

**GROTON PUBLIC SCHOOLS
GROTON, CONNECTICUT**

(*Attachments are available upon request from the Superintendent's Office.)

Committee of the Whole

June 12, 2017

A meeting of the Committee of the Whole of the Groton Board of Education was held on June 12, 2017 in Room 11 of the School Administration Building.

1. CALL TO ORDER

The meeting was called to order by Dr. Andrea Ackerman, Vice Board Chairperson, at 6:095 p.m.

PRESENT

ABSENT

Dr. Andrea Ackerman, Vice Chairperson
Mrs. Katrina Fitzgerald
Mrs. Gretchen Newsome
Mrs. Rosemary Robertson (arrived at 6:26 p.m.)
Mr. Jay Weitlauf
Mrs. Lee White

Mrs. Kim Shepardson Watson, Chairperson
Mr. Gary Baker
Mrs. Rita Volkmann

Dr. Michael Graner, Superintendent of Schools (arrived at 6:30 p.m.)
Ms. Susan Austin, Assistant Superintendent of Schools
Mr. Sam Kilpatrick, Director of Buildings and Grounds
Mr. Douglas Manfred, Fitch High School
Mrs. Christine Dauphinais, Principal, Catherine Kolnaski Magnet School
Mrs. Maria Lozano, ELs Teacher, West Side Middle School
Ms. Susan Pan, ELs Teacher, CC/CK/MM

1. Approval of Minutes of May 15, 2017.

MOTION: Newsome, Fitzgerald: To approve the minutes of May 15, 2017.

PASSED – UNANIMOUSLY

2. LAS Update [ATTACHMENT #1]

Mrs. Lozano, secondary ESL Teacher, and Ms. Pan, elementary ESL teacher, gave a PowerPoint presentation of the ELs Program K-12. They outlined the process for students to enter and exit the program.

3. Math Assessment

Ms. Austin gave an overview of the Math Assessments to date. She noted that teachers will be reviewing the standards for Algebra I over the summer as well as looking at elementary Math.

4. Update on PD Early Release Days [ATTACHMENT #2]

Ms. Austin gave an overview of the Teaching and Learning Initiative half-day activities as well as the recommended topics for the 2017-2018 TLI half days.

MOTION: Fitzgerald, Newsome: To add to the agenda discussion of Board members continuing to hand out diplomas at graduation.
PASSED – UNANIMOUSLY

MOTION: Fitzgerald, Robertson: To add to the agenda discussion of the process for conducting the Superintendent's evaluation
PASSED – UNANIMOUSLY

5. Board Retreat on June 19, 2017

Dr. Graner explained the need for a Board Retreat and reviewed the proposed agenda. Location to be determined.

6. Update regarding the FY 17 Close Out [ATTACHMENT #3, 4]

Dr. Graner reviewed the FY 17 Budget summary dated June 12, 2017 as well as the Health Insurance Reserve for the month of April. This item will be on the June 26, 2017 Board agenda for a vote.

Mrs. White left at 7:51 p.m.

7. Discussion of budget modifications for FY 18 budget

Dr. Graner gave a brief overview of the FY 18 budget modifications.

8. Discussion of the Central Office Salary Account

Dr. Graner noted that a 1.5% increase has been set aside for the Central Office Salary account for administrators and bus aides. This item will be on the June 26, 2017 Board agenda for a vote.

9. Update regarding moving the PV portable classrooms

Mr. Kilpatrick noted that he has spoken with 5 companies for the moving of the PV portable classrooms – he has only received an estimate from 1 company. He further noted that he has had an estimate of \$14,000 per portable for the concrete work involved in relocating the portables. Overall, Mr. Kilpatrick estimates it will cost \$50,000 to move the portables.

10. Discussion regarding the Business Manager position

Dr. Graner requested a stipend of 1 day per week for the 4 months that Mrs. LePine and Mr. Kilpatrick have been doing portions of the Business Managers duties - \$1, 600 per month for Mrs. LePine and \$800 per month for Mr. Kilpatrick.

Dr. Graner shared 2 options for filling the Business Manager position:

- Hire a Business Manager
- Hire an accountant at a salary of \$65,000 per year; LePine and Kilpatrick would get an increase in salary; and groom someone from within the district to fill the position.

This item will be on the June 26, 2017 Board agenda for a vote. Board members requested that 2 job descriptions and 2 salaries be provided.

11. Handing out of Diplomas at graduation

It was the consensus of the Board that those Board members who have a special connection to a graduate will hand them out. Otherwise, the Principal will hand out diplomas at graduation.

12. Superintendent's Evaluation

The Board discussed the options for conducting the Superintendent's Evaluation. Two documents were shared with the Board for their review.

12. Adjournment

MOTION: Fitzgerald, Robertson: To adjourn at 8:50 p.m.

PASSED - UNANIMOUSLY