

**Groton Board of Education  
Policy Committee Meeting Minutes  
August 14, 2017, 5:00 p.m.  
School Administration Building, Room 5**

**Members Present:** Andrea Ackerman, Rosemary Robertson, Katrina Fitzgerald, Lee White  
**Also Present:** Susan Austin, Ernie Koschmieder

White called the meeting to order at 5:04 p.m.

1. Review of Minutes

**MOTION:** Fitzgerald, Robertson; to approve the minutes of June 12, 2017.  
**MOTION PASSED UNANIMOUSLY**

2. Discussion and possible action P 3435 Fraud Prevention & Investigation

No action taken. Add to the referral list to be discussed at a later date.

3. Discussion and possible action P 1331 Smoking in School Facilities

No action taken. Add to the referral list to be discussed at a later date.

4. Discussion and possible action P 4118.231 Smoking, Drinking & Use of Drugs on School Premises

No action taken. Add to the referral list to be discussed at a later date.

5. Discussion and possible action P 3542.22 Food Services Code of Conduct

Reviewed and made edits to the policy.

6. Discussion and possible action P 3542.43 Food Services Charging Policy

Reviewed and made edits to the policy.

7. Continue review of CABE Policy Audit Report dated February 26, 2013

Continue to discuss and research the policies and regulations.

8. Review CABE Policy services update

Continue to discuss and research the policies and regulations.

9. Referral List

The referral list was reviewed.

10. Adjournment

**MOTION: Robertson, White; to adjourn at 6:00 p.m.**  
**MOTION PASSED UNANIMOUSLY**

**NEXT MEETING: August 21, 2017**