



Student Plagiarism Checklist Bountiful High School



Plagiarism- The practice of taking someone else's work or ideas and passing them off as one's own.

Refer to this checklist to make sure that you do not plagiarize. Before you hand in your project, read each item and double check to make sure you have followed the guideline.

HAVE YOU...

Circle Answer

Research

Rough Draft

Final Paper

	1) ... correctly paraphrased/summarized and included accurate citations to indicate the information you have taken from another person's work? • Used your own words? • Used only words you understand?	YES	N/A
	2) ... used a FEW direct quotations and cite the source? • Carefully selected the quotes to make important points? • Used quotation marks or block quotations to indicate direct quotations? • Did you explain why you are including the quotation?	YES	N/A
	3) ... included a reference for every image, diagram, or figure that you are borrowing from another source, even if you modified it?	YES	N/A
	4) ... included a reference list of all the works that you have cited? • followed the appropriate citation format for this project? (MLA, APA, etc...) • included a Works Cited/Bibliography page?	YES	N/A
	5) ... saved copies of the original sources that you have referenced? (digital articles, bookmarked webpages, print resources etc...) • This is to prevent you from including information without a citation or information that has the wrong reference source.	YES	N/A
	6) ... saved copy(s) of your rough draft(s) to your OneDrive English homework folder?	YES	N/A
	7) ... avoided copying and pasting text from another source (other than direct quotes that you have correctly cited)? • Copying & pasting text without citing it or substituting a few words is PLAGIARISM!! • This is academic misconduct and punishable by loss of points, credit, or a citizenship "U".	YES	N/A
	8) ... avoided using another student's work or submitted someone else's work as your own? • Copying someone else's work is PLAGIARISM and has serious consequences. • Allowing someone else to copy your work is COLLUSION .	YES	N/A
	9) ... avoided copying a previous assignment, or parts of a previous assignment to submit for this current assignment? • This is called SELF-PLAGIARISM! ("recycling" your own work, but representing it as new work, is plagiarizing yourself, because it is not a new creation for the current assignment, and it is dishonest, unless authorized by your instructor. This is still being debated in the academic world.) <small style="display: block; text-align: right;">Source: http://answers.gpc.edu/faq/78977</small>	Yes	N/A

This plagiarism checklist is a modified version of a document found at: <https://academicintegrity.curtin.edu.au/local/docs/StudentChecklist.pdf>.