

# VACATION / EMERGENCY PERMIT

(This form is to be used when it is known in advance that a student is going to be absent from school and must be returned to the Main Office before leaving school).

STUDENT NAME(S): \_\_\_\_\_

TEACHER(S): \_\_\_\_\_ GRADE(S): \_\_\_\_\_

My child(ren) will be out of school on the following days: \_\_\_\_\_

For the purpose of: \_\_\_\_\_

\_\_\_\_ I am requesting homework for my child(ren) while they are out of school.

(Please give the school a week's notice to compile work for an absence of 3 days or more).

\_\_\_\_ Please hold my child(ren)'s homework and it will be completed upon return.

***This form must be returned to the Main Office prior to absence.***

**By signing this form, I acknowledge that this Vacation/Emergency Permit does NOT excuse my child(ren) from the Attendance Policy. These days will be marked as Excused Absences and will count towards their overall days of absence.**

\_\_\_\_\_

\_\_\_\_\_

Signature of Parent/Guardian

Date

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