



## Fremont Union High School District

### Position: Groundskeeper

<b>Department/Site:</b>	School	<b>Range:</b>	107
<b>Reports to/ Evaluated by:</b>	School Facilities Manager	<b>Work Year:</b>	245
		<b>Months:</b>	12

#### Summary of Basic Functions & Responsibilities

Under the supervision of the School Facilities Manager, performs a variety of work involving grounds and landscape maintenance of public access areas, gardens, and sports fields. Works independently with little direction and may assist other members of school maintenance staff when necessary. Understands and works effectively with people of differing cultures.

#### Essential Duties & Responsibilities

Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.

- Mows, edges, aerates, and re-seeds lawns. Operates small power riding lawn mowers, edgers, sweepers, rototillers, blowers, hedge trimmers, seed spreaders, and aerators; performs routine maintenance on assigned equipment to assure safe operating condition; reports need for repair.
- Assists with landscaping projects. Constructs and contours raised beds, gardens, and drainage areas.
- Plants and cultivates trees, grass, flowers, and shrubs. Applies fertilizer and insecticides as needed. Spades and otherwise prepares grounds for planting. Prunes and trims trees and shrubs.
- Removes weeds, blows, rakes, and removes trash and debris from walkways, lawns, culverts, stairways, roadways, planters, and parking. Maintains in-ground drains and culverts.
- Cleans fields and facilities following events. Performs general grounds clean up including picking up paper and trash on grounds areas. Performs building maintenance and cleaning duties of athletic facilities.
- Assists with construction and repair of irrigation systems. Digs trenches, unloads and relocates materials, and cleans tools and equipment.
- Assists with preparation of sports fields. Mows, grooms, paints, and lines athletic and public use play fields to comply with pre-set dimensions.
- May load and unload trucks and transport material.
- Transports supplies and equipment on campus, and to and from the District office and other school sites.
- Performs other duties as assigned that support the overall objective of the position.

#### Qualifications

##### Knowledge and Skills:

- Requires knowledge of the procedures, methods and techniques of grounds and landscape maintenance.
- Requires knowledge of the procedures used in the proper application of fertilizers and other additives.
- Requires advanced knowledge of routine installation and maintenance of sprinkler irrigation systems.

- Requires sufficient human relations skill to interact with co-workers, staff, and students.
- Requires sufficient arithmetic skills to calculate weights, proportions, and sums.
- Requires the ability to operate and service common grounds and landscape maintenance tools, equipment and vehicles including, but not limited to power riding lawn mowers, power blowers, and light duty trucks.
- Must be able to calculate fertilizer application amounts and apply them in a safe manner.
- Requires the ability to identify common plant, insect and nutrient deficiencies.

Physical Abilities:

- Requires the ability to stand for extended periods of time, walk up to 400 yards uninterrupted, and manipulate (lift, carry, move) light to heavy weights of up to 50 pounds on a regular basis.
- Requires the ability to push, pull, and guide materials over 50 pounds.
- Requires the ability to climb (e.g. ladders), stoop, kneel, and crouch on a regular basis.
- Requires sufficient hand-eye coordination, hand and finger dexterity including ability to grasp, and visual acuity to operate common grounds equipment and read instructions and safety information.
- Requires auditory ability to hear machinery sounds and alarms.
- Requires near and far visual acuity to read printed materials and observe grounds objects.
- Requires speaking ability to carry on ordinary conversations.
- Requires the ability to work in extreme temperature conditions.
- Under some circumstances, further testing may be required to determine if an applicant is able to perform the essential duties with or without reasonable accommodation.

Education:

- Requires High School diploma or equivalent supplemented by sufficient training and experience to demonstrate the knowledge and abilities listed above including six months experience in farming or gardening work.

Licenses & Certificates:

- Requires a valid Driver's License and medical examination card. Requires fingerprint clearance from the Department of Justice and Federal Bureau of Investigation.

Working Conditions:

- Work is performed mostly outdoors and entails significant work with power equipment, lifting, climbing, and pushing; exposure to dust, dirt, and noise from equipment, chemical fumes.