



Dear Parents,

Please see below updated terms and conditions for Instrumental lessons for the academic year 2018-2019. If your daughter is learning an instrument in school these terms and conditions apply from September 2018.

INSTRUMENTAL LESSON TERMS AND CONDITIONS

Private instrumental lessons are available at Notre Dame School for all girls from Year 1. Lessons are available on the following instruments:

Singing	Recorder	Trumpet	Classical Guitar	Piano
	Flute	French Horn	Acoustic Guitar	Keyboard
Violin	Oboe	Euphonium	Electric Guitar	Drums
Viola	Clarinet	Trombone	Bass Guitar	Music Technology
Cello	Saxophone	Other brass	Ukulele	Music Theory

The contract to provide these lessons will be between yourselves and the instrumental teacher concerned, who will also advise you of the cost of the lessons. This is likely to be in the region of £205-215 per term for an average of 10 x 30 minute lessons, with around 30 lessons given per year. It is likely that your daughter will receive more lessons in the Autumn Term than in the Summer Term. Payment of the fees should be made directly to the instrumental teacher in advance or lessons will be withdrawn.

Music Technology lessons take place in pairs and are roughly half the cost of other instrumental lessons.

You must give a full term's notice in writing to the instrumental teacher on or before the first day of the last term in which your daughter will be having lessons, with a copy to myself (Head of Instrumental Studies) for withdrawal of the above. You must pay the next full term's fees in lieu in the case of inadequate notice. Instrumental lessons carry through automatically from Year 6 to Year 7 so these terms of notice still apply to pupils nearing the end of Year 6.

Your daughter's instrumental teacher will co-ordinate the timing of your daughter's lessons on a carousel system so that girls do not miss the same half hour of the same day each week. Timetables are communicated to girls in school via noticeboards and are published to class teachers and on Firefly. Instrumental teachers will also send timetables directly to parents by email. Please inform your daughter's instrumental teacher of any potential clashes or planned absences at least a week in advance. Lessons are paid for on a termly rather than an individual basis and if you choose to withdraw your child from any lessons during the term there is no guarantee that the instrumental teacher will be able to make these up. Your daughter may bring home work to catch up, including the occasional test or quiz.

You, as a parent must be aware that the expectation from each instrumental teacher is that the children practise their instrument on a regular basis and are expected to take part in the school choirs and orchestras as appropriate. These groups are part of the school's activity programme and have no additional charge. A range of paid music clubs, groups and ensembles are also available – these are run by the instrumental teaching staff. It is a proven fact that children make better progress on their instrument when playing alongside others.

You may direct any queries regarding instrumental lesson terms and conditions to me at jshaw@notredame.co.uk.

Kind regards,

Mrs Julie Shaw
Head of Instrumental Studies (Whole School)