

GROTON BOARD OF EDUCATION
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING MINUTES
MONDAY, SEPTEMBER 17, 2018
5:00 P.M.
CENTRAL OFFICE, ROOM 11

Members Present: Jay Weitlauf, Katrina Fitzgerald

Members Absent: Jane Giulini

Also Present: Mike Graner, Ken Knight, Jake Tedeschi, Lee White, Sam Kilpatrick

Chairman Weitlauf called the meeting to order at 5:04 p.m.

1. Review August 13, 2018 Meeting Minutes – The minutes were approved as presented.
2. Review of Salary/Wage Proposals for Central Office Non-union and Non-certified Personnel – Ken Knight presented three options for the wage and salary proposals. The first option reflected a 1.5% increase for all personnel; the second option reflected a 2% increase for all personnel; and the third option reflected a 1.5% increase for Central Office directors and a 2% increase for the rest of Central Office personnel. The committee decided to forward option three to the full Board as well as the proposed pay rates for the non-union hourly and stipend positions.
3. Update re: School Lunch Program Procedure (Policy P 3542.43) – The committee reviewed policy P 3542.43 and requested clarification regarding the free and reduced priced lunch program. The committee asked the Ernie Koschmieder attend the next meeting and clarify the program's parameters.
4. Treehouse Fee Structure – Dr. Graner explained that the Treehouse pricing structure does not include a sliding scale regarding the tuition for the program. Jake Tedeschi, the newly appointed Assistant Director of Treehouse, explained that some families are able to apply for tuition assistance through the Care for Kids state program. The committee requested a market analysis of the tuition prices in relation to other local before and after school programs. Ken Knight reported that the June 30th Treehouse audit identified and unexpended balance of \$217,000 in the Treehouse Enterprise account. Ken explained it was best practice to maintain a three to six-month reserve of operating expenses; that amount is approximately \$180,000. The committee considered a proposal to establish a scholarship program for this year using the amount above the operating expense reserve. Parents would be informed of the possible scholarship and would apply indicating household income.
5. Update re: DoD Supplemental Impact Aid Account Expenditures – This item was tabled.
6. Budget Timeline Proposal – This item was tabled.
7. Update re: FY20 CIP Recommendations – This item was tabled.

The committee decided to hold a special meeting on Monday, September 24, at 5:00 p.m. to complete the agenda items that were tabled.

The meeting adjourned at 5:59 p.m.