

AACCS Lower School Extended Absence Form

From the AACCS Parent Handbook: “One of the keys to successful academic achievement is regular attendance at school. Even the absence of one or two days can have a surprisingly disruptive impact on progress.” When a family decides to travel during school days, it puts a burden on both the child and the teacher. It is important you understand the factors involved.

Please note the following items regarding student work:

- Vacations taken during the school year will generally have a negative impact on student learning and grades.
- Students who miss instructional time, miss important teaching that can not be retaught. Parents are responsible for the instructional elements missed.
- Teachers are not always able to give homework in advance since they are not required to plan far in advance. Students will be responsible for making up any work that is assigned during their absence.
- All work given in advance will be due on the day the student returns to school in order to receive full credit. Any work given after the absence will be due within a week.
- Students and/or parents will need to arrange with the teacher(s) to make up any missed tests or quizzes. Tests and quizzes need to be completed by the end of the week upon the student’s return.

We realize that everyone’s situation is different and that some plans cannot be made for any other time, but we respectfully discourage children being taken out of school for vacations.

Today’s Date: _____ Child’s Name: _____

Teacher: _____ Grade: _____

Dates of Absence: _____

Reason for Absence: _____

I understand and agree to the above guidelines:

(Signed) _____

(Principal’s signature) _____