



**REGULAR BOARD MEETING**

**City Council Chambers**

**14400 Dix Toledo, Southgate, MI 48195**

**BOARD OF  
EDUCATION**

PRESIDENT

JASON CRAIG

**DATE: July 24, 2018 7:00 p.m.**

VICE PRESIDENT

TIMOTHY O. ESTHEIMER

**BOARD MEMBERS PRESENT:** Craig, Estheimer, Freitas, Kupser, Pomponio

**BOARD MEMBERS EXCUSED:** Green, Mossop

**BOARD MEMBERS UNEXCUSED:** Green

SECRETARY

DR. DARLENE L. POMPONIO

**ADMINISTRATION PRESENT:** Pastor, McLachlan

**ADMINISTRATION EXCUSED:** Baker-Herring, Morin

TREASURER

JASON R. KUPSER

The Pledge of Allegiance was recited.

Mr. Craig read the District Mission and Vision Statements.

TRUSTEES

NEIL J. FREITAS  
ANDREW A. GREEN  
REBECCA MOSSOP

**REVISIONS/APPROVAL OF AGENDA:**

Mr. Kupser added Action Item #4 the excuse of Ms. Mossop from being absent today.

2018/19-1 It was moved by Mr. Kupser supported by Dr. Pomponio, the board approve the July 24, 2018 Regular Board meeting agenda with the modifications as stated.

**ADMINISTRATION**

YES: Craig, Estheimer, Freitas, Kupser, Pomponio

NO:

SUPERINTENDENT

JILL M. PASTOR

**CITIZENS COMMENTS ON DISCUSSION OR ACTION ITEMS**

None

BUSINESS AND FINANCE

DIRECTOR

THERESA MCLACHLAN, C.P.A.

**PRESENTATIONS**

None

CURRICULUM/FEDERAL

PROGRAMS DIRECTOR

DR. MICHELLE BAKER-HERRING

**STUDENT GOVERNMENT REPRESENTATIVES**

None

**CITIZENS COMMENTS**

None

DIRECTOR OF

HUMAN RESOURCES

GERARD L. MORIN

**CONSENT**

2018/19-2 It was moved by Mr. Estheimer supported by Dr. Pomponio, the board approve the minutes from June 19 and June 26, 2018 Regular Board Meetings, July 10, 2018 Workshop/Retreat and the Disbursements for June 2018.

YES: Craig, Estheimer, Freitas, Kupser, Pomponio

NO:

**ACTION**

1. **2018-19 MHSAA Membership Resolution:** Ms. Pastor explained to the board they are being asked to approve a resolution to enroll as a member in the MHSAA for the 2018-19 school year. This resolution will allow our athletic teams to participate in MHSAA sanction postseason tournaments.

2018/19-3 It was moved by Dr. Pomponio supported by Mr. Kupser the Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2018 and shall remain effective until July 31, 2019, during which the authorization may not be revoked.

YES: Craig, Estheimer, Frietas, Kupser, Pomponio  
NO:

2. **HR Update:** Ms. Pastor explained to the board they are being asked to approve the HR update as a separate action agenda item this board meeting because it contains lay-off information. The name(s) of laid off employees on the HR report and their respective positions are considered confidential, they will receive notification through the HR Director.

2018/19-4 It was moved by Dr. Pomponio supported by Mr. Kupser, the board approve the 7/24/18 Human Resources update that includes the lay-off of one current employee for the 2018-19 school year.

YES: Craig, Estheimer, Freitas, Kupser, Pomponio  
NO:

3. **Budget Timelines for 2018-19:** Ms. Pastor explained to the board they are being asked to approve the budget timelines for the 2018-19 school year as discussed at the Tuesday, July 10, 2018 Board Retreat.

2018/19-5 It was moved by Mr. Estheimer supported by Dr. Pomponio, the Board of Education requests monthly financial reports that represent budget forecasting for expenditures and revenue, the receipt of all budget amendments 30 days in advance of any board action for the purpose of review and the 2019-20 budget preview presented on April 9, 2019.

*Ms. McLachlan asked to meet with the Finance Committee or the Board to find out exactly what level they want the budget information to include; General Fund, Specific Departments she would like more information and talk about the timelines for each month.*

*The board inquired about breakdowns/summary's from each department and for Ms. McLachlan's recommendation for a starting point and the board can go from there. The General Funds and Special Revenue Funds will be the focus. Discussion took place about the school accounting year and how the reporting for July and August go back*

*into the previous year. The board understood there would be a one month lag in the reporting. The 18/19 reporting may be able to start before October. The board discussed the reporting and budget responsibilities of department directors and the level of reporting they would like to have from them.*

Addendum: Mr. Kupser wants the reports that are to be provided to the board, represent the entirety of the budget and/or expenses in totality.

YES: Craig, Estheimer, Freitas, Kupser, Pomponio  
NO:

**4. Excused absence for Ms. Mossop:**

2018/19-6 It was moved by Mr. Kupser supported by Dr. Pomponio, the board approve the absence of Trustee Mossop from the July 24, 2018 regularly scheduled board meeting.

YES: Craig, Estheimer, Freitas, Kupser, Pomponio  
NO:

**EMPLOYEE REPRESENTATIVES**

None

**INFORMATION AND ANNOUNCEMENTS**

Ms. Pastor announced the School of Choice application period opens up on Monday, July 30, 2018 for grades 1 through 11 and August 6, 2018 for kindergarten. The period will end for all grade on Friday, August 17, 2018.

**ADJOURNMENT**

2018/19-7 It was moved by Mr. Estheimer supported by Dr. Pomponio, the board adjourn the meeting at 7:20 p.m.

YES: Craig, Estheimer, Freitas, Kupser, Pomponio  
NO:

*Respectfully submitted by: Theresa Grzechowski*

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Dr. Darlene Pomponio-Secretary  
Board of Education





















