | MYP Conference (6 staff) | 10/14/16 | 7,200 |
| | Application Fee | 4/1/17 | 4,000 |
| FY18 | Candidate Fee | 7/1/17 | 9,500 |
| | Evaluation Fee | 9/1/17 | 3,700 |
| | In-School - Professional Development (125 staff) | | |
| | \$550 per person 50 staff | 11/1/17 | 27,500 |
| FY19 | \$550 per person 50 staff | 7/1/18 | 27,500 |
| | \$550 per person 25 staff | 7/1/2019 | 13,750 |
| | Middle Years Program Coordinator (0.5 FTE) | | 56,960 |

| <u>Careers-Certificate Program:</u> | | <u>Date</u> | <u>Amount</u> |
|--|--|--------------------|----------------------|
| FY17 | Application Fee | 4/1/17 | 4,000 |
| | Feasibility Study | 9/16-12-16 | 4,500 |
| FY18 | Candidate Fee | 7/1/17 | 9,500 |
| | Evaluation Fee | 9/1/17 | 3,700 |
| | In-School - Professional Development | | |
| | Business, Nursing, Fine Arts, Engineering, Culinary arts | 7/17 | 4,500 |
| FY19 | | 7/18 | 4,500 |
| | Careers Certificate Coordinator (0.25 FTE) | | 22,493 |

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|-------------|--|--------|
| FY17 | <u>International Baccalaureate (11th & 12th Grade):</u> | |
| | Annual Fee | 11,200 |
| | Professional Development | 31,700 |
| | IB Testing | 16,000 |