

Religious Holy Day Absence Form



Parent/Guardians:

In accordance with state law and Texas Education Agency rules, completion of this form is required documentation for a student's absence for the purpose of observing a religious holy day. Please fill out the top portion of this form. Submit one form per holy day. Do not include multiple holy day observances on one form.

Today's Date: _____

My student (name) _____ was absent on (dates): _____.

He/She observed or participated in holy day activity _____ which is a tenet of our faith. The holy day activity occurred on (date or dates): _____.

We had to travel to (location) _____ for this purpose.

This day was not a church retreat, camp, mission trip, or an individual religious rite (baptism, christening, bar mitzvah, etc.)

Sincerely,

Signature of parent/guardian

THIS SECTION FOR EISD PERSONNEL USE ONLY

Attendance Specialist: Research and determine if travel day(s) used and enter dates below.

Administrator: Sign only one of the two options below.

Approved: _____ (Signature of administrator)

Travel days are: _____ and _____ (if any) Code as E-RH

Holy Day(s) are: _____ Code as E-HR

Other missed days are: _____ Code as (circle one): U-PA

Does not meet requirements for Holy Day: _____ Code as (circle one): X-PA or U-PA
(Signature of administrator)