



SOUTHRIDGE

Wednesday

SEPTEMBER 12, 2018
ISSUE #02

Weekly Voice

You are HERE! Make an impact.

What a wonderful start we've enjoyed to the 2018-19 school year across the school! Over the summer, a lot of behind the scenes work that involved many minds, hearts, hands, and hours took place. Thank you to all of our staff, faculty, and facilities team members – your hard work had a tremendous impact on the start of the school year for our entire community.

Last Thursday at our first Junior School assembly I introduced our Junior School yearly theme. Our yearly theme is a big idea that guides our conversations and provokes our collective thinking not only at assemblies, but also in our classrooms and interactions across the year. This year, our theme is: **You are HERE! Make an impact.** To inquire into this theme across the year we will explore the attributes of our IB Learner Profile through the guiding question, *what gifts live within my impact on myself, others, and my community?* Our theme is not just for our students to consider; it is also for our faculty to consider. Junior School faculty will explore the theme through the guiding question, *What gifts live within the possibilities of our individual and collective impact on our students and their families?*

Our first conversation during last week's assembly extended into wondering about *what would happen if every member of the Junior School considered what they need to feel safe, connected and cared for at Southridge.* In considering what each of us needs, we are also compelled to consider what others need too. We talked a little about the loving kindness metta that we say together at the end of many of our assemblies. Students shared their ideas around why it's important to say the words of our metta in community. They shared that it reminds us how we need to treat each other; it reminds us that we need to be kind to ourselves first, and then be kind to others too; it reminds us to take care of our body and spirit; it helps remind us about what's most important. I then shared 10 ways that every member of our community can be an *upstander* so that we can collectively create a climate where everyone truly does feel safe, connected, and cared for. While there's more that could be added to this list, it's a great place to start making an impact:

- Make friends outside of your circle.
- Eat lunch with someone who is alone.

- Show support for a person who is feeling sad.
- Stop untrue or harmful rumors from spreading.
- Reach out to new students at our school.
- Respect others' differences and help others to respect differences.
- Refuse to be a *bystander*.
- Get friends involved by encouraging them to be *upstanders* too.
- Tell someone if something uncomfortable is happening.
- Treat others the way you want to be treated. (aka The Golden Rule)

As we settle into the 2018-19 school year, I'd like to invite every adult across our entire community to pause and consider the potential of your impact by wondering, *what would happen if every adult in our community loved every child in this community like they were their own?* Just imagine the gifts that live within the impact of a community that puts loving every child first in all we do.

Volet!

Tanya de Hoog
Junior School Principal



Important Dates

Event	Date	Time	Location
Welcome Back Wine and Cheese	Thursday, September 13	6:30 pm	Junior School Great Hall
Grade 5-7 Summer Reading Celebration	Friday, September 14	10:15 am	Junior School
Senior School Assembly	Monday, September 17	8:35 am	Alan Brown Great Hall
Photo Day	Wednesday, September 19	8:00 am	Both Schools
Junior School Assembly	Wednesday, September 19	8:10 am	Junior School Great Hall
Grade 5 Outdoor Education Meeting	Thursday, September 20	6:00 pm	Junior School
Grade 6 Outdoor Education Meeting	Thursday, September 20	6:00 pm	Junior School
Grade 7 Outdoor Education Meeting	Thursday, September 20	6:00 pm	Junior School
New to PYP Information Session	Thursday, September 20	6:00 pm	Junior School
Junior School Curriculum and Meet the Faculty Evening	Thursday, September 20	7:00 pm	Junior School
Junior School Terry Fox Run	Friday, September 21	1:00 pm	Junior School
Senior School House Picnic and Terry Fox Run	Friday, September 21	1:00 pm	Senior School
Senior School Assembly	Monday, September 24	8:35	Alan Brown Great Hall
Grade 7 Outdoor Education Trip to Camp Summit	Tuesday, September 25	7:30 am	Junior School
Grade 6 Outdoor Education Trip to Camp Quanoes	Tuesday, September 25	11:00 am	Junior School
Grade 5 Outdoor Education Trip to Camp Elphinstone	Wednesday, September 26	7:30 am	Junior School
Junior School Assembly	Wednesday, September 26	8:10 am	Junior School Great Hall

Junior School News

Shifting Weather – Be Prepared

Please ensure your child comes to school prepared for the weather. As the season changes, the weather can be unpredictable. All students, K-7, should have access to a rain jacket at school. Primary students are also encouraged to bring a pair of rubber boots for outdoor play on rainy/wet days. Students do play outdoors in the rain and need to be prepared with proper outerwear to ensure their comfort throughout the day. Indoor recesses are only called when the weather is particularly inclement.

Updated Co-Curricular Calendar now available

An updated version of the 2018-19 Co-Curricular calendar is now posted in the Calendars and Schedules section in the Resource Centre of the Parent Portal. Please use this schedule when planning for your child's involvement in Junior School athletics and clubs.

Medication at School

Please be advised that we do not administer non-prescription medications to students during the school day, unless they have been provided to Ms. Becky Orellana, the Junior School Receptionist by a parent for a specific reason (e.g. seasonal allergies). Prescription medications that a student needs to take during the school day must be placed inside a clear, ziploc bag with specific dosage instructions, along with any information about previous dosages (e.g. the dosage your child had before school). If your child needs non-prescription medication (e.g. Advil or Tylenol) to feel better during the school day, they will be sent home to avoid the spread of viruses and germs. Junior School students should not come to the Reception Desk requesting medication during the school day without direct parent communication with Ms. Orellana.

Illness and Injury

Should your child fall ill during the school day (e.g. fever, vomiting) or sustain an injury that warrants parent notification (e.g. head injury, suspected bone injury) you will receive a call from the school. If we cannot reach a parent directly, we will call your emergency contact. Please do not send your child to school if they have a fever, or if they are vomiting or have diarrhea. Children should be fever and symptom free for a full 24 hours before they return to school.

Photo Day, Wednesday, September 19th

Photo Day is Wednesday, September 19th. Individual and class photos will be taken throughout the morning. Please ensure your child wears their **Winter Dress Uniform** to school on this day.

Introduction To PYP, Camp Information Sessions, and Meet the Teacher/Curriculum Night - Thursday, September 20th

Please join us on Thursday, September 20th for the following important sessions:

Introduction to the PYP @ 6:00 p.m. - for parents new to the PYP, Mrs. Jo-Ann Murchie, our PYP Coordinator, will provide an overview of the philosophy and framework of the International Baccalaureate Primary Years Program (IB PYP).

MYP Camp Information Sessions @ 6:00 p.m.

- Grade 5 - Camp Elphinstone in 5MH (Mr. Harder and Ms. Morely's homeroom)
- Grade 6 - Camp Qwanoes in 6 IA (Mr. Anderson and Mrs. Ito's homeroom)
- Grade 7 - Camp Summit in 7MG (Ms. McNeil and Mr. Gallant's homeroom)

Curriculum Night/Meet the Teachers @ 7:00 p.m. – 8:00 p.m. We will begin the evening in the Junior School Great Hall @ 7:00pm sharp with an introduction by Mrs. Tanya de Hoog, Junior School Principal. Parents will then meet with their child's home room teachers to hear about the grade-level program and expectations. Teachers will communicate specific information about meeting locations via Schoology as the date approaches.

The After-School Clubs is Open for Registration

Still looking for fun and engaging after school activities for your child? Well the After-School Clubs program is open for registration!

Mondays: Reaction Attraction Chemistry - Partnering with 'Science Made Fun' by Unique Minds

Tuesday: Therapeutic Art

Wednesday: Innovative thinking

Thursday: Kindergarten to Grade 2 - Machines Partnering with 'Bricks 4 Kidz'
Grade 3 to Grade 7- Animation 3 Partnering with 'Byte Camp'

Friday: Young Entrepreneurs

To learn more and register [click here](#)

Thank you,

Rita Rai
After School Clubs Coordinator

Sandwich Making Opportunity for PYP Families

Thank you so much to all of the caring students and parents who participated in our successful sandwich making sessions last school year. We are ready to begin our weekly sessions in the Junior School kitchen at 3:00 tomorrow, Thursday, September 14th. I extend a special welcome to the new Kindergarten families!

The sandwiches will be taken to the Surrey Urban Mission on Friday, September 15th, with a visiting Senior School advisory group. This weekly food contribution is highly appreciated by the staff and patrons at the mission, and it is an amazing opportunity for young children to take principled action to support local community members.

Please let me know if you have any questions. I can be reached at jmurchie@southernridge.bc.ca or 604.542.5368.

Thank you for your support!

Mrs. Murchie

Senior School News

Southridge Tour of China

At the end of the school year in June, eleven students, Ms. Mosher and myself, travelled to China and visited three main cities, Beijing, Nanjing and Hong Kong. Our tour began in Beijing, the capital and cultural center of China. Here we visited such treasured sites such as the Forbidden City, Tiananmen Square, the Temple of Heaven and Summer Palace. A definite highlight for most of us was a trip outside the city into the mountain passes to see the Great Wall. Walking on the Great Wall and seeing the spectacular views from the top was truly breathtaking. From riding on a rickshaw, receiving Tai-chi lessons, to lots of shopping and food, Beijing did not disappoint.

After visiting Beijing, we travelled by train to Nanjing. Here we explored the beauty of Purple Mountain, with its lush gardens, hallowed sites, the Spirit Way and the mausoleum of Sun Yat-sen, the founder of modern China. In Nanjing, we also visited the Nanjing Massacre Museum to get a better understanding of what China faced during the Second World War, including some of the atrocities involved. We also had a special visit by Avery Laird who graduated in 2015 from Southridge. Avery was just finishing his engineering co-op session in Nanjing, which was a program he is involved with through SFU. It was so good to meet up with Avery and learn more about his experiences living and studying in China.

Our final destination on the tour was Hong Kong. The city with its picturesque harbour, skyscrapers and mountain back-drop was simply breathtaking. We had such a wonderful time in Hong Kong exploring the city, the food, shopping and of course, even spending a full day at Hong Kong Disneyland! In addition, we were also fortunate enough to visit and pay our respects at the Sai Wan War Cemetery. It is here where members of the Royal Rifles of Canada and the Winnipeg Grenadiers tried bravely to defend Hong Kong back in 1941. The students were truly respectful and reflective, which Ms. Mosher and I really appreciated.

The trip was an incredible and amazing experience for all of us involved. We would like to thank many people who helped us with our tour, which definitely needs to be mentioned. A special thank you to Ms. Lai who held some pre-trip sessions to teach us some Mandarin to get the students ready for greeting people and of course, shopping! In addition, thanks to Jack Liu for getting some of the early communication going and answering several of my questions. Another special thank you to the So family. Leo and Jenny So hosted us in Hong Kong for an unbelievable dinner at The Townhouse, a special restaurant on the 25th floor of a skyscraper in the Central district. The food, views and fellowship were fantastic. We also would like to say a special thank you to the Zhao family. In Nanjing, Patrick Zhao hosted us at one of the top restaurants in the city and then

presented all of us with gifts to welcome us to Nanjing. After an amazing dinner, Patrick and members of his family took us out to the Nanjing Night Market. It truly was a memorable evening that was so very much appreciated. Lastly, a special thank you to the eleven students who signed up for this tour. Ms. Mosher and I really couldn't have asked for a nicer group to take across the globe. They behaved well above our expectations and we had a lot of fun together. All in all, it was definitely an experience of a lifetime!

Mr. Knihniski
Senior School Socials Studies Curriculum Leader

Fall Sports at Southridge:

Welcome back everyone! Many of our Term 1 Athletic Teams are underway, with Grade 8 and Junior (Grades 9 and 10 typically) level teams beginning try-outs this week. Southridge continues to compete at a high level within the Surrey Leagues, the Fraser Valley Zone, and Provincially. There are also invitational and ISA tournaments for most sports. On the girls' side we are excited to again feature Volleyball at all three levels as well as both Junior and Senior Field Hockey. For boys, the core sport is Soccer. The Senior Team is already preparing for their ISA Champions this coming weekend in Victoria. The Grade 8-9 team begins try-outs on Thursday. Southridge also offers two co-ed, open sports (Cross-country and Aquatics). While there are high performance athletes on these two teams, there are no cuts or try-outs.

Southridge is a very busy place, especially at the start of a new school year. We do our best to communicate in a variety of ways to the School Community. Students have been continually updated in our assemblies by the Athletic Stewards, Cayla Smith and Armaan Abraham. Alternatively, updates and schedules are on Schoology. Below is a list of the teams and coaches for the fall seasons. Students can connect with the respective faculty members directly or via email for more information. Game updates also appear in-season on Twitter @SouthridgeSport and there is a new digital display outside of the gym that will soon be operational.

SPORT	LEVEL	COACH(ES)
Girls Field Hockey	Junior (Grades 8-10)	Ms. Alexandra
	Senior	Mr. Barnim, Ms. Kolic
Girls Volleyball	Grade 8	Ms. Wickstrom
	Junior	Ms. Mosher
	Senior	Mr. Neil, Lauren Moretto (alumni)

Boys Soccer	Grade 8-9	Ms. Alhayek, Mr. Sterelyukhin
	Senior	Mr. Hinson, Mr. G. Smith
Aquatics	Senior (Grades 8-12)	Ms. Beer, Ms. Rodriguez-Lang
Cross-Country	Senior (Grades 8-12)	Ms. Rolufs, Cayla Smith

Best of luck to all our teams, coaches and student-athletes!

Mr. Gordon Smith
Senior School Director of Athletics

Both Schools

2018 Gala Procurers Needed!

Planning for the 2018 Gala on Saturday, November 17th is well underway, and in order to ensure the success of our silent auction, **we are currently looking for parents to help us confirm donation items for this year's event.**

In addition to the generous donations we receive from our families, we also count on the support of the local business community to contribute items and services. Request letters are being sent this week to several businesses asking for their support and **we now need help following up with them to secure their donation.**

The success of our auction depends on the number of top-notch items we receive, and it takes many helping hands to get the job done. This is an excellent opportunity for parents to volunteer and support the school in a behind-the-scenes capacity. We will provide you with all the details needed to follow-up with each business and no experience is necessary!

If you are interested in this role, **please sign-up using our [online registration system](#).** (Step-by-step instructions for the new system are [available here](#).)

For any questions about how you can help, please contact Rebecca James at 604-542-2301 or rjames@southridge.bc.ca.

Rebecca James
Events Manager

Important Volunteer Information

Welcome back parents! As you probably already know, we are very excited to be launching a new online volunteer registration system this year. You can [use this link to sign-up](#) yourself for a variety of positions today, including:

- Hot Lunch
- Gala Procurers
- Playground Supervision
- Library (Senior and Junior Schools)
- Hospitality
- Baking Committee
- School events like Christmas feasts, Photo Day, etc.

Step-by-step instructions for navigating the new system are available [here](#).

Please note that not all positions are currently 'available' for sign-up. There is only one gala position currently available, for example, and Country Fair positions don't open until February. Please read *The Wednesday* each week for updates on volunteer positions. Thank you, in advance, for volunteering at Southridge this year! We sincerely appreciate your support and could not operate without you!

Introducing Your Volunteer Committee:

Every year, a dedicated group of parents work behind the scenes to ensure that all volunteer positions are filled, new families are engaged as volunteers, and that all volunteers feel appreciated. If you have any questions about volunteering, are keen to get involved but not sure how, or just want to talk to someone who has likely done every job at the school, contact any member of this committee or send them an email at volunteer@southridge.bc.ca.

Committee Chair: Stephanie Schmidt
Members: Cari Shorrock
Yvette Plante
Emma Gu
Teanna Moe
Michelle Morton-Kassam

Deesha Thind
Lisa Lewis
Rachael Lawson

Criminal Record Checks for Volunteers:

As per school policy, some volunteer positions at Southridge require you to complete a Criminal Record Check. These positions include field trip drivers, playground supervisors, library and uniform shop volunteers. If you have not yet submitted a CRC to the school, you can now submit one easily online through the Criminal Records Review Program (CRRP). Additionally, at no cost, you may also share the results of your check with other registered organizations through the CRRP online service.

In order to request a criminal record check for yourself, please use the link and access code below. This access code is unique to Southridge School and can only be used by Southridge volunteers. You will require this code when submitting your request online.

The results of the criminal record check will be emailed directly to Sherry Hu, Advancement Assistant, who will retain the check for a period of 5 years. If you are unsure if Southridge currently has a CRC on file for you or if you have any questions at all, please contact Sherry directly at 604-542-2303 or via email at shu@southridge.bc.ca.

Online Link: <https://justice.gov.bc.ca/eCRC/>
Access Code: DLQGJ6CENS

Driver's Abstracts for Parent Volunteer Drivers

If you are hoping to volunteer as a parent driver for a field or sports trip this year, you must also submit a Driver's Abstract to the school. It is quick and easy to get your Driver's Abstract from ICBC ([instructions here](#)). These should be emailed to drivers@southridge.bc.ca as soon as possible. A submitted Criminal Record Check and Driver's Abstract are BOTH required in order for you to be an approved parent driver.

Thank you again for volunteering at Southridge! We look forward to seeing you all again this year!

Christiane Hodson
Director of Advancement

Volunteering @ Southridge

Did you know that many of the things that make our school great depend on volunteers? Volunteering gives you a wonderful glimpse into the world of your child and is a great way to meet other parents and give back to the Southridge community!

THANK YOU to our Welcome Families!

We would like to personally thank all of our families who stepped up to be Welcome Families this year. The feedback from our new families has been overwhelmingly positive and encouraging, and they have expressed tremendous gratitude for the amount of support they received!

Junior School Volunteer Opportunities

Class Parents

Class Parents represent each class in the Junior School, and recruit volunteers for a variety of school-based activities such as driving for field trips, sports events and for classroom help. Class Parents communicate information to other parents regarding a variety of volunteer opportunities by email and phone. You must be a returning parent to apply. **We are still in need of Class Parents for Grades 2 (both classes), 4WM, 6IA, and 7 (both classes).**

Playground Supervision

Volunteer as a playground supervisor and help keep our students and Junior school safe and secure during lunch break. Choose which day, or days, of the week work for your schedule, and how often you would like to volunteer (from 1 day a month to twice a week). On-Call Playground Supervisor positions are also available if you can't commit to a schedule but would like to help out when there are vacant shifts. Please sign up online and contact ianpovey@gmail.com and tracy.povey@gmail.com for more information.

Hot Lunch

Hot Lunch volunteers are required daily from 11:15am – 11:45am to distribute meals to our K-3 students. Volunteers will work in groups of four, each helping to serve two classes. Students will receive a pre-plated main dish and volunteers will assist with serving the side dishes. Shifts are available one time per week, every two weeks, or one time per month for the school year. If you are unable to commit to a year-long schedule, you can always sign up as an On-Call Volunteer. On-call volunteers will be contacted to fill in when a volunteer cannot fulfill their scheduled shift. If you are interested in either position,

please register now through the volunteer website or contact southeridgehotlunchhelp@gmail.com.

NEW THIS YEAR: special 2 for 1 BONUS offer!! You can sign up for BOTH hot lunch and playground supervision and complete both shifts back-to-back on the same day!! And you don't even need a coupon!

Library

Volunteers are still needed in the Junior School library. On Monday, Sept 17th at 8:00 am and 2:00 pm we will be hosting a Volunteer Library Orientation meeting in the Junior School Library. Please come for an hour and see all the changes in the library and learn about the ways you can help out. Please contact Teanna Moe at southeridgejrilib@hotmail.com with any questions.

Terry Fox Run

On Friday, September 21st, Southridge Junior School students will participate in our annual Terry Fox Run, with all donations going to the Terry Fox Foundation. If you are interested in volunteering please sign up online under 'School Events.'

We are also looking for an interested volunteer to shadow the Coordinator position this year, and to take over coordinating the Terry Fox Run next year. Please contact volunteer@southeridge.bc.ca if you are interested.

Senior School Volunteer Opportunities

Uniform Shop

Volunteers are still needed in the Uniform Shop for afternoon shifts once a week on Monday, Wednesday or Thursday afternoons. Junior and Senior School parents are welcome to volunteer, and training is provided. Contact volunteer@southeridge.bc.ca for additional details.

SIGN UP TODAY!

Similar to previous years, volunteer positions are posted online through the Parent Portal, and you can sign up through the Volunteer Corner by clicking on the orange 'Volunteer Now' button. Please check out the Galaxy FAQ section in this week's Wednesday for additional information about signing up using the new volunteer system.

If you have any questions about volunteering at Southridge, please don't hesitate to contact the Volunteer Committee at volunteer@southridge.bc.ca.

Thank you so much for volunteering at Southridge and keeping our strong tradition of volunteer support alive!

The Volunteer Committee

ISABC Introductory Letter to Parents

Dear Parents

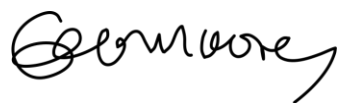
Your child (ren)'s school is a member of the ISABC family of schools. The ISABC is an association of 25 outstanding schools distinguished by their provision of exceptional educational experiences, opportunities, preparation for post-secondary placements and development of international understanding.

The ISABC links teachers and leaders to promote the sharing of the best education and leadership practices and ideas. The ISABC also provides inter-school sporting and cultural activities and leadership opportunities for students. The association, a member of the Federation of Independent Schools Association (FISA), is an advocate for its schools with the Ministry, universities and other stakeholders. Together ISABC schools are stronger through collaboration, networking and support in all educational endeavours.

By 2022, all ISABC schools are expected to be accredited - most are already accredited by the Canadian Accredited Independent Schools. This ensures peace of mind that your child is in a school which shows the highest standards of educational, administrative and professional practices.

You can read more about the ISABC and its work here. We encourage you to keep abreast of our community of school's achievements and news by following us on social media and subscribing to our monthly newsletter; [please click](#) here to subscribe. We welcome your feedback and questions.

Yours sincerely



Dr. Elizabeth Moore
Executive Director

Photo Day

Photo day is September 19th. Students must wear full number one uniform, including blazer and official school ties. Please visit <https://artona.com/schools/SRIS> to purchase photo packages. Photos ordered by September 28th will be shipped to the School on October 5th. Photo re-take day will take place on October 16th in the morning.

Used Uniform Collection

Do you have a pile of uniform items in your house that your child has grown out of? In October and April every year, the grad committee sells used uniforms as a fundraiser. A couple of weeks in advance of the sale, a request for used uniforms will be posted in the Wednesday with information about when and where to drop them off. Please do not bring any items in to the school outside the designated times because we do not have the space to store them.

Remember: Watch the Wednesday for drop-off information

Southridge Cafè

We hope your child has had a chance to enjoy the food freshly made from our Cafè. If you have any questions about the food or allergies issue, please don't hesitate to drop in and talk to Chef Gary, who will gladly help you.

Uniform Shop News

Welcome back and hope you had a wonderful summer break. The Uniform Shop is open at the following hours.

Regular hours are:

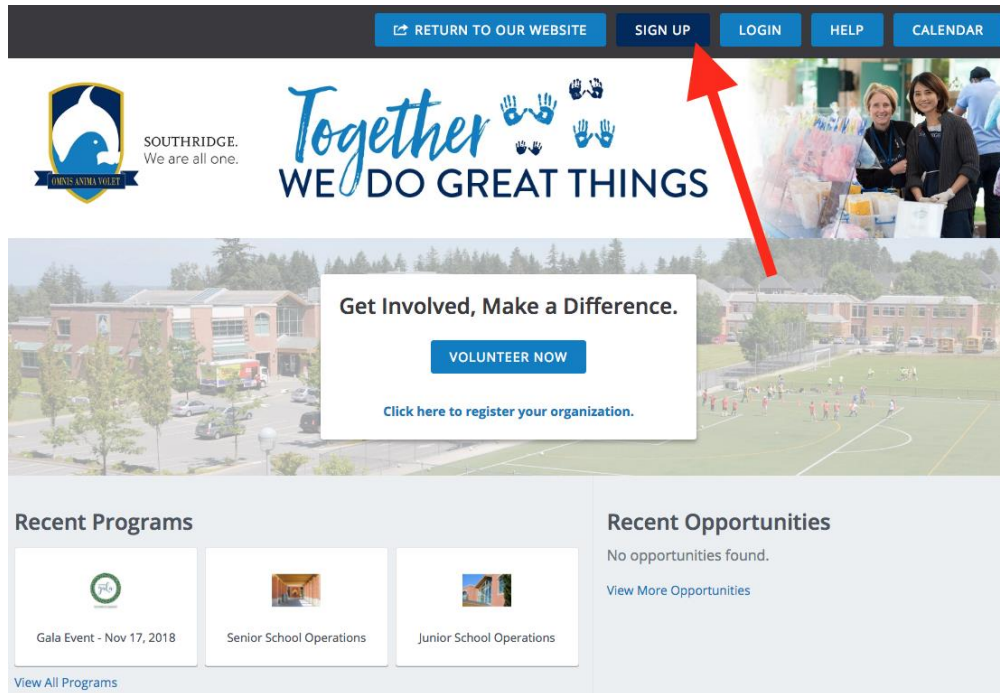
- Monday – Thursday: 7:45 - 9:00 am and 2:00 - 4:00 pm.
- Friday: Closed

Phala Tan
Business Services Manager

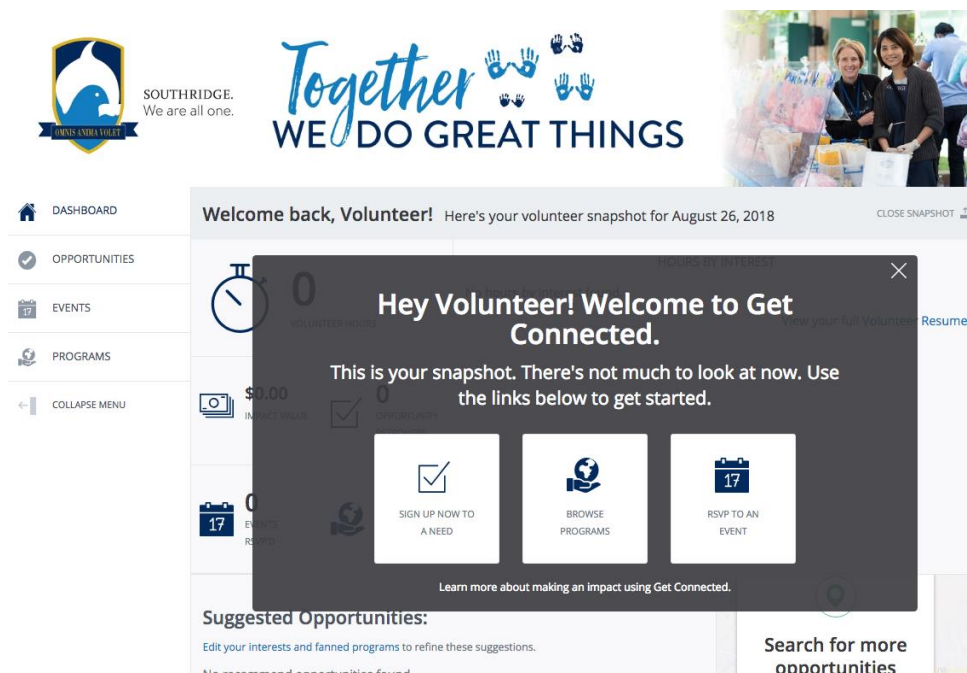
Volunteering at Southridge – Signing up through Galaxy!

STEP 1:

Getting started on the new Southridge Volunteer system is quick and easy! Go to <https://southridgebc.galaxydigital.com>. Click on the “Sign Up” button at the top.

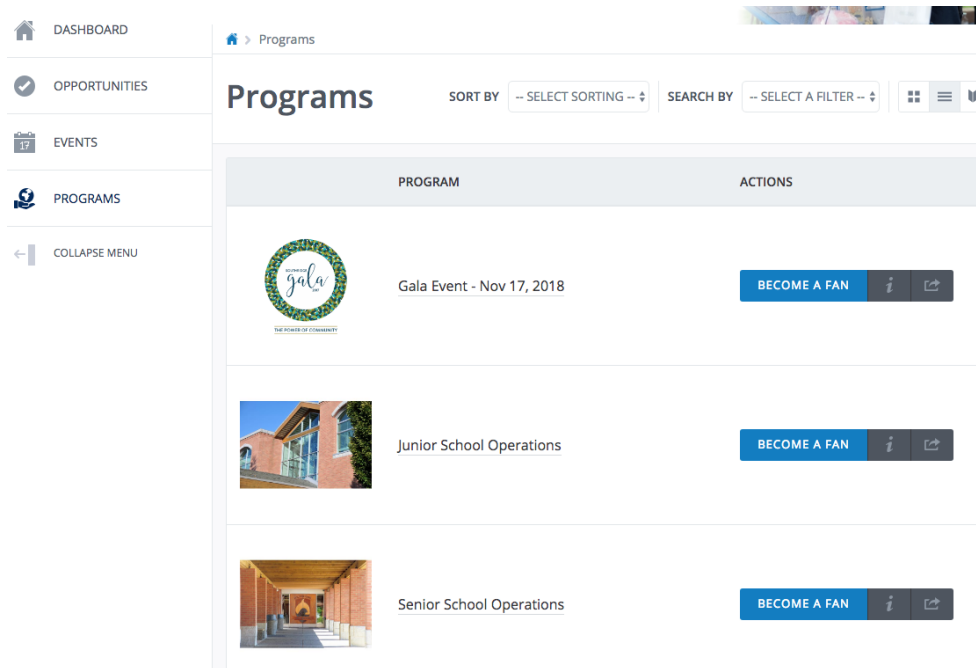


You can create your account with your email, or through your Facebook account. Once you've created your account, you will move to the dashboard:



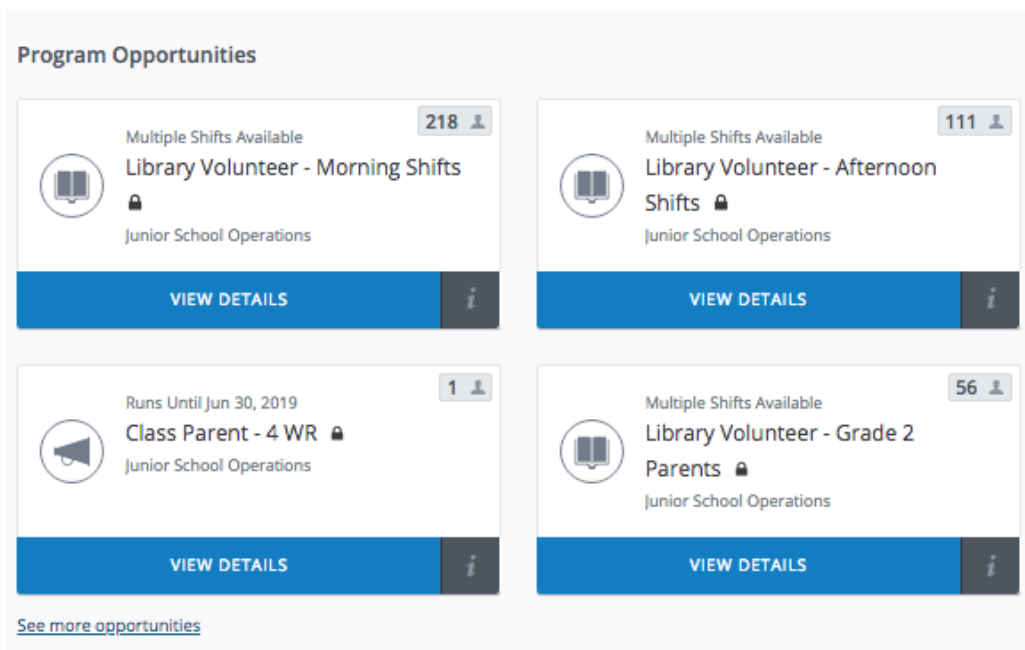
STEP 2:

On the dashboard screen, you can select “Sign up Now to a Need” or “Browse Programs”, both are accessible on the left hand menus as “Opportunities” and “Programs” as well. By selecting “Programs” the volunteer opportunities will automatically be categorized for you.



STEP 3:

Simply select the applicable program, then browse the volunteer needs. Don't forget the “see more opportunities” button if you don't see the volunteer position you are looking for!



STEP 4:

Once you have found the volunteer opportunity you are looking for, click on “View Details”. You can then sign up for a single shift or multiple shifts.

BEGINS	DURATION	OPEN SPOTS	SIGN UP NOW
Sep 6, 2018 @ 8:00am	1.00 hours	2 of 2	SIGN UP NOW INDIVIDUALLY
Sep 7, 2018 @ 8:00am	1.00 hours	2 of 2	SIGN UP NOW INDIVIDUALLY
Sep 10, 2018 @ 8:00am	1.00 hours	2 of 2	SIGN UP NOW INDIVIDUALLY
Sep 11, 2018 @ 8:00am	1.00 hours	2 of 2	SIGN UP NOW INDIVIDUALLY

STEP 5:

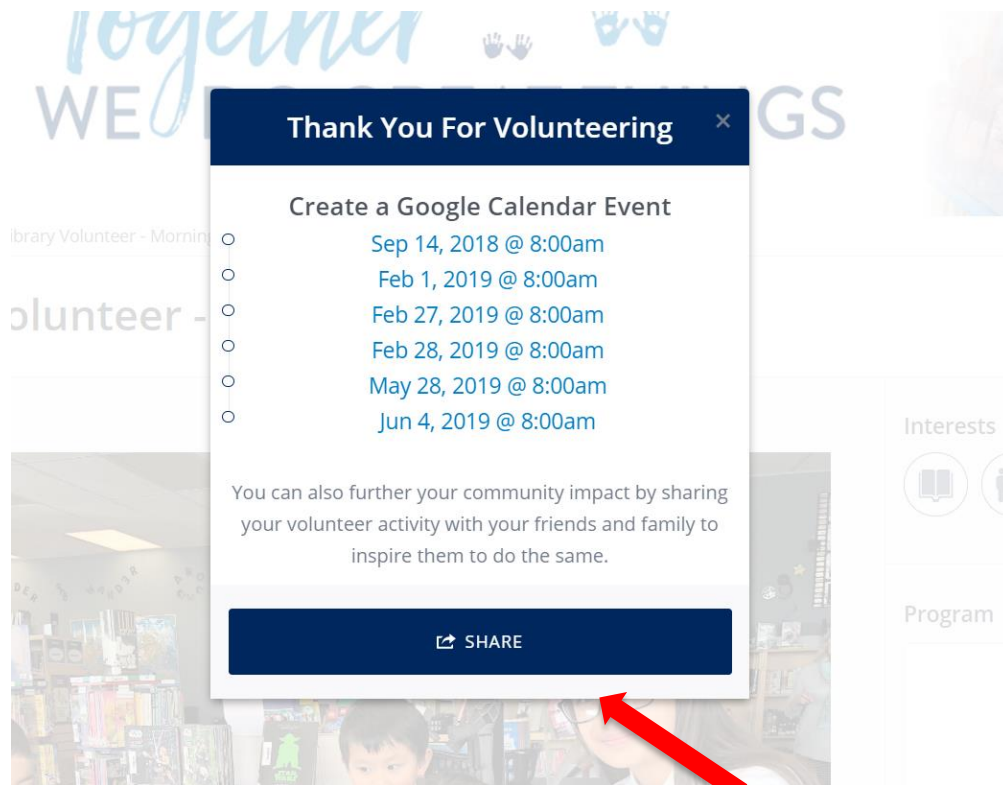
Be sure to click on “Submit Opportunity Response” once you have selected your desired shifts.

Additional Volunteer Information

Notes

[SUBMIT OPPORTUNITY RESPONSE](#) [CANCEL](#)

The system will summarize the opportunities you have selected and may give you the option of adding it to your google calendar (only if you selected a specific shift).



Please do NOT share

You will also be asked to 'Share' this information on social media. This is an automatic feature of the Galaxy system that we cannot turn off. Please **do not** share your volunteering on social media. We really don't want your friends, neighbours or second cousins signing up to serve hot lunch*.

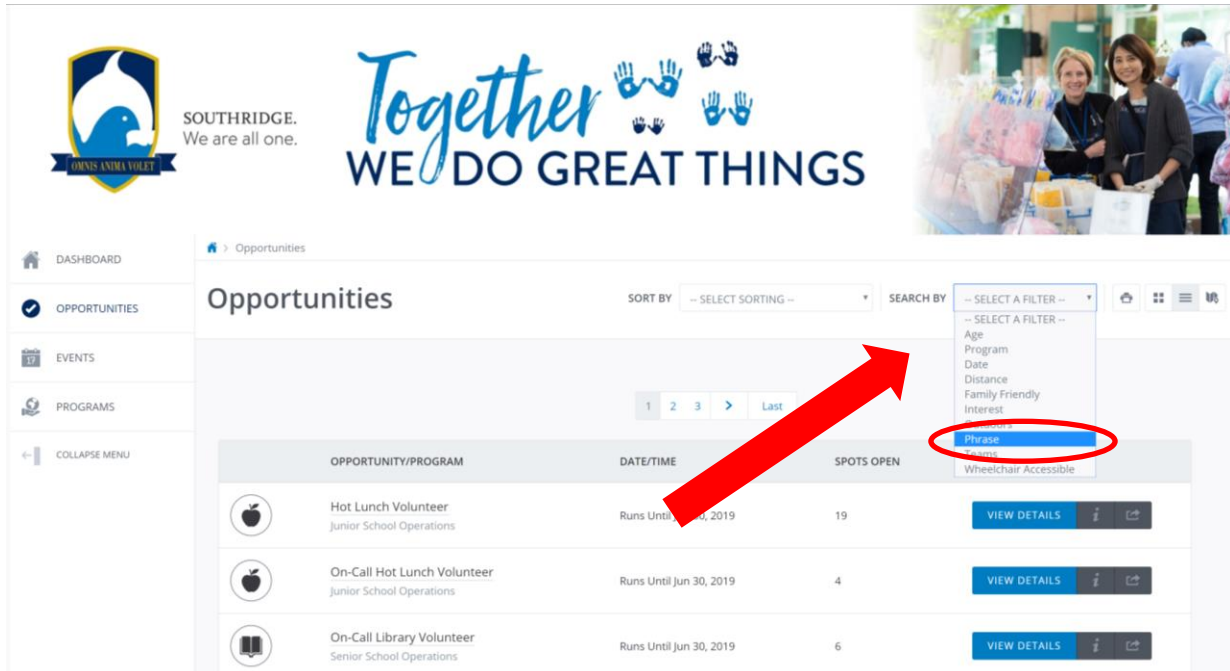
If you have any questions, please contact Sherry Hu at shu@southridge.bc.ca or by phone at 604-542-2303.

*Of course, if a non-parent does sign-up, we won't actually allow them to serve hot lunch. ☺




Volunteering at Southridge – Looking up volunteer opportunities

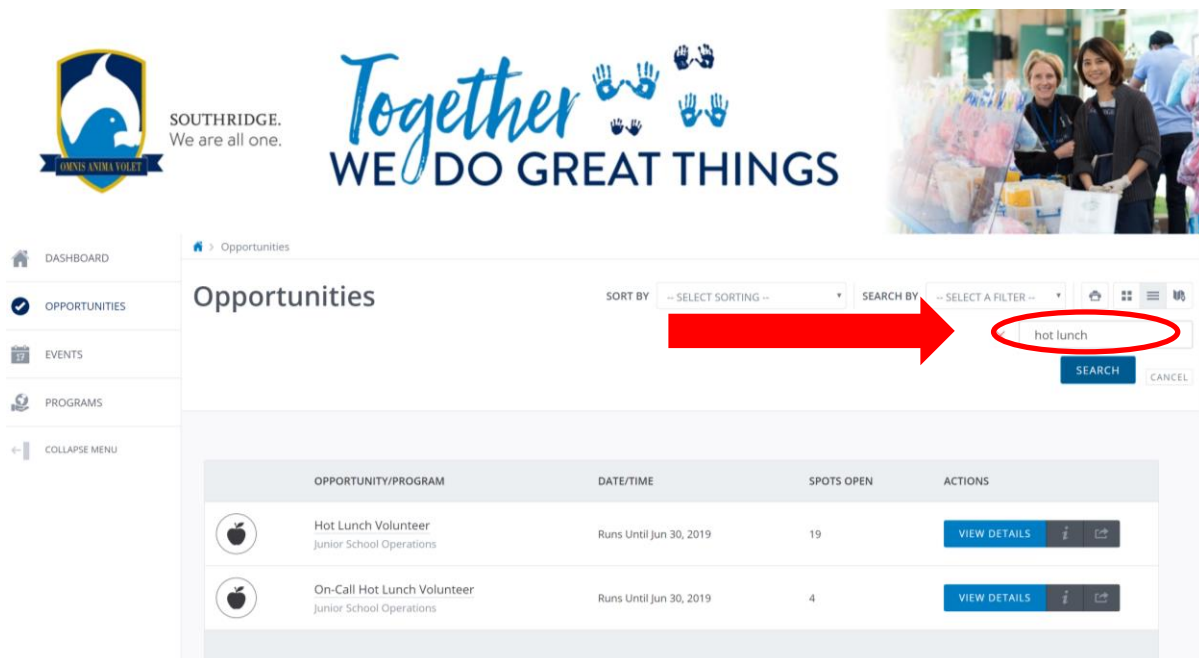
Step 1:

After creating an account and logging in (<https://southridgebc.galaxydigital.com>), click on 'Opportunities'. You can search for a specific opportunity like "hot lunch" or "playground" by selecting 'Phrase' in the 'Search By' list. Type in the key word(s) and any opportunity that includes that word will appear.





The screenshot shows the Southridge website's 'Opportunities' page. The header features the Southridge logo and the slogan 'Together WE DO GREAT THINGS'. A navigation sidebar on the left includes 'DASHBOARD', 'OPPORTUNITIES', 'EVENTS', 'PROGRAMS', and 'COLLAPSE MENU'. The main content area displays a table of volunteer opportunities. A red arrow points to the 'SEARCH BY' dropdown menu, which is open and shows the 'Phrase' option selected and circled in red. The table lists three opportunities:

OPPORTUNITY/PROGRAM	DATE/TIME	SPOTS OPEN	ACTIONS
 Hot Lunch Volunteer Junior School Operations	Runs Until Jun 30, 2019	19	VIEW DETAILS
 On-Call Hot Lunch Volunteer Junior School Operations	Runs Until Jun 30, 2019	4	VIEW DETAILS
 On-Call Library Volunteer Senior School Operations	Runs Until Jun 30, 2019	6	VIEW DETAILS



The screenshot shows the same Southridge website's 'Opportunities' page, but with the search results for 'hot lunch'. A red arrow points to the search input field, which contains the text 'hot lunch' and is circled in red. The search results table is updated to show only the two hot lunch opportunities:

OPPORTUNITY/PROGRAM	DATE/TIME	SPOTS OPEN	ACTIONS
 Hot Lunch Volunteer Junior School Operations	Runs Until Jun 30, 2019	19	VIEW DETAILS
 On-Call Hot Lunch Volunteer Junior School Operations	Runs Until Jun 30, 2019	4	VIEW DETAILS

Volunteering at Southridge – Modifying your volunteer schedule

Step 1:

Galaxy has a great calendar feature that you can use to confirm or change your volunteer schedule. To access your calendar, click on your profile photo (or initials) on the top right corner, then select 'Volunteer Schedule' from the drop-down menu.

The screenshot shows the 'Volunteer Schedule' page for September 2018. The page features a sidebar on the left with navigation options: DASHBOARD, OPPORTUNITIES, EVENTS, PROGRAMS, and COLLAPSE MENU. The main content area displays the calendar for September 2018, with columns for SUN, MON, TUE, WED, THU, FRI, and SAT. A dropdown menu is open in the top right corner, listing options: VIEW PROFILE, EDIT PROFILE, TRACK HOURS, VOLUNTEER SCHEDULE (highlighted in red), QUALIFICATIONS, OPPORTUNITY RESPONSES, MY TEAMS, INBOX, and LOGOUT. In the calendar grid, the date 17th is circled in red and contains a green checkmark and the text 'Senior School Library'. The date 28th also contains a green checkmark and the text 'Senior School Library'.

Step 2:

From the calendar view, click on a shift (in blue writing with a green check mark). If you don't see any writing in the calendar, you haven't signed up for anything yet for that month. On the next page, click on the green button, 'MANAGE MY RESPONSES'.

The screenshot shows the 'Senior School Library' opportunity page. The page features a header with the Southridge logo and the text 'Together WE DO GREAT THINGS'. Below the header, there is a description of the opportunity, a photo of students in a library, and a 'MANAGE MY RESPONSES' button circled in red. The page also includes a sidebar on the left with navigation options: DASHBOARD, OPPORTUNITIES, EVENTS, PROGRAMS, and COLLAPSE MENU. The main content area displays the title 'Senior School Library' and a description of the opportunity. The 'MANAGE MY RESPONSES' button is located in the top right corner of the main content area.

Step 3:

Un-check green check marks to remove specific shift(s) from your schedule.

Opportunity Response
Thank you for your response to this opportunity. Please fill out the form below so that we can share your interest with the program that posted this opportunity. They will receive an email with your contact information and will reach out to you shortly.

Opportunity Information
Opportunity Name: Senior School Library
Program Name: Senior School Operations
Your Name: Sherry Hu

Opportunity Shifts Show All

<input type="checkbox"/> Sep 6, 2018 @ 12:15pm (full) (expired)	<input checked="" type="checkbox"/> Sep 7, 2018 @ 12:15pm (expired)	<input type="checkbox"/> Sep 10, 2018 @ 12:15pm (full) (expired)
<input type="checkbox"/> Sep 11, 2018 @ 12:15pm	<input checked="" type="checkbox"/> Sep 17, 2018 @ 12:15pm (full)	<input type="checkbox"/> Sep 13, 2018 @ 12:15pm
<input type="checkbox"/> Sep 14, 2018 @ 12:15pm	<input type="checkbox"/> Sep 20, 2018 @ 12:15pm (full)	<input type="checkbox"/> Sep 18, 2018 @ 12:15pm (full)
<input type="checkbox"/> Sep 19, 2018 @ 12:15pm (full)	<input type="checkbox"/> Sep 25, 2018 @ 12:15pm (full)	<input type="checkbox"/> Sep 21, 2018 @ 12:15pm
<input type="checkbox"/> Sep 24, 2018 @ 12:15pm	<input checked="" type="checkbox"/> Sep 28, 2018 @ 12:15pm (full)	<input type="checkbox"/> Sep 26, 2018 @ 12:15pm (full)
<input type="checkbox"/> Sep 27, 2018 @ 12:15pm (full)	<input type="checkbox"/> Oct 3, 2018 @ 12:15pm (full)	<input type="checkbox"/> Oct 1, 2018 @ 12:15pm
<input type="checkbox"/> Oct 2, 2018 @ 12:15pm	<input type="checkbox"/> Oct 9, 2018 @ 12:15pm (full)	<input type="checkbox"/> Oct 4, 2018 @ 12:15pm (full)
<input type="checkbox"/> Oct 5, 2018 @ 12:15pm	<input type="checkbox"/> Oct 12, 2018 @ 12:15pm (full)	<input type="checkbox"/> Oct 10, 2018 @ 12:15pm
<input type="checkbox"/> Oct 11, 2018 @ 12:15pm	<input type="checkbox"/> Oct 17, 2018 @ 12:15pm (full)	<input type="checkbox"/> Oct 15, 2018 @ 12:15pm
<input type="checkbox"/> Oct 16, 2018 @ 12:15pm (full)	<input type="checkbox"/> Oct 23, 2018 @ 12:15pm (full)	<input type="checkbox"/> Oct 18, 2018 @ 12:15pm (full)
<input type="checkbox"/> Oct 22, 2018 @ 12:15pm	<input type="checkbox"/> Oct 26, 2018 @ 12:15pm	<input type="checkbox"/> Oct 24, 2018 @ 12:15pm (full)
<input type="checkbox"/> Oct 25, 2018 @ 12:15pm (full)	<input type="checkbox"/> Nov 1, 2018 @ 12:15pm (full)	<input type="checkbox"/> Oct 30, 2018 @ 12:15pm (full)
<input type="checkbox"/> Oct 31, 2018 @ 12:15pm (full)		<input type="checkbox"/> Nov 2, 2018 @ 12:15pm

Step 4:

Remember to click on the blue button, 'SUBMIT OPPORTUNITY RESPONSE' at the bottom of the page. This will 'save' your cancellations.

Additional Volunteer Information

Notes

RETURN TO OUR WEBSITE | MANAGER | MY PROGRAMS | 12:22 | HELP

f t y in

PRIVACY POLICY CONTACT US

galaxy

Alternatively, you can click on the green button, 'UNREGISTER', to remove yourself from an opportunity.

The screenshot shows the Southridge website interface. At the top left is the Southridge logo with the tagline "SOUTHRIDGE. We are all one." and the slogan "Together WE DO GREAT THINGS" with hand icons. A green notification bar at the top states "You have responded to this opportunity." The main content area is titled "Auction Procurer" and includes a description with a photo of wrapped gifts. The right sidebar shows "Volunteer Spots Remaining" as 9 and "Interests" with star and group icons. A green "UNREGISTER" button is circled in red. A bottom notification bar says "There are new items in your inbox."

If you have any questions, please contact Sherry Hu at shu@southridge.bc.ca or by phone at 604-542-2303.