

*Fremont Elementary
Handbook and Legal Notices*



2018-2019

Fremont Elementary
2525 N. 160 W.
Sunset, UT 84015
(801) 402-2300
Attendance Line (801) 402-2306

Fremont Elementary

2525 North, 160 West | Sunset, Utah 84015 | Phone: 801.402.2300 | Fax: 801.402.2301

Principal: Don Beatty | Assistant Principal: Nick Baker

Head Secretary – Alyson Child

August, 2018

Dear Fremont Parents and Students -

Welcome to the 2018-19 school year! We are excited to have you as a part of the Fremont Elementary School Community and look forward to your involvement and support in making this a very successful school year.

Fremont Elementary School's handbook has been prepared to help answer many of the questions that students and parents often have concerning school and district activities, procedures, and rules. We believe that observance of the guidelines found in this document will create a safe, orderly, and enjoyable school that is conducive to learning and student success.

Please review the contents of this handbook together with your child, and feel free to contact the school regarding any questions, problems or concerns that you may have. The school's phone number is (801)402-2300. In addition to this information, you will receive periodic notes from the school, class and PTA to keep you informed of dates and events. Many of these notes will come electronically so be sure to check your email and the school website often. The school's website is <https://fremont.davis.k12.ut.us/>

Thank you for your support. We look forward to creating and enhancing close working relationships and cooperation between home and school.

Sincerely,

Don Beatty and the Fremont Elementary Faculty and Staff

Table of Contents



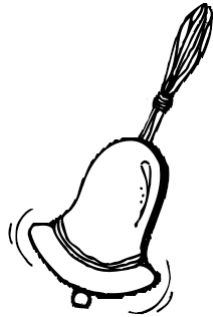
Subject	Page
DSD Elementary School Calendar	3
Bell Schedule	4
Attendance/ Student Absence: Philosophy and Intent	5
School Visitation/ Immunizations	6
Residency Requirements	7
Student Appearance & Dress Code/ Student Discipline/ Bicycle Safety/ Emergency Drills	8
Severe Weather Policy/ Electronic Device Policy	9-10
Emergency Numbers/Fieldtrips/ Library Media Center/ Community Council/ Lost & Found	11
School Lunch/ Arriving Early & Staying After School	12
Before and After School program	13
From Your School Nurse – A Few Tips For Parents	14
DSD Safe School Policy	15-16
DSD Policy Notice	17-18
Family Educational Right and Privacy Act	18-19
School Fee Notice	20
Fremont El. Title I Information	21
Teacher Qualifications/ Title I Parent Involvement Policy	21-22
Fremont Elementary School/ Parent/ Student Compact	22-23

Davis School District
Farmington, Utah
2018-19 Elementary Traditional School Calendar (revised June 21, 2018)

Professional Days	Fri., August 17 and Mon., August 20, 2018
Teacher Contract Day	Tuesday, August 21, 2018*
School Begins (early out first three days)	Wednesday, August 22, 2018
Labor Day (No School)	Monday, September 3, 2018
Professional Day (No School)	Monday, September 17, 2018
Parent Conferences (Early Out) option 1	October 3 – 4, 2018
Fall Recess (No School)	Thursday - Friday, October 18 – 19, 2018
End of First Term	Friday, October 26, 2018
Professional Day (No School)	Monday, October 29, 2018
Parent Conferences (Early Out) option 2	November 7 – 8, 2018
Teacher AComp Day@ (No School)	Wednesday, November 21, 2018
Thanksgiving Recess	Thurs. - Fri., November 22 – 23, 2018
Winter Recess	December 21, 2018 – January 1, 2019
School Reconvenes	Wednesday, January 2, 2019
End of Second Term (Early Out)	Thursday, January 10, 2019
Professional Day (No School)	Friday, January 11, 2019
Martin Luther King, Jr. Holiday	Monday, January 21, 2019
Parent Conferences (Early Out) option 3	January 30 – 31, 2019
Presidents' Day	Monday, February 18, 2019
Parent Conferences (Early Out) option 4	March 6 - 7, 2019
End of Third Term	Friday, March 15, 2019
Professional Day (No School)**	Monday, March 18, 2019
Spring Recess (No School)	Mon. – Fri., April 1 - 5, 2019
Memorial Day	Monday, May 27, 2019
Last Day of School/School Closes (Early Out)	Friday, May 31, 2019

**Half of this day used for training and implementation of School Improvement Plans.

Parent Conferences: Schools will hold parent conferences twice during the year and will notify parents which **two** (of the four listed above) options will be used.



Fremont Elementary Bell Schedule

First Bell	8:45
Late Bell	8:50
Monday – Thursday Schedule	8:45-3:25
Friday Schedule	8:45 – 1:25
Kindergarten AM	8:45 – 11:25
Friday (Early Out)	8:45 -10:50
Kindergarten PM	12:45 – 3:25
Friday (Early Out)	11:25-1:25

Office Business Hours 8:15am - 3:45pm



ANIMALS AT SCHOOL

The Davis County Health Code, Utah State and Davis District Risk Management prohibits dogs and cats on school property. Other than dogs and cats, animals may be brought into the classroom so long as they are directly associated with an approved curriculum event. When the event is concluded the animal should be removed from the school. Rodents (mice, rats, gerbils) rabbits, reptiles (snakes, geckos, lizards) should not remain in classrooms for an extended period of time.

Animals that are required to be at school the as designated service animals are welcome, and owners should follow the prescribed ADA rules and procedures for appropriate disability service animal designation. For a complete description of procedures and protocol, please refer to Davis District Board Policy 11.IR.104.

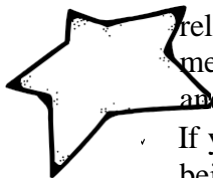
ATTENDANCE/ STUDENT ABSENCE: PHILOSOPHY AND INTENT

The Davis School District supports the philosophy that the instructional program is a vital part of formal education. We further believe that it is necessary to require that students attend school a maximum number of days for instructional purposes during each school year. Parents are strongly discouraged from taking students out of school for any reason other than emergencies.

Students are required by law to maintain a level of attendance which enables them to meet their responsibilities as learners and teachers to fulfill their obligations to the students. Students and their parents/guardians hold the primary responsibility for school attendance and for following the attendance policy. The School Board asks for the cooperation of both students and parents/guardians in these matters so that the student can receive the best education possible. State Law requires that students be in school every day except in cases of emergency or serious illness.

When a student is absent the steps to follow are:

- ✓ **Parents should call the school at 801-402-2306 on the first day the student misses or send a note to the teacher stating the reason for an absence.**
- ✓ A doctor's statement should be provided to the school for an extended illness. Any health related illness that requires a student's absence from school and for which a student receives medical attention must have a doctor's note describing the illness and the specific beginning and ending dates for the nonattendance.
- ✓ If your child cannot go out for recess, he/she must bring a signed note stating the reason for being excused. Frequent or extended absences from recess or P.E. may require a doctor's statement.
- ✓ Make-up work is required when applicable. Sufficient notice should be given to the teacher when make-up work is required.



An “excused” absence is one in which the student was absent with the parent’s permission and knowledge for the following types of reasons: illness, school activities, court appearance, funeral, etc. Even though a legitimate reason may exist for an absence, it still remains on a student’s permanent record.

Both “excused” and “unexcused” absences may be considered as truanancies and will be dealt with according to the district’s truancy policy together with Utah State Law. Situations will be dealt with on a case-by-case basis. Excessive absences, whether classified as “excused” or “unexcused” may also be referred to Student Services as well as law enforcement agencies for possible neglect proceedings.

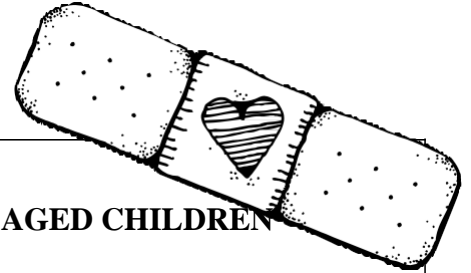
Tardiness:

- ✓ A student is tardy after 8:50 AM
- ✓ Students must report to the office and check in on the computer when arriving late to obtain a late pass to class.

Check-Out Procedures:

- ✓ If a student leaves during the school day, parents must check him/her out in the office. The child will then be summoned to the office via the intercom. Please be prepared to show identification.
- ✓ Student will not be checked-out 5 minutes before the end of the school day. Parent will need to wait until final bell to collect their student.
- ✓ Please do not go directly to the classroom or remove your child from the playground during recess.
- ✓ Parents are encouraged to make dental and medical appointments after school hours.
- ✓ Extracurricular lessons, i.e. piano, dance, should be scheduled for after school hours.
- ✓ **Students will not be allowed to check out with anyone OTHER than those individuals who are authorized on their registration forms.**

IMMUNIZATIONS



IMMUNIZATION REQUIREMENTS FOR SCHOOL AGED CHILDREN

IMMUNIZATION REQUIREMENTS FOR SCHOOL AGED CHILDREN	
A student born AFTER July 1, 1993	A student born AFTER July 1, 1996
5 DTP/DTaP/DT - 4 doses if 4th dose was given on/after the 4th birthday 4 Polio - 3 doses if 3rd dose was given on/after the 4th birthday 2 Measles 2 Mumps 2 Rubella 3 Hepatitis B	5 DTP/DTaP/DT - 4 doses if 4th dose was given on/after the 4th birthday 4 Polio - 3 doses if 3rd dose was given on/after the 4th birthday 2 Measles 2 Mumps 2 Rubella 3 Hepatitis B 2 Varicella (chickenpox) -history of disease is acceptable, parent must sign verification statement 2 Hepatitis A
CHILDREN IN EARLY CHILDHOOD PROGRAMS (Kindergarten)	
Diphtheria Tetanus Pertussis	Polio Haemophilus Influenzae type b Hepatitis A* Measles Mumps Rubella Hepatitis B* Pneumococcal* Varicella* (chickenpox)

RESIDENCY REQUIREMENTS

To be enrolled in school, families must present **TWO** forms of documentation showing that their primary residence (the house in which they live) lies within the school boundaries. We may ask families to periodically update their residency in order to keep our records current. The following documents may be used in determining residency:

All applicants must submit either:

At least one document from Column A and one document from Column B

OR two documents from Column B.



Documents must include parent or legal guardian's name (custodial parent or parent student lives with most in cases of divorce), and physical address

<u>Column A</u>	<u>Column B</u>
<ul style="list-style-type: none">• Rental/Lease Agreement• Purchase/Escrow Agreement• If you are living with another family, or you cannot provide either of the above:<ul style="list-style-type: none">(1) provide a notarized statement from the person you are living with stating that you <i>and</i> your child(ren) live there, the address, and for what period of time, AND(2) a document showing that the person you are living with resides within district and school boundaries (see acceptable documents above); AND(3) one or more items from Column B showing you live at the location. <p><i>If the situation is temporary, once you have moved into your own home, you will need to bring in proof of residency for your new home.</i></p>	<p>Dated within the past 60 days:</p> <ul style="list-style-type: none">• Utility bill (gas, electric, home telephone, cable, etc.)• Letter from approved government agency (assisted housing, food stamps, unemployment payment)• Payroll stub• Bank or credit card statement• Valid driver's license• Current vehicle registration or insurance• Valid Utah photo identification card• Medical billing or insurance information <p>Dated within the past year:</p> <ul style="list-style-type: none">• W-2 form• Property tax bill

The following **DO NOT** establish residency:

- Powers of Attorney
- Property owned in school district boundaries
- Letters from friends or relatives
- P.O. Box in school district boundaries

SCHOOL VISITATION

Parents are encouraged to visit school frequently and actively and appropriately participate in the education of their children. All classroom volunteer activities and observations must be coordinated with the classroom teacher. We request that parents avoid conferences with the teacher during such visits, but rather schedule conferences for a mutually acceptable time. The cafeteria/lunch program is provided by Davis Nutritional Services as a service for Fremont Elementary students. It is not considered a community lunch program, except as otherwise designated during summer months.

For the protection of the students, **all non-students** (including classroom volunteers) are required to report to the office upon entering the building. All individuals who work or volunteer in the building **are required to wear ID tags/badges at all times when in the building. Please do not go directly to the classroom without first checking in at the office and obtaining a visitor's pass.** Parent volunteers are able to remain at the school under the direct supervision of a specific teacher, and for a pre-determined beginning and end time. Volunteers are asked not to remain at the school outside of these pre-determined times, or without being present to work with a specific teacher.

If you need to give your child a message, medication, homework, lunch money, supplies, etc., please go to the office. Interrupting class hampers valuable instruction time. Also, standing in the hall while waiting for your child or the teacher may be disruptive to the learning environment. Students from other schools and relatives are not permitted to attend class or otherwise accompany Fremont Elementary School students.

STUDENT APPEARANCE/ DRESS CODE

Students are encouraged to dress in a neat and attractive manner that reflects pride in themselves and their school. We rely on parents' good judgment as to what students should wear. Generally, students should wear clothes which are safe, appropriate for weather conditions, do not disturb or distract other students, and are not immodest.

Please note:

- ✓ Clothing or apparel that depicts or advertises alcohol, tobacco, or other items that are illegal or inappropriate for elementary-age children are prohibited.
- ✓ Clothing which carry colors or symbols associated with gang activity will not be allowed.

Proper shoes for physical education class and recess should be worn.

Skate type shoes are not allowed.

Cleats or taps should not be worn.

Open-toed sandals pose a health and injury risk to students and should not be worn.

Hair should be groomed without extreme or disruptive coloring.

- ✓ Hats or head bandanas are not to be worn in school.
- ✓ Tank tops or spaghetti straps are not allowed **unless** a t-shirt is worn underneath.
- ✓ Bicycle shorts are not allowed.
- ✓ Students who practice good personal hygiene and cleanliness feel better about themselves and consequently achieve better in school.



STUDENT DISCIPLINE

One of the important lessons that education teaches is the value of personal discipline. We believe that it is the shared responsibility of both the home and school to accomplish this goal. Fremont Elementary expects students to put forth their best efforts, and to behave in a manner that promotes a safe, orderly learning environment.

BICYCLE, SKATEBOARD, SCOOTER AND ROLLERBLADE SAFETY

Students are required to wear helmets and observe all laws relating to bicycle traffic and safety while in route to and from school. All students are strongly encouraged to lock their bicycles to the bike provided while in school. Fremont Elementary will not accept any responsibility for damage to cycles or lost/stolen bicycles. Any such incidents should be referred to the Sunset Police Department (801) – 825 1620.

Motorized bikes are not allowed on school property. Skateboards, scooters, and roller blades are not to be used while on school property. Individuals who violate this policy before or after school will be reported to the police department and cited for trespassing.

EMERGENCY DRILLS

The safety of your child is one of our greatest concerns. The school holds regular drills to teach students to respond calmly in the event of an emergency. Fire drills are conducted once each month and an earthquake drill and/or emergency evacuation are conducted once each year. Detailed escape plans which include an escape route to an outside area a safe distance from the building are posted inside the door of each classroom.

SEVERE WEATHER POLICY

School will be in session unless the weather makes it hazardous for students and teachers. On questionable mornings, the local radio stations will announce any changes in school schedules. **Parents may call the District Emergency Hotline for a recorded message at (801) 402 -5500.**

If during the day, weather conditions become severe enough to require students to be dismissed before the regularly- scheduled time, local radio and television stations will be notified. Parents should take the time to develop a plan and discuss it with their children of what to do in the event of early dismissal. Concerns such as who will pick them up, where they should go, and who they should call are all important concerns in an early dismissal situation.



ELECTRONIC DEVICE POLICY

Scope: Electronic devices have become a common means of communication and information access in today's society. However, these devices have the potential of disrupting the orderly operation of the school. The school has therefore created this policy to govern the possession and use of electronic devices on school premises, during school hours, at school sponsored activities, and on school transportation.

Definition: For purposes of this policy "Electronic Device" means a privately owned wireless and/or portable electronic handheld equipment that include, but are not limited to, existing and emerging mobile communication systems and smart technologies (cell phones, smartphones, walkie-talkies, pagers, etc.), portable internet devices (mobile managers, mobile messengers, BlackBerry™ handset, etc.), Personal Digital Assistants (PDAs) (Palm organizers, pocket PCs, etc.), handheld entertainment systems (video games, CD players, compact DVD players, MP3 players, iPods ©, Walkman™ devices, etc.), and any other convergent communication technologies that do any number of the previously mentioned functions. Electronic Device also include any current or emerging wireless handheld technologies or portable information technology systems that can be used for word processing, wireless Internet access, image capture/recording, sound recording and information

transmitting/receiving/storing, etc.

Possession and Use: Students may possess and use electronic devices at school subject to the following:



- ✓ Students may carry or possess electronic devices at school and school-sponsored activities.
- Use of electronic devices during the school day, including pass-time between classes and lunch-time, is prohibited. They must be completely powered down, turned off and kept out of sight.
- Students may use electronic devices before 8:35 a.m. and after the final bell of the school day outside of the school buildings, on school sidewalks, parking lots, and fields so long as they do not create a distraction or disruption.
- Use of electronic devices on school buses is at the discretion of the bus driver. Distracting behavior that creates an unsafe environment will not be tolerated.
- Use of electronic communication devices is not allowed on any other portion of the school campus at any time, including school-sponsored activities, unless an emergency situation as defined by school staff exists.

Prohibitions: Electronic devices shall not be used in a way that threatens, humiliates, harasses, or intimidates school-related individuals, including students, employees, and visitors, or violates local, state, or federal law. Electronic devices may not be used during Utah Performance Assessment System for Students assessments unless specifically allowed by law, student IEP, or assessment directions.

Confiscation: If a student violates this policy, his/her electronic device may be confiscated. When an employee confiscates an electronic device under this policy, he/she shall take reasonable measures to label and secure the device, or turn the device over to a school administrator as soon as the employee's duties permit. The electronic device will be released/returned to the student, or student's parent or guardian, after the student has complied with any other disciplinary consequence that is imposed.

This Policy may include, but is not limited to, any or all of the following:

Potential Disciplinary Actions: Violation of this policy can result in discipline up to and including suspension or expulsion, and notification of law enforcement authorities.

- ✓ A student who violates this policy may be prohibited from possession of an electronic device at school or school-related events.
- ✓ Confiscation of device for increasing periods of time for subsequent violations.
- ✓ Failing citizenship grades.
- ✓ In-school suspension.
- ✓ Out of school suspension.
- ✓ Removal of privileges for extra-curricular activities.
- ✓ Disciplinary consequences consistent with a school wide discipline program.
- ✓ Notification of law enforcement, at school's discretion, if circumstances warrant such notification.

Security of Devices: Students shall be personally and solely responsible for the security of electronic devices brought to school. The school shall not assume responsibility for theft, loss, damage, or unauthorized calls made with an electronic device. If devices are loaned to or borrowed and misused by

non-owners, device owners are jointly responsible for the misuse or policy violation(s).

Reporting: Individuals wishing to report a violation of this policy should contact a school administrator.

Prohibitions of Audio Recording: Camera or audio recording functions of electronic devices may pose threats to the personal privacy of individuals, used to exploit personal information, and or compromise the integrity of educational programs. Accordingly, the use of the audio recording or camera functions of electronic devices is strictly prohibited on school premises at all times.

Exceptions: With prior approval of the principal, the above prohibitions may be relaxed under the following circumstances:

- the use is specifically required to implement a student's current and valid IEP;
- the use is at the direction of a teacher for educational purposes;
- the use is determined by the principal to be necessary for other special circumstances, health-related reasons, or emergency.

EMERGENCY NUMBERS

Please remember to notify the school of any change of address or telephone number ASAP. This is important to ensure proper care for your child in the event that he/she becomes ill or is injured at school and requires your presence for treatment. ******PLEASE NOTE**** Students will only be dismissed to those listed on the Demographic Card.**

FIELD TRIPS

When a field trip is planned, your child will bring home a permission form giving the destination and date. This form must be signed and returned to the teacher before your child will be allowed to go on the trip.

Parents are invited and encouraged to volunteer as chaperones for their student's field trip activities. And, while we welcome the assistance parents have to offer, we must insist that younger children and siblings **do not** accompany parents who are chaperoning.

MEDIA CENTER

Our school media center is a source of pride and is a vital part of our instructional program. Through regularly scheduled class times and open library time, students are encouraged to explore the many books, research materials, and audio-visual materials that our library media center contains.

The media center's main function is to provide learning opportunities for Fremont Elementary students. It is not considered a public library. If needed, parents are welcome to check out or return their children's books, but are asked to do so during the parent-designated time of Wednesdays from 3:00 – 3:30 PM.

In order to maintain an adequate collection, pupils, teachers, and parents must cooperate to see that materials are returned, a charge equal to the current replacement price will be accessed. Such replacement fees are not considered school fees and are not legally exempt under state law.

Any questions or concerns regarding the media center should be directed to Fremont's Media Center Director, Mona Bennington at (801) 402-2315 or email mbennington@dsdmail.net



COMMUNITY COUNCIL

Our Community Council is comprised of representation from the teachers, parents, community, and business leaders. Members' terms are for two year periods at which time vacant seats are filled by election and administrative invitation, depending upon the available position. The Community Advisory Council deals with school improvement, budget, planning and enrollment issues, and acts as a valuable liaison between our school and community.

LOST AND FOUND

Clothing and personal belongings that are brought to school should be labeled with the child's name. Found articles are turned in to the school's Lost and Found Box. Unlabeled or unclaimed property is turned over to a donation agency at various times throughout the year.

SCHOOL LUNCH

Student and adult prices are (these prices are current at the time of printing of this handbook and are subject to change):



- ✓ Breakfast: \$1.35//&.30 reduced
- ✓ Lunch: Children: \$1.85 / \$0.40 reduced.
- ✓ Elementary Milk \$.40
- ✓ Adults: \$3.40

Free and reduced lunch applications may be found at www.davis.davis.k12.ut.us, then go to Nutrition Services, there you will find an application to apply for Free or Reduced Lunch.. Lunch credits may be purchased by the week, month, or term. Checks should be made payable to *Davis Nutrition Services*. Each check should have the child's and teacher's name on it. Cash should be in an envelope with the child's and teacher's names clearly indicated on the outside.

District lunch policy allows for no lunch charges. Please help avoid potential embarrassment for your child and the unfortunate experience of being denied a lunch by keeping your lunch accounts current. Parents can check on their child account status online or by calling Fremont's Lunch Manger @801-402-2314.

Good manners in the lunchroom are expected, and are monitored by a supervisor. Children whose behavior is inconsistent with good manners may lose cafeteria privileges.

ARRIVING EARLY / STAYING AFTER SCHOOL

Children should not arrive at school too early as teachers are preparing for the school day. **Please do not allow your children to arrive more than 10 minutes prior to the first bell which rings at 8:45.** Teachers or staff members should not ask your child to stay after school for any reason unless you are contacted and permission is given. **Please note:** The preceding guidelines do not apply for students who are enrolled in the before/after school extended programs.

Parents who are interested in enrolling students in the before or after school programs should fill out the registration form provided in the first day packet or posted on the school webpage.



EXTENDED DAY (EXD) PROGRAMS

Fremont offers a Before/After School Program:

Before-School Program

Monday – Friday
7:00 am - 8:45 am

After- School Program

Monday - Thursday
3:30 pm - 5:30 pm
Friday
1:30 pm - 5:30 pm

A registration form must be completed for all students enrolled in either of these programs. This registration form must be accurate and current. While everything possible will be done to keep your students safe, accidents do happen. We need to know that we can get in touch with you in the event of an emergency.

- Due to a waiting list for placement in the above programs, students who do not attend regularly and often may be dropped from the EXD programs.
- The tuition schedule can be found on the registration form.

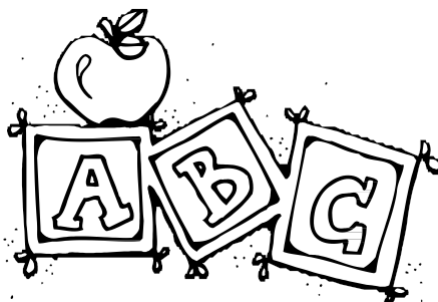
All EXD program students must be signed in by a parent or authorized representative in the morning. All EXD program students must be signed out by a parent or authorized representative. This policy was created for the safety and well-being of all EXD program students, and is in accordance with Davis School District policy.

- Please make arrangements to have your child picked up on time. The AS program runs from 3:30 to 5:30. There will be significant penalties for those students who are picked up late. Students picked up from 5:45 to 6:00 will be charged an additional \$10 penalty per occurrence. Students picked up after 6:00 pm will be charged an additional \$20 penalty and may be reported to DCFS. Students who are picked up after 6:00 pm more than once will be removed from the program.

While negative student behavior is rarely a significant issue in our programs, we expect high standards for behavior in our EXD programs. Because safety is a top priority for all of our students, violations of safe schools policy or repeated misbehavior will not be tolerated, and may result in expulsion from any ED programs.

If you are interested in signing your student up for any of these programs please fill out the registration form and return it to the main office.

If you have any questions or concerns about the program, please don't hesitate to contact us: (801) 402-2300.



FROM YOUR SCHOOL NURSE - A FEW TIPS FOR PARENTS

Occasionally children get sick. Out of consideration for others, as well as your own child, we recommend that when any of the following conditions exist please keep your child home, and if necessary, get in contact with your health care provider for treatment.

TEMPERATURE: 101 degrees or above. A fever is a warning sign that all is not well with the body.

PINK EYE- When pink eye is present the whites of the eyes are red, the lids are swollen, and the eye tears more than usual, and may have a whitish or yellowish discharge. It is easily spread through direct contact or with contaminated articles. Antibiotic drops are needed before the child can return to school.

STREP THROAT- The first symptoms of strep throat are: fever, sore throat, and swollen tonsils. This illness is spread by contact with the ill person. The child should be kept home until he has been on an antibiotic regimen for 24 hours.

CHICKEN POX - Chicken pox is passed by direct contact with the ill person. The child is contagious for as long as 5 days before the rash appears to 5 days after the first eruptions. The child should stay at home or until all the pox or eruptions are dry

IMPETIGO AND OTHER RASHES- Impetigo is a highly contagious disease, which looks like cold sores that have spread out past the lip line and are often seen around the nostrils. They are small pimple-like lesions which have honey colored crusts. The secretions from the sores are highly contagious. Your child may return to school 24 hours after antibiotic treatment is given.

A child with any kind of rash should be checked by your doctor. The doctor will send a note with the student that will describe what the rash is and the treatment for it.

LICE- Lice are a common problem among school children. The most telltale sign is persistent itching. Head lice are insects about the size of sesame seeds. Nits (the eggs that the lice lay) are what are most commonly seen. They are located near the hair shaft and are firmly attached. They cannot be easily brushed away like dandruff. Lice are spread through direct contact with someone who is infested or through personal articles that have come in contact with the hair. Treatment should be started immediately and the school notified. Your child will return to school the day after treatment is started.

VOMITING AND DIARRHEA OR ABDOMINAL PAIN- Student should be at home.

PERSISTENT COUGH- Any heavy or hacking cough or persistent runny nose with yellow or green discharge should be evaluated by your health care provider.



Davis School District / Fremont Elementary School
NOTICE OF NON-DISCRIMINATION

Davis School District and Fremont Elementary School do not discriminate on the basis of race, color, religion, sex, age, national origin, disability, sexual orientation, gender identity, veteran status, or any other characteristic protected by law, in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups.

Inquires or complaints regarding the non-discrimination policies may be directed to an individual's principal or supervisor and/or the District Compliance Officer:

Steven Baker, Associate Director Human Resources
ADA (Employment Issues) Coordinator
Davis School District
45 East State Street
P.O. Box 588
Farmington, Utah 84025
tel: (801) 402-5315

Midori Clough, District 504 Coordinator
504 (Student Issues) Coordinator
Davis School District
P.O. Box 588
70 East 100 North
Farmington, Utah 84025
tel: (801) 402-5180

Bernardo Villar, Director of Equity
Title IX Compliance Coordinator
Race, Color, National Origin, Religion, or Gender in other than Athletic Programs
Davis School District
P.O. Box 588
70 East 100 North
Farmington, Utah 84025
tel: (801) 402-5319

Tim Best, Health Lifestyles Coordinator
Title IX Compliance Coordinator
Gender Based Discrimination in Athletic Programing
Davis School District
P.O. Box 588
20 North Main Street
Farmington, Utah 84025
tel: (801) 402-7850

Scott Zigich, Director of Risk Management
Physical Facilities Compliance Coordinator
P.O. Box 588
20 North Main Street
Farmington, Utah 84025
tel: (801) 402-5307

TDD (hearing impaired): (801) 492-5358

ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES

In compliance with Section 504 of the Rehabilitation Act (504) and the Americans with Disabilities Act (ADA), the Davis School District and Fremont Elementary School will provide reasonable accommodations to qualified individuals with disabilities. Students, parents, or employees needing accommodations should contact Fremont Elementary's ADA/504 Coordinator Nick Baker, their principal, or supervisor or you may contact the District ADA Coordinator, Steve Baker (402-5315), for parent or employee accommodations; or 504 Coordinator, Adam King (402-5180) for student accommodations. (TDD hearing impaired ((801) 402-5358)

SAFE & ORDERLY SCHOOLS

It is the policy of the Davis School District and Fremont Elementary School to promote a safe and orderly school environment for all students and employees. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to school disciplinary action as determined by school administrators, District disciplinary action as determined by the Department of Student and Family Resources Case Management Team, police referral, and/or prosecution. In determining appropriate discipline, school officials will consider the totality of the circumstances, including the severity of the offense, as well as the individual's age, disability status, intent, academic status, and prior disciplinary record.

WEAPONS AND EXPLOSIVES-AUTOMATIC ONE YEAR EXPULSION

Any student who in a school building, in a school vehicle, on District property, or in conjunction with any school activity, possesses, controls, sales, arranges for the sale of, uses or threatens use of a real weapon, explosive, noxious or flammable material, or actually uses or threatens to use a look-alike or pretend weapon with the intent to intimidate another person or to disrupt normal school activities, shall be expelled from all District schools, programs, and activities for a period of not less than one calendar year; unless the Case Management Team determines on a case-by-case basis, that a lesser penalty would be more appropriate. The terms Aweapon,@ Aexplosive,@ and Anoxious or flammable material@ include but are not limited to: guns, starter pistols, cap guns, knives, martial arts accessories, bombs, bullets and ammunition, fireworks, gasoline or other flammable liquids, matches, and lighters.

DRUGS/CONTROLLED SUBSTANCES

Any student, who possesses, controls, uses, distributes, sells, or arranges the sale of an illegal drug or controlled substance (which includes alcohol, tobacco in any form, and electronic cigarettes), an imitation controlled substance, or drug paraphernalia in a school building, in a school vehicle, on District property, or in conjunction with any school activity, may be suspended, transferred to an alternative placement, tested for drugs, expelled, referred for police investigation, and/or prosecuted.

SERIOUS VIOLATIONS

Students may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for committing any of the following school-related serious violations: 1) threatening or causing harm to the school, school property, or persons associated with the school, or property associated with that person, regardless of where the conduct occurs; 2) committing any criminal act, including but not limited to: assault, harassment, hazing, rape, trespass, arson, theft, vandalism, possession or use of pornographic materials on school property; 3) engaging in any gang activity, including but not limited to: flashing gang signs, displaying or spraying gang graffiti, wearing or displaying gang related clothing or apparel, or soliciting others for membership in a gang.

DISRUPTION OF SCHOOL OPERATIONS

Students may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for any conduct that creates an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of the school, including but not limited to: frequent, flagrant, or willful disobedience; defiance of school authority; criminal activity; fighting; noncompliance with school dress code; possession of contraband (i.e., drug paraphernalia, pornography, mace, pepper spray, laser pen, chains, needles, razor blades, bats and clubs); or the use of foul, profane, vulgar, harassing or abusive language.

DUE PROCESS

When a student is suspected of violating Fremont Elementary School or Davis District policy the school administrator must meet with and inform him/her of the allegations and provide the student the opportunity to give his/her version of the incident. If the school administrator determines sufficient evidence exists to impose discipline the school administrator shall notify the parent or guardian that: 1) the student has been suspended; 2) the grounds for the suspension; 3) the period of time for which the student is suspended; and 4) the time and place for the parent or guardian to meet a designated school official to review the suspension.

AUTHORITY TO SUSPEND OR EXPEL

The school administrator has the authority to suspend a student for up to ten school days per incident. If the school administrator desires or contemplates suspending for longer than ten school days or expelling a student the school administrator shall make a referral to the District's Case Management Team.

BULLYING/CYBER-BULLYING/ HARASSMENT/HAZING/RETALIATION/ABUSIVE CONDUCT

Students may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for engaging in any written, physical, or verbal aggression, intimidation, discrimination, or abusive conduct of any school employee or student at school or a school-related activity regardless of location or circumstance, including but not limited to bullying, cyber-bullying, hazing, or sexual, racial, ethnic, religious, or disability-related harassment/retaliation.

Davis District policy may be found at 5S-100 Conduct and Discipline. Fremont Elementary School's policy may be found at <https://fremont.davis.k12.ut.us/> or a copy may be obtained in the school office.

SEARCH AND SEIZURE

School officials have the authority to search a student's person, personal property, or vehicle while located on school property or at a school sponsored activity, when they have reason to believe that the search will turn up evidence that the student has violated or is violating a particular law or school rule.

Students have no right or expectation of privacy in school lockers, desks, or other storage areas provided for student use. School lockers, desks or other storage areas are the sole property of the Davis School District and [name of your school]. Periodic general inspections of school lockers, including the use of drug detecting canines, may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant.

EXTRACURRICULAR ACTIVITIES

Participation in interscholastic athletics, cheerleading, student government, student clubs, graduation ceremonies, and other extracurricular activities is not a constitutionally protected civil right. Therefore, students who are suspended, transferred to an alternative placement, or expelled, may lose the privilege of participation in all extracurricular activities during the period of discipline and will not be afforded due process procedures to challenge the denial of participation.

COMPULSORY EDUCATION REQUIREMENT

A parent or legal guardian having custody over a school-age minor is required under State law to enroll and send a school-age minor to a public or established private school during the school year in the district in which the minor resides. The process of education requires continuity of instruction, class participation and study. Frequent absences from classes disrupt the instructional process. Parents/guardians are encouraged to work with the school in promoting regular attendance of all students.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Student Education Records

The Family Educational Rights and Privacy Act (FERPA) is a Federal law designed to protect the privacy of a student's education records. FERPA gives parents certain rights with respect to their students' education records. These rights are:

Inspect and review all of their student's education records maintained by the school within 45 days of a request for access.

Request that a school correct education records believed to be inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents who wish to ask the school to amend a record should write the principal or appropriate school official, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment.

Provide consent before the school discloses personally identifiable information (PPI) from a student's record, except to the extent that FERPA authorizes disclosure without consent. Such exceptions include, but are not limited to:

- [a] school officials with legitimate educational interests;
- [b] other schools to which a student is transferring;
- [c] individuals who have obtained court orders or subpoenas;

- [d] individuals who need to know in cases of health and safety emergencies;
- [e] official in the juvenile justice system;
- [f] a State agency or organization that is legally responsible for the care and protection of the student;
- [g] specified officials for audit or evaluation purposes; or
- [h] organizations conducting studies for or on behalf of the District.

A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving as a volunteer; a person serving on the District School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist), or to whom the District has outsourced institutional services or functions. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Student Directory Information

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, may be released at the discretion of school officials, without consent, for appropriate reasons such as, school publications, newspaper articles, and to outside education related organizations. In addition, two federal laws require secondary schools to provide military recruiters, upon request, the names, addresses and telephone listings of their students.

The Davis School District has designated the following information as directory information:

1) student=s name, 2) student=s address, 3) student=s telephone number, 4) date of birth, 5) parent email address, 6) participation in officially recognized activities and sports, 7) weight and height of members of athletic teams, 8) degrees, honors, and awards received, 9) photograph, 10) most recent educational institution attended- by the student.

If you, as a parent, do not want [name of your school] to disclose directory information from your child=s education records without your prior written consent, you must notify the school in writing annually. Parents who believe their rights have been violated may contact the school=s administration or file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
1-800-872-5327

Informal inquiries may be sent to FPCO via the following email address: FERPA@ED.Gov

Complaints should be reported as soon as possible, but not later than 180 days from the date you learned of the circumstances of the alleged violation.

RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding the use of surveys or other school activities which may involve the collection or use of protected information. These include the right to:

Consent before students are required to participate in any survey, analysis, or evaluation that reveals information, whether personally identifiable or not, concerning the student's or any family member's:

- [a] Political affiliations or beliefs;
- [b] Mental or psychological problems;
- [c] Sexual behavior, orientation or attitudes;
- [d] Illegal, anti-social, self-incriminating, or demeaning behavior;

- [e] Critical appraisals of others with whom the student or family have close family relationships;
- [f] Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- [g] Religious practices, affiliations, or beliefs; or
- [h] Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of activities involving collection, disclosure, or use of personal information obtained from students regarding any of the protected information areas.

Inspect, upon request and before administration or use of:

- [a] Protected information surveys designed to be administered to students; and
- [b] Instructional material used as part of the educational curriculum.

Davis School District has policies in place to protect student privacy as required by both State and Federal law. Fremont Elementary School will directly notify you of the specific or approximate dates of activities which involve the collection or use of protected information, and provide an opportunity to opt your student out of participating in such activities.

Parents who believe their rights have been violated may contact the school's administration or file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
1-800-872-5327

Informal inquiries may be sent to FPCO via the following email address: PPRA@ED.Gov.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag shall be recited by students at the beginning of each school day in each public school classroom in the State, led by a student in the classroom or school, as assigned by the classroom teacher, or school on a rotating basis. Participation in the Pledge is voluntary and not compulsory.

RELIGIOUS EXPRESSION IN PUBLIC SCHOOLS

In compliance with existing federal and State law regarding religion and religious expression in public schools, the District or school may neither advance nor inhibit religion. It is the District's policy to: 1) allow students and employees to engage in expression of personal religious views or beliefs within the parameters of current law, and 2) maintain the schools' official neutrality regarding sectarian religious issues according to the constitutional principle of separation between church and state.

PARENTAL RIGHTS IN PUBLIC EDUCATION

The Davis School District and Fremont Elementary School shall reasonably accommodate** a parent's or guardian's:

written request to retain a student in kindergarten through grade 8 on grade level based on the student's academic ability or the student's social, emotional, or physical maturity.

written request, prior to scheduled event, to excuse the student from attendance for a family event or a scheduled proactive visit to a health care provider. *(Student agrees to make up course work for school days missed for the scheduled absence).*

written request to place a student in a specialized class, a specialized program, or an advanced course. *(In determining whether placement is reasonable, the District shall consider multiple academic data points).*

request to excuse the student from taking an assessment that is federally mandated, is mandated by the state,

or requires the use of a state assessment system or software that is provided or paid for by the state.

initial selection of a teacher or request for a change of teacher.

request to visit and observe any class the student attends.

request to meet with a teacher at a mutually agreeable time if unable to attend a regularly scheduled parent teacher conference.

Each accommodation shall be considered on an individual basis and no student shall be considered to a greater or lesser degree than any other student.

****Reasonably accommodate** for purposes of this section means the District or school shall make its best effort to enable a parent or guardian to exercise a parental right specified here without substantial impact to staff and resources, including employee working conditions, safety and supervision on school premises and for school activities, and the efficient allocation of expenditures; while balancing: the parental rights of parents or guardians; the educational needs of other students; the academic and behavioral impact to a classroom; a teacher's workload; and the assurance of the safe and efficient operation of a school.

The parental rights specified here do not include all the rights or accommodations available to parents or guardians from the public education system.

SCHOOL FEE NOTICE

FOR FAMILIES OF CHILDREN IN KINDERGARTEN THROUGH SIXTH GRADE

The Utah Constitution prohibits the charging of fees in elementary schools. That means that if your child is in kindergarten through grade six (even though the grade may be part of a middle school), you cannot be charged for textbooks, classroom equipment or supplies, musical instruments, field trips, assemblies, snacks (other than food provided through the School Lunch Program), or for anything else that takes place or is used during the regular school day.

If you wish to purchase school pictures, yearbooks, or similar items through the school, those costs are not fees and will not be waived. Also, if your student loses or damages school property, the costs of replacement or repair are not fees and need not be waived.

Federal law permits schools to charge for food or milk provided as part of the School Lunch Program. If you cannot afford to pay, you may be eligible for free or reduced price meals or milk. Your school will give you information about applying for free or reduced price meals and milk. *All information which you provide in your application will be kept confidential.*

State law and State Board of Education rules *do not permit schools to charge fees for anything that takes place during the regular school day!* Fees may only be charged for programs offered before or after school, or during school vacations. If your family's assets do not exceed the statewide fee waiver asset limits and your child is eligible for free school lunch or received SSI payments, or if you are receiving AFDC or if the child was placed in your home by the government as a foster child, the school must waive the fees. A school administrator may require your family to complete a Statewide Fee Waiver Assets Questionnaire even if you satisfy the income eligibility guidelines for fee waivers. The conclusion of this asset test may determine your student's eligibility for fee waivers. If you are having a financial emergency caused by job loss, major illness, or other substantial loss of income beyond your control, you *might* be eligible for a waiver even if other eligibility criteria are not met. *If your local school board allows your school to charge fees, a Fee Waiver Application (Grade K-6) and, if required by your district, a Statewide Fee Waiver Assets Questionnaire are enclosed.* Your school will give you additional information about fee waivers if you ask.

School funds are limited, and your school may need help. As a result, *the school may ask you for tax-deductible donations of school supplies, equipment, or money*, but the school *cannot require donations* or tell anyone else the names of those who have or have not made donations (except that the school may honor those who make major donations). *No child may be penalized for not making a donation.* For example, if donations are used to pay for a field trip, every child must be allowed to go on the trip even though some may not have made a donation.

If you have questions, first talk to your school or school district representative listed below. If you still need help, contact one of the agencies listed:

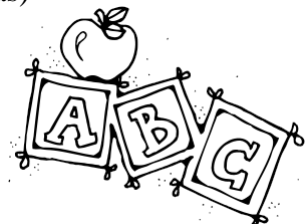
School telephone no: (801) 402-2300
Ask for: Don Beatty

District telephone no: (801) 402-5109
Ask for: Legal Issues Specialist

Utah Legal Services, Inc.
245 West 400 South, 2nd Floor
Salt Lake City, Utah 84101
(801)328-8891 or 1-800-662-4245

Utah Issues Information Program, Inc.
1385 West Indiana Avenue
Salt Lake City, Utah 84104
(801)521-2035 (Salt Lake area)
or 1-800-331-5627 (other areas)

Utah State Office of Education
250 East 500 South
Salt Lake City, Utah 84114
(801) 528-7830



Fremont Elementary Title I Information

TEACHER QUALIFICATIONS

As a parent of a student at **Fremont Elementary**, a Title I school, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for and receive certain information about your child's classroom teachers. Specifically, you have the right

to ask for the following information about each of your child's classroom teachers:

- ✓ Whether the Utah State Office of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.
- ✓ Whether the Utah State Office of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- ✓ The teacher's college major; whether the teacher has any advanced degrees, and if so, the subject(s) of the degrees.
- ✓ Whether any teachers' assistants or similar paraprofessionals provide services to your child, and if they do, their qualifications.

If you would like to receive any of this information, please contact **Principal Don Beatty** at **801-402-2300**.

Fremont Elementary School 2018-2019 Title I Parent and Family Engagement Policy (ESSA)

Fremont Elementary School regards parental involvement vital to the academic success of students. Parents are the primary teachers of their children and are partners with the school in helping their children achieve academic success.

Fremont Elementary School will inform parents of the schools' participation in Title I by:

- Convening an annual meeting to explain the Title I program and inform parents of their right to be involved,
- Offering a flexible number of meetings to accommodate parent's needs,
- Involving parents in planning, reviewing and implementing Fremont's School Improvement Plan (SIP), and
- Providing parents an opportunity to submit dissenting views to the school. If not resolved, parents can take the issue to the Federal Programs Director at P.O. Box 588, Farmington, UT. 84025.

Fremont Elementary School will provide program information for parents on the state's academic content and standards to monitor their children's progress by:

- Providing information on State Standards and distributing a description of the curriculum used at the school,
- Providing parents information on academic assessments, and
- Providing information to parents on the proficiency level their student is expected to meet.

Fremont Elementary School will provide materials and training to help parents work with their children by:

- Providing training on literacy/math nights, and
- Encouraging parents to attend Individual Learning Plan (ILP) conferences.

Fremont Elementary will educate teachers and staff on effective ways to communicate and reach out to parents by:

- Providing training on effective communication, and
- Implementing and coordinating parent programs that build ties between parents and the school.

Fremont Elementary School will coordinate with Head Start, other preschool programs, and parent resource centers to involve parents in the education of their children by:

- Providing information on programs, district resources, Parent Informational Resource Center (PIRC).

Fremont Elementary School will ensure that information related to school programs, meetings, and activities is sent home in a format and, to the extent practicable, language the parents can understand by:

- Translating key documents and posting translated documents on the school web, and
- Communicating with parents using school callouts and sending printed notes home.

Fremont Elementary will provide reasonable access to parents by:

- Scheduling ILP conferences with parents and providing opportunities for parents to communicate with administration and teachers by way of written notes, email, phone calls, etc., and
- Providing opportunities for parents to observe, volunteer, and participate in their child's classroom.

Fremont Elementary School will provide support for reasonable activities parents may request.

Fremont Elementary School

2018-2019 Title I School / Parent / Student Compact

Fremont Elementary School, in conjunction with parents and students, has developed this compact to improve academic achievement and promote student success.

Fremont Elementary School faculty and staff will develop an effective learning environment for students to receive a quality instruction by:

- Providing quality curriculum to meet state achievement standards,
- Participating in professional development opportunities to improve teaching skills,
- Providing a safe and inviting environment for students,
- Providing 21st Century digital teaching and learning platforms,
- Meeting with parents and students two times a year during Individual Learning Plan (ILP) conferences,
- Providing reports to parents on student success through Davis Essential Skills and Knowledge (DESK),
- Providing parents reasonable access to staff through email, or upon request,
- Providing parents guidelines and opportunities to volunteer and participate in their child's class, and
- Providing reasonable equitable access in the classroom to all parents through written communication to the school or teacher.

As the parents of a student at Fremont Elementary, we will be supportive of our child's learning by:

- Enforcing consistent and punctual school attendance,
- Ensuring the completion of homework and home based reading,
- Setting reasonable limits for use of media,
- Attending ILP conferences and supporting school-sponsored activities,
- Establishing, reviewing and supporting the academic goals of my child, and
- Taking opportunities to volunteer and be involved with my child's education.

As a student of Fremont Elementary, I will take responsibility for my academic success by:

- Being on time and ready to learn,
- Following school/class rules,
- Requesting clarification or assistance when needed,
- Taking all communication home,
- Returning completed homework,
- Respecting myself and others, and
- Having a positive attitude combined with a growth mindset.