

## Foxboro Policies – Conduct, Discipline, Expectations – 2018-19

**Attendance** – Punctuality and regular attendance are positive life skills that we encourage in all students. Please consider carefully any absences and be sure to notify the school and/or teacher. UT Code 53-A-11-101 requires regular school attendance for all minor children. Please let us know if you are having difficulty with helping your child attend regularly – we can help you.

**Before/After School** – For safety reasons, please do not send students to school before 8:40 am (or 8:25 am if the student is eating school breakfast). When the first bell rings, students need to line up at the class spots as assigned by the teacher. When it is cold (below 20 degrees F) or raining before school, students will be allowed to come into the gym to wait until the bell rings.

**Bicycles/Scooters** - All wheeled items (bikes, scooters, skateboards, rollerblades, etc.) must be walked on school property, including the sidewalks that approach the drop-off area. Students who repeatedly ride on school property, and have been given multiple warnings, may have their bike or scooter taken by a staff member to the office. Parents will need to come pick up the bike/scooter/skateboard. Bikes and scooters need to be parked in the racks. Locking these items is highly recommended as the school can not be responsible for any loss of property.

**Cell phones/Electronic devices** – Students are welcome to bring their cell phones and smart watches to school, but they must be put away while on school property. Students cannot use cell phones or smart watches during the day. This is also true for portable gaming devices, tablets, and other electronic items not necessary for schoolwork. Students should keep them, powered off, in their backpacks. Students can use them while walking to and from school for convenience and safety. Students using cell phones or smart watches during the day may have them confiscated by the teachers or administration. They will be returned only to the parent/guardian.

**Checking students in/out of school** – Students arriving late to school should come to the office to check in. After the child checks in at the office, our system sends an email to the parent and teacher notifying them of the tardy. When checking a student out of school early, please come to the office and bring picture ID. If someone other than the guardian is coming to check the student out, please be sure they are on your child's contact list before sending them, they will also need to bring picture ID.

**Dress Code** – Clothing should be clean and in good repair. It should cover the body and be appropriate for all school activities. Underwear should not be visible. Footwear should also be safe for running and participating in recess and PE. Hats may not be worn in the building. Shirts depicting violence, obscenities, drugs, alcohol, or unkind statements are not allowed. Students with inappropriate clothing

will be asked to call home for new clothes or to wear a clean sweatshirt or tshirt from the office to cover up.

**Food** – Please alert the teacher to any food allergies or sensitivities. If bringing treats to the class, please check with the teacher in advance to determine best day/time and any special needs. ALL food items brought to the class must be commercially prepared. No homemade treats.

**Harassment/Bullying** - Our school focus is Kindness Matters. Kind and inclusive behavior is expected from all students and adults. Bullying is defined as when a person or group of people **repeatedly** seek to belittle, scare, hurt, put down, tease, threaten, harm, or intimidate another person. The bully must have more social or physical power than the victim. Harassment is defined as interfering with an individual because of their age, gender, orientation, race, color of skin, religion, or disability. Both bullying and harassment can look like the following:

- Verbal – teasing, calling names, sexual comments
- Physical – hitting, shoving, punching, poking, sexual touching
- Visual – leering, showing embarrassing material
- Emotional – using gestures, notes, rumors, gossip, exclusion or coercion
- Cyber – using email, text, Instagram, or other sites/methods to hurt someone

Students' Responsibility – What do you do if you are being bullied or harassed?

1. Tell the person/group to STOP. Look them in the eye, without emotion, and tell them to STOP.
2. If they continue to bother you, WALK AWAY.
3. If they continue after that, TELL AN ADULT (teacher, administrator, counselor, parent or other adult you trust). They can help you, but only if they know about it.

Teacher/Administration Responsibility -

1. Investigate
2. Inform parents/guardians
3. Provide reteaching and consequences as needed.

*All reports of bullying are confidential and handled carefully. Remember: Everyone has a right to come to school and feel safe. If you are bullying others, STOP.*

**For students who choose to repeatedly bully or harass, consequences may include:**

- Conference with parent/guardian/student and administration
- Structured/Successful Recess or Walking Recess
- Lunch and Learn skills training session
- In-School Suspension
- Referral to district Case Management – with or without suspension

**Medication** – Elementary-age students may bring one dose of over-the-counter medication to take daily provided they keep it out of sight and take it responsibly. Asthma inhalers may also be kept by students and used in accordance with the doctor’s instructions. These items should never be shared and a student doing so would lose the privilege of being in charge of their own dosing. Prescription medications that need to be taken during the school day **MUST** have the associated form completed by a doctor. Please call the Foxboro office and talk to a secretary or the health clerk/nurse for more details.

**Recess** – Recess is scheduled as part of the regular school day. Physical movement and exercise is necessary for good health and learning. Please send your student prepared to participate in recess given the current weather conditions. We will hold outdoor recess in temperatures ranging from 20-100 degrees F, moderate snow storms, and light mist/drizzle. Recess will be held inside on days when the temperature is above 100 degrees F, below 20 degrees F, heavy rain, or unhealthy air quality.

**Safe School Policy** – All students have the right to attend school in a safe environment. Students are trained at the beginning of the year regarding the Safe Schools expectations and our Kindness Matters expectations.

The School Safety Policy establishes consequences and procedures for:

- Threats or acts of violence
- Possession of a weapon, explosive, noxious or flammable material.
- Actual or threatened use of look-alike (toy) weapons.
- Any form of gang activity
- Any type of criminal behavior
- Destruction or defacement of school property
- Conduct at locations away from the school that threatens or does harm to the school or persons associated with the school (including, but not limited to, social media, to/from school, etc.)

For those students who choose unsafe behavior, consequences may include:

- Mandatory parent/guardian conference at the school and/or district offices
- Loss of recess or other activity
- Structured/Successful Recess or Lunch and Learn skills training
- In-school or Out-of-school Suspension
- Referral to Law Enforcement
- Placement in alternative educational program
- Severe consequences may be imposed for any incident involving weapons
- Other consequences and actions appropriate for the specific circumstance

**Safe Routes Utah (Safe Walking Plan)** - The Foxboro SRU plan is approved by the Community Council yearly and shows the safest route to the school from each neighborhood. Copies are available in the

school office. We encourage all students to use these routes and to 1) cross at crosswalks; 2) walk on the sidewalk, not in the street; 3) look both ways, twice, before crossing; 4) walk in groups; 5) never accept a ride from someone you do not know or feel safe with.

**Visitors/Volunteers** - All visitors and volunteers must check in and out at the school office and wear the appropriate tag while in the building. Volunteers who will be working with students or going with students on field trips must complete a Volunteer Form, which may include a background check. Student privacy and confidentiality is an important expectation of all visitors and volunteers.